

Fannett-Metal School District  
Willow Hill, Pennsylvania 17271

The Fannett-Metal School Board held their regular meeting on Tuesday, August 8, 2023, at 7:00 p.m. in the High School Library. Members present were Sue Rosenberry, President; Bonnie Cornelious, Vice-President; Catherine Adams, Shelly Boggs, Stacy Coffman, Jason Goshorn, Amanda Guyer, Walter Hoffmann, and Chad McClure. There were no members absent. Also present were Dr. Tara Will, Superintendent; Daniel Simpson, Business Manager; Teresa Black, Director of Special Education and Pupil Services; Todd Best, Middle/High School Principal; Stephanie Shoemaker, Elementary Principal; Elliott Sulcove, Solicitor and Sandra Bloom, Board Secretary. The visitors present were: Jessica Portz, PSBA.

### **OPENING BUSINESS**

#### **Pledge of Allegiance**

The meeting opened with the School Board Members and audience standing and reciting the Pledge of Allegiance.

#### **Approval of the Minutes**

Moved by Walter Hoffmann and seconded by Chad McClure to approve the minutes of the July 11, 2023 Board Meeting as presented. Roll call vote – all ayes.

#### **Treasurer's Report**

Moved by Jason Goshorn and seconded by Chad McClure to approve the Treasurer's Report as presented. Roll call vote – all ayes.

#### **Approval of Invoices**

Moved by Jason Goshorn and seconded by Amanda Guyer to approve the payment of invoices from July 7, 2023 through August 3, 2023. Roll call vote – all ayes.

#### **Cafeteria Report**

Moved by Chad McClure and seconded by Catherine Adams to approve the July Cafeteria Report as presented. Roll call vote – all ayes.

#### **Activity Account Report**

Moved by Chad McClure and seconded by Amanda Guyer to approve the July Activity Account Report as presented. Roll call vote – all ayes.

#### **Public Comment** – (3-minute limit per person – 21-minute total public comment)

There were no public comments.

### **Administrative Reports**

Mrs. Teresa Black informed the Board that she has begun scheduling courses for our secondary FMCATS students – we have seven confirmed for this school year and two unconfirmed at this time. She is gearing up to start the process of reviewing our Special Education Plan which is due May 1, 2024. Mrs. Black also said we will be registering a student with nursing needs. He has multiple handicaps and will be attending the Franklin Learning Center and will require a nurse and is putting this on the Board's radar for future reference.

Mr. Todd Best informed the Board that computer distribution was conducted yesterday and today by Brian Davis from GDC. A reminder was put out on Facebook for Early To Collage students that their courses start on August 21, 2023. Students were originally told of the start date by Allegany College of Maryland (ACM) during their spring registration and double verification login is now required for ACM. We will continue to improve our ways of communicating with students that do not have a traditional day. Mrs. Moore continues to come in on Tuesdays to meet with students and guardians. Fall coaches, parents and athletes meeting was conducted today and the first mandatory practice is August 14, 2023.

Mrs. Stephanie Shoemaker informed the Board that class lists are complete and were posted to the public on July 31, 2023. Pre-K will move in on August 17, 2023, with their start date September 7, 2023. Kudos to our custodial staff for doing an excellent job cleaning classrooms and waxing floors. Also, a big thank you to Randy Hammond for replacing lighting in classrooms in center of building and life skills classroom. K-5 teachers and reading specialists received two days of professional development training on 95% Group Phonics/Word Study materials this summer. We are searching for a librarian, life skills teacher and instructional aid (given Board approval). Please pass the word. We will utilize substitutes in these positions to start the school year. We will also be offering after school tutoring to address learning loss again this year and will be recruiting tutors/teachers for one day a week. We will continue to place extra emphasis on assessment, instruction, and interventions during the 2023-2024 school year using data team meetings to determine student needs. A big thank you to the Fannett-Metal Education Foundation for purchasing 30 iPads and cases for our kindergarteners with their EITC funding. Also, administration visited the Upper Path Valley Presbyterian Church and met with Reverend Meagan Boozer in preparation for our staff reunification training on October 9, 2023.

Dr. Tara Will informed the Board that as part of our school safety training, the administration team is working on a reunification plan in the event both the elementary and middle/high school must be evacuated for an emergency situation. We are planning to conduct a practice drill with staff only on Monday, October 9, 2023, during an in-service day. Today we met with Meagan Boozer from the Upper Path Valley Presbyterian Church since this is our pickup location for families. We walked through what steps would take place if we ever needed to put the plan into place and in preparation for our drill. PDE has approved our application for flexible instruction days (FID). A FID can be utilized in the event of an emergency or for inclement weather. We believe that in-person instruction is the best way for our students to learn, therefore, we plan to exhaust all scheduled snow make up days prior to using a FID or remote learning day. This will be communicated with parents and staff upon their return to school. Teacher In-Service is scheduled for Monday, August 21, 2023. Tuesday, August 22, 2023, will be an Act 80 Day. The administration team sent a survey to the staff at the end of the last school year asking what topics staff would like to learn more about and plan to incorporate as much as we can into our Act 80 professional development days. Not only did we ask what topics, but we asked how they prefer to receive this information such as large group, small group, online, self-paced and we even went as far as to ask when they wanted professional development (before school, after

school, in-service days, lunch and learn. The final draft will be completed this week. I can share it as part of my weekly update. At our last meeting, Dr. Will shared that we planned to offer chemistry online. In the meantime, we were able to find an individual with a four-year degree that recently graduated from Shippensburg University to become a substitute teacher. Any person with a four-year degree can take Guest Teacher training through the Intermediate Unit. They offer a 10-hour course that allows anyone to become a substitute teacher. As you know, ESS employees are our substitutes so this teacher will be employed through them. They would be available to sub in the morning and in the afternoon if they were free but would need to teach one period of chemistry. Physics will remain online. We have two students signed up and they are in 11<sup>th</sup> grade and are planning to go to Career Tech in the spring. The administrative team is working on creating "job descriptions" for our stipend advisor positions. This will help clarify expectations as staff members make the decision to apply for these additional duties. The plan is to have them completed in time for the September Policy and Personnel Committee meeting then brought to the Board for approval at the September Board meeting. The job descriptions can then be shared with these individuals allowing them time to agree to the expectations or decline to participate. On tonight's agenda we have two memorandums of understanding with the association. One is allowing the district to utilize Forbes Road's Spanish instructor in exchange for two periods of music from our music instructor. The lessons will be delivered virtually allowing our students to receive instruction from a live person while affording Forbes Road students the exposure to music instruction.

Jessica Portz from the Pennsylvania School Boards Association (PSBA) gave a presentation to congratulate and thank long-term school directors for their dedicated years of volunteer service to our children, community, and public education. Ms. Ortz presented a certificate and plaque to honor Shelly Boggs for 32 years of service, Catherine Adams for 8 years of service and Bonnie Cornelious for 8 years of service.

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### **DISCUSSION**

No Board discussion.

### **BOARD COMMITTEE REPORTS**

Building and Grounds – Walter Hoffmann said the outside sports lights arrived and were moved around to get maximum lighting and we need a generator to run the lights. Art Beidel dug the ditch and Randy Hammond ran the lines for the lighting and installed new lights around the driveway. Department of Environmental Protection approved the new water softener and hot water. Daniel Simpson said the boy's bathroom project is taking longer than expected.

Finance Committee Report – no report.

Policy and Personnel Committee Report – Dr. Will announced the next meeting is September 5, 2023

Transportation Committee Report – Jason Goshorn said the annual bus driver meeting was held today and some changes were made to bus 5 and 7's route due to being overloaded.

### **OLD BUSINESS**

No old business.



## **NEW BUSINESS**

### **Personnel**

#### **Resignations and Permission to Advertise and Interview**

Moved by Walter Hoffmann and seconded by Catherine Adams to accept the resignation of Megan Mellott from her position as Part-time Special Education Aide effective immediately and to give permission to advertise and interview for a Part-time Special Education Aide. Roll call vote – all ayes.

#### **Permission to Hire**

Moved by Walter Hoffmann and seconded by Jason Goshorn to hire Maegan Snyder as a Full-time Personal Care Assistant at a rate of \$10.00 per hour. Roll call vote – all ayes.

Moved by Walter Hoffmann and seconded by Amanda Guyer to hire Amanda Jones as a Sixth Grade/English Language Arts Teacher at Bachelors plus Dual Certification, Step 1, at a salary of \$46,200 for the 2023-2024 school year. Roll call vote – all ayes.

#### **Class Advisors**

Moved by Walter Hoffmann and seconded by Chad McClure to approve the following class advisors for the 2023-2024 school year:

Class of 2024	Ben Wingerd, Ciji Holthaus, Nikki Burdge	\$705 each
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Roll call vote – all ayes.

#### **Memorandum of Understanding**

Moved by Walter Hoffmann and seconded by Jason Goshorn to approve the Memorandum of Understanding between the Fannett-Metal School District and the Fannett-Metal Education Association to provide services of a Forbes Road Spanish instructor until a certified instructor is found and the Memorandum of Understanding between the Fannett-Metal School District and the Fannett-Metal Education Association to provide Forbes Road with a music instructor until they find a certified instructor. Roll call vote – all ayes.

#### **Course Pre-Approval**

Moved by Walter Hoffmann and seconded by Shelly Boggs to approve the following course request:

Ciji Holthaus	Political History of Medieval England
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Roll call vote – all ayes.

#### **Athletic Director Salary**

Moved by Jason Goshorn and seconded by Walter Hoffmann to approve Greg Best as Athletic Director for the 2023-2024 school year at a salary of \$5,600. Roll call vote – all ayes.

Coaches

Moved by Walter Hoffmann and seconded by Amanda Guyer to appoint the following coaches for the 2023-2024 school year:

Brittany Grace*	Head Varsity Cheerleading Coach	Step 1	\$2,400
Kaitelyn Hammond*	Head Junior High Volleyball Coach	Step 1	\$1,600
Tristen Amsley	Assistant Varsity Girls Soccer Coach	Step 1	\$1,850
Lynnzie McClure	Volunteer Varsity Volleyball Coach		
Todd Best	Volunteer Elementary Soccer Coach		
*Bona Fide Volunteer			

Roll call vote – all ayes.

Conference Request

Moved by Walter Hoffmann and seconded by Shelly Boggs to approve Sandy Bloom's request to attend the Attendance/Child Accounting Professional Association (A/CAPA) Conference, November 8-10, 2023, in Hershey, PA. The approximate cost of the conference is \$942.00. Roll call vote – all ayes.

Bus Driver

Moved by Walter Hoffmann and second by Jason Goshorn to approve Amber Grimes as a bus/van driver for the 2023-2024 school year for Weaver Busing LLC. Roll call vote – all ayes.

Curriculum

Junior High Cheerleading

Moved by Jason Goshorn and seconded by Walter Hoffmann to approve any Junior High student interested in Junior High cheerleading to participate at Southern Huntingdon County School District for sideline cheers only and no cheer competitions. No Co-op is required because of no competition. Roll call vote – all ayes.

Ship Start Memorandum of Understanding

Moved by Walter Hoffmann and seconded by Chad McClure to enter into a Memorandum of Understanding with Shippensburg University to give high school students the opportunity to take college-level courses while still in high school at a reduced rate of \$100.00 per credit and \$54.00 fees per credit, tuition and fees are subject to change. Roll call vote – all ayes.

Imagine Learning Agreement

Moved by Walter Hoffmann and seconded by Amanda Guyer to enter into a one-year agreement with Imagine Learning in the amount not to exceed \$3,150 for Physics Course. Roll call vote – all ayes.

World of Learning

Moved by Walter Hoffmann and seconded by Amanda Guyer to enter into an agreement with World of Learning Institute for instruction in German, and another languages/subjects as needed, in an online format through Appalachia Intermediate Unit 8 at a cost of \$1,150. Roll call vote – all ayes.

**SAP Letter of Agreement**

Moved by Walter Hoffmann and seconded by Jason Goshorn to enter into an agreement with Healthy Communities Partnership, Franklin-Fulton County H/ID/EI and Franklin-Fulton County Drug and Alcohol to cooperate mutually in provisions of services to students with mental health and/or drug and alcohol concerns. Roll call vote – all ayes.

**Forbes Road Letter of Agreement**

Moved by Jason Goshorn and seconded by Walter Hoffmann to enter into an agreement between the Fannett-Metal School District and Forbes Road School District to share virtually Spanish and Music courses/teachers at no cost to the districts.

**Building and Grounds**

No action needed.

**Policy**

**Policies**

Moved by Jason Goshorn and seconded by Chad McClure to approve for the first reading of the following policies:

- Policy 137 Home Education Programs
- Policy 137.1 Extracurricular Participation by Home Education Students
- Policy 137.2 Participation in Cocurricular Activities and Academic Courses by Home Education Students
- Policy 137.3 Participation in Career and Technical Education Programs by Home Education Students
- Policy 251 Students Experiencing Homelessness, Foster Care, and Other Educational Instability
- Policy 800 Records Management
- Policy 801 Public Records
- Policy 802 School Organization
- Policy 803 School Calendar
- Policy 804 School Day
- Policy 807 Opening Exercises/Flag Displays
- Policy 810.2 Transportation – Video/Audio Recording
- Policy 811 Bonding
- Policy 812 Property Insurance
- Policy 813 Other Insurance

Roll call vote – all ayes.

**Budget and Finance**

No action needed.

**Dates To Remember**

August 22, 2023 – Kindergarten Orientation – 5:15 p.m. – 5:45 p.m.

August 22, 2023 – Sixth Grade Orientation – High School Library – 6:00 p.m. 6:30 p.m.

August 22, 2023 – Back to School Night – 6:30 p.m. – 7:30 p.m.

Sue Rosenberry informed the board that she sent out the Superintendent evaluation for completion.

Moved by Walter Hoffmann and seconded by Jason Goshorn to adjourn at 8:18 p.m. Roll call vote – all ayes.



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Sandra D. Bloom  
Board Secretary



