

Fannett-Metal School District  
Willow Hill, Pennsylvania 17271

The Fannett-Metal School Board held their regular meeting on Tuesday, November 14, 2023, at 7:00 p.m. in the High School Library. Members present were Sue Rosenberry, President; Bonnie Cornelious, Vice-President; Catherine Adams, Shelly Boggs, Stacy Coffman, Jason Goshorn, Amanda Guyer, Walter Hoffmann, and Chad McClure. There were no members absent. Also present were Dr. Tara Will, Superintendent; Daniel Simpson, Business Manager; Teresa Black, Director of Special Education and Pupil Services; Todd Best, Middle/High School Principal; Stephanie Shoemaker, Elementary Principal; Elliott Sulcove, Solicitor and Sandra Bloom, Board Secretary. The visitors present were: Victor Andrene, Tina McGee, Heather Goshorn, Marissa Flood and Justin Sholes.

### **OPENING BUSINESS**

Sue Rosenberry announced that there was an Executive Session from 6:30 p.m. – 7:00 p.m. for personnel.

### **Pledge of Allegiance**

The meeting opened with the School Board Members and audience standing and reciting the Pledge of Allegiance.

### **Approval of the Minutes**

Moved by Jason Goshorn and seconded by Amanda Guyer to approve the minutes of the October 10, 2023 Board Meeting as presented. Roll call vote – all ayes.

### **Treasurer's Report**

Moved by Chad McClure and seconded by Catherine Adams to approve the Treasurer's Report as presented. Roll call vote – all ayes.

### **Approval of Invoices**

Moved by Chad McClure and seconded by Jason Goshorn to approve the payment of invoices from October 6, 2023 through November 2, 2023. Roll call vote – all ayes.

### **Cafeteria Report**

Moved by Jason Goshorn and seconded by Amanda Guyer to approve the October Cafeteria Report as presented. Roll call vote – all ayes.

### **Activity Account Report**

Moved by Chad McClure and seconded by Jason Goshorn to approve the October Activity Account Report as presented. Roll call vote – all ayes.

### **Public Comment** – (3-minute limit per person – 21-minute total public comment)

There were no public comments.

**Administrative Reports**

Mrs. Teresa Black thanked the Board for giving her the opportunity to attend the Council of Administrators of Special Education (CASE) conference in Pittsburgh last week from Wednesday to Friday. It was a very informative conference, and she has lots of material to sort through and work into life here at Fannett-Metal. As she mentioned last month, she met with Jen Leese from the IU on October 26, 2023, to work on our Cyclical Monitoring paperwork gathering for our audit in March. Ms. Leese was very pleased with how much documentation Mrs. Black had already gathered and organized and stated she was well on her way to being fully prepared come March. Mrs. Black will meet via Zoom with her Bureau of Special Education Director, Kerry Fitch, on Friday to review things from her end as well. The Special Education Comprehensive Plan Committee met on October 25, 2023, during which time Mrs. Black shared all the pieces of the plan and that the one section of data was not lining up with her calculations. She is still in the process of working that out with those that “know” – the problem is no one can seem to connect her with that person. Mrs. Black had two evaluations last month, she had mentioned four were scheduled but two of those four students transferred out of the district before the evaluation could be completed. To date as a result of our IST process, she has two more evaluations to schedule with a possible third coming in.

Mr. Todd Best commended Lilly Holthaus for singing at the Post 232 Veterans’ Banquet on November 12, 2023, and Drew Goshorn for participating in the Four Diamonds Senior Soccer game. Parent/Teacher conferences were held on November 9, 2023, and winter sports starts this Friday, November 17, 2023. Mr. Best also said with the Kindness Initiative there have been a total of 18 referrals for middle school, most of which were homework violations and 16 referrals in the high school with the majority of those being bus referrals. Mr. Best also checked on the Spanish class and it seems to be going well.

Mrs. Stephanie Shoemaker recognized students for their achievements from the first marking period. Students on the honor roll and completing all homework assignments received a No Homework coupon. Students with perfect attendance were honored during morning announcements and one student from each class was randomly selected for a prize. Those students earning 90% or better citizenship grade for the first marking period will play BINGO for prizes on Friday. Teachers held 131 conferences communicating with parents/guardians about student academic, behavioral and social progress. Jamie Rosenberry will begin her maternity leave tomorrow with Dawn Miller serving as the long-term substitute. Mrs. Shoemaker said Mrs. Dorand has made some adaptations with the music classes with Forbes Road School District using google classroom and went to meet the class in person on Thursday. The music class will participate in the concert in December. Lastly, the PTO is doing a fall fundraiser selling Bedford Candies. These funds will support student field trips and student t-shirts for the field trips.

Dr. Tara Will said the district is being audited in several areas this year – special education compliance monitoring will take place in March, Federal Programs in May, and ESSER Compliance Monitoring on December 11, 2023. Mr. Simpson and Dr. Will attended an introductory meeting yesterday with the Deloitte Firm to discuss the weeklong process. The Lincoln Intermediate Unit held their general operating budget overview today with an increase of 3.07% (approximately \$250,000). Shippensburg University will be hosting a Portrait of a Graduate Forum for Superintendents. The Portrait of a Graduate illustrates the skills and qualifications that we believe are crucial for a student to be “Future Ready”. The attributes include Community- centered, Committed, Engaged, Inclusive, Influential, Informed, and Intentional. Dr. Will plans to attend this session tomorrow afternoon. This will be Wally



Hoffmann's last board meeting. I'd like to thank Wally for his years of service on the Board. Wally was involved with FOFMA planning, served as a JOC member, and served on the Building and Grounds Committee. Wally was very supportive of legislators and took time to meet with them and encourage several people such as Rich Irvin and Doug Mastriano to visit our schools. Wally was also very passionate about school safety and facilitated several presentations to allow the entire Board to hear information from several experts in the field. Let's give a round of applause to Wally as an expression of our gratitude for his time and dedication. Dr. Will also welcomed Tina McGee, our incoming board member, as well as congratulated our winning incumbent board members, Jason, Cathy, Shelly, and Bonnie. The Journalism Club finalized their first edition of The Paw Print. The publication will be distributed to students, posted on Facebook, and shared in our community. This is a great way to share all the positive things going on in our schools. Dr. Will also introduced Justin Sholes. Justin is the Principal at the Franklin County Career and Technology Center. Justin is here this evening to share some information on Cosmetology, Allied Health, and Medical Assistant programs.

Mr. Justin Sholes gave a presentation on the cost of students attending the Franklin County Career and Technology Center as well as requesting Fannett-Metal students be granted a third semester in the Allied Health, Cosmetology, and Medical Assisting programs to earn their Certified Nursing Assistant License, Cosmetology License and Certified Clinical Nursing Assistant License.

## **DISCUSSION**

Daniel Simpson gave an update on the plan for the Department of Environmental Protection.

## **OLD BUSINESS**

### **Policies**

Moved by Jason Goshorn and seconded by Amanda Guyer to approve the second reading of the following policies:

Policy 901	Public Relations Objectives
Policy 902	Publications Programs
Policy 905	Citizen Advisory Committees
Policy 906	Public Complaints
Policy 907	School Visitors
Policy 908	Relations With Persons of Parental Consent
Policy 909	Municipal Government Relations
Policy 910	Community Engagement
Policy 911	News Media Relations
Policy 912	Relations With Educational Institutions
Policy 913	Nonschool Organizations/Groups/Individuals
Policy 914	Relations With Intermediate Unit
Policy 916	Volunteers
Policy 917	Parent and Family Engagement
Policy 918	Title I Parent and Family Engagement
Policy 919	District/School Report Cards

Roll call vote – all ayes.

**NEW BUSINESS**

**Personnel**

**Course Pre-Approval**

Moved by Jason Goshorn and seconded by Walter Hoffmann to approve the following course request:

Ciji Holthaus                      Master's Project

Roll call vote – all ayes.

**Resignation**

Moved by Walter Hoffmann and seconded by Jason Goshorn to accept the following resignations:

Doris Cohenour from her position as Part-time Aide effective November 3, 2023.  
Leslee Proper from her position as Middle/High School Life Skills Teacher effective December 20, 2023.

Roll call vote – all ayes.

**Permission to Advertise and Interview**

Moved by Chad McClure and seconded by Walter Hoffmann to approve the Administration's request to advertise and interview for the following positions:

Jr. High Softball Coach  
Middle/High School Life Skills Teacher

Roll call vote – all ayes.

**Permission to Hire**

Moved by Walter Hoffmann and seconded by Amanda Guyer to hire the following:

Kelly Hart as a Substitute Cafeteria Worker at a rate of \$9.75 an hour  
Skylar Johnson as a Substitute Cafeteria Worker at a rate of \$9.75 an hour

Roll call vote – all ayes.

**Coaches**

Moved by Jason Goshorn and seconded by Walter Hofmann to appoint the following coaches for the 2023-2024 school year:

Diana Mayer*	Jr. High Girls Basketball Coach	Step 1	\$1,850
Jenna Eaton	Volunteer Jr. High Girls Basketball Coach		
Todd Best	Volunteer Elementary Boys Basketball Coach		

\*Bona Fide Volunteer

Roll call vote – all ayes.

**Memorandum of Understanding**

Moved by Jason Goshorn and seconded by Walter Hoffmann to approve the Memorandum of Understanding between the Fannett-Metal School District and the Fannett-Metal Education Association to employ the services of ESS to provide a substitute to instruct one Chemistry class per day for the 2023-2024 school year and work as a district substitute for the remainder of the workday. Roll call vote – all ayes.

**Curriculum**

**Field Trip Requests**

Moved by Walter Hoffmann and seconded by Chad McClure to approve the following field trip requests:

FM Ag Club – PA Farm Show – January 12, 2024 – Paid by FM Ag Club  
MS/HS Band – Greencastle HS – Pre-County Band Rehearsal – January 16, 2024 – school van  
5<sup>th</sup> Grade – FCCTC – March 8, 2024 – Paid by FCCTC  
Class of 2024 – Poconos, PA – April 17 – 19, 2024 – Paid by Class of 2024

Roll call vote – all ayes.

**Handbook**

Moved by Walter Hoffmann and seconded by Amanda Guyer to approve an update to the Homeless section of the 2023-2024 Parent and Student Handbook. Roll call vote – all ayes.

**Building and Grounds**

**Door Hardware Upgrades**

Moved by Walter Hoffmann and seconded by Jason Goshorn to approve Door Tech to furnish and install upgraded door hardware (exit devices, door closers, etc.) onto the existing exterior doors and frames at the Elementary School Building at a cost of \$38,235. Project funded by the PCCD Grant. Roll call vote – all ayes.

**Policy**

**Waiver of Student Discipline Hearing**

Moved by Walter Hoffmann and seconded by Jason Goshorn to approve a request per Policy 233.1, to waive a formal board hearing and recommend placing a student at River Rock Academy. Roll call vote – all ayes.

**Policies**

Moved by Catherine Adams and seconded by Walter Hoffmann to approve the first reading of Policy 123.1 Coaching and Other Related Extracurricular Appointments. Roll call vote – all ayes.



**Budget and Finance**

**School Physician**

Moved by Walter Hoffmann and seconded by Jason Goshorn to approve WellSpan Family Practice, Keeter Drive, Mercersburg, PA to provide physical exams for students in Kindergarten/1<sup>st</sup> grade (school entry), 6<sup>th</sup> grade, and 11<sup>th</sup> grade as required by the state, provide consult scoliosis exam for those students referred for second screenings due to abnormal results for students in 6<sup>th</sup> and 7<sup>th</sup> grades for the 2023-2024 school year for a base rate of \$500/year and a rate of \$15.00 per physical. Roll call vote – all ayes.

**FCATB 2024 Operating Budget**

Moved by Walter Hoffmann and seconded by Amanda Guyer to approve the 2024 Franklin County Area Tax Bureau's General Operating Budget in the amount of \$1,604.067. The projected cost of collections for 2024 remains below the authorized rate of 2.2%. Roll call vote – all ayes.

**FCATB Representative and Alternate**

Moved by Walter Hoffmann and seconded by Amanda Guyer to appoint Daniel Simpson as District Representative and Catherine Adams as Alternate to the Franklin County Area Tax Board for the 2024 calendar year. Roll call vote – Catherine Adams – abstained, Shelly Boggs – aye, Walter Hoffmann – aye, Stacy Coffman – aye, Bonnie Cornelious – aye, Chad McClure – aye, Sue Rosenberry – aye, Jason Goshorn – aye and Amanda Guyer – aye. 8 ayes, 1 abstention. Motion carried.

**Dates To Remember**

November 22, 2023 – Early dismissal


November 23 – 28, 2023 – School closed for Thanksgiving break

December 5, 2023 – Re-Organization Meeting

December 21, 2023 – January 1, 2024 – School closed for Holiday break

Jason Goshorn said it was good to see the turnout for boys' soccer championship games and the community's involvement and support.

Moved by Walter Hoffmann and seconded by Jason Goshorn to adjourn at 8:03 p.m. Roll call vote – all ayes.

  
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Sandra D. Bloom  
Board Secretary