

## **Medication Policy**

In order to ensure that your child's safety when taking medications during school hours, please adhere to the following:

- 1. <u>All</u> medications must be given to the nurse upon arrival at school.
- 2. Medications will only be administered during school hours and when absolutely necessary or specified by a health care provider. (Example: If a medication needs to be given three times a day it can be taken before school, after school, and at bedtime. Twice daily medications can be administered before school and after school.)
- 3. Please send only the amount of medication to be administered at school.
- 4. All medication MUST be sent to the school in a properly labeled bottle or container with your child's name, name of medication and dosage, and the time it is to be given. Medications that are not properly labeled will not be administered. Pharmacies will provide a duplicate bottle if you request.
- 5. All medication (over the counter or prescription) must be accompanied by physician's order and parent/guardian consent indicating the student, medication dose and time to be given at school.

A new form will need to be completed each time a medication is brought to school apart from ongoing medications.

If you have any questions concerning the above, please contact the school nurse.

Elementary School-717-349-3008

Middle/High School- 717-349-2363 ext. 3052