

Fannett-Metal School District  
Willow Hill, Pennsylvania 17271

The Fannett-Metal School Board held their regular meeting on Tuesday, February 14, 2023, at 7:00 p.m. in the High School Library. Members present were Sue Rosenberry, President; Bonnie Cornelious, Vice-President (virtual); Catherine Adams, Shelly Boggs, Stacy Coffman, Jason Goshorn, Walter Hoffmann, and Chad McClure. Amanda Guyer was the only member absent. Also present were Dr. Tara Will, Superintendent; Daniel Simpson, Business Manager; Teresa Black, Director of Special Education and Pupil Services; Todd Best, Middle/High School Principal; Elliott Sulcove, Solicitor and Sandra Bloom, Board Secretary. Visitors present were: Mathern Mellott, Harleigh Detweiler and Finn McGee.

### **OPENING BUSINESS**

#### **Pledge of Allegiance**

The meeting opened with the School Board Members and audience standing and reciting the Pledge of Allegiance.

#### **Approval of the Minutes**

Moved by Walter Hoffmann and seconded by Shelly Boggs to approve the minutes of the January 10, 2023 Board Meeting as presented. Roll call vote – all ayes.

#### **Treasurer's Report**

Moved by Chad McClure and seconded by Shelly Boggs to approve the Treasurer's Report as presented. Roll call vote – all ayes.

#### **Approval of Invoices**

Moved by Shelly Boggs and seconded by Jason Goshorn to approve the payment of invoices from January 6, 2023 through February 9, 2023. Roll call vote – all ayes.

#### **Cafeteria Report**

Moved by Jason Goshorn and seconded by Chad McClure to approve the January Cafeteria Report as presented. Roll call vote – all ayes.

#### **Activity Account Report**

Moved by Chad McClure and seconded by Shelly Boggs to approve the January Activity Account Report as presented. Roll call vote – all ayes.

#### **Public Comment** – (3-minute limit per person – 21-minute total public comment)

There were no public comments.

### **Administrative Reports**

Mr. Mellott introduced two students, Finn McGee and Harleigh Detweiler who gave a Wallops Island Presentation on this year's trip. Mr. Mellott said he's been going to Wallops Island for 20 years and this year he took two grades 8<sup>th</sup> and 9<sup>th</sup> graders and next school year he plans on taking 6<sup>th</sup> and 7<sup>th</sup> graders October 4 – 6, 2023.

Teresa Black said she attended days 1 and 2 of her Pennsylvania Inspired Leadership course through the National Center on Education and the Economy and the National Institute for School Leadership program. Mrs. Black is communicating with the LIU to ensure our students will receive Occupational Therapy services very soon until a replacement therapist can be hired. It may be virtual occupational therapy with speech and physical therapist monitoring students. She conducted two phone meetings with parents of in-coming kindergarten students with speech therapy needs. Mrs. Shoemaker and Mrs. Black will be going to observe one of these students who may have additional special needs. Mrs. Black attended the Franklin County Special Education Advisory Council meeting at the Franklin Learning Center who meets once a month. Mr. Best, Mrs. Moore and Mrs. Black will be meeting this week to look at the master schedule for next school year and our secondary life skills support class held a successful ham sandwich fundraiser last month.

Dr. Will gave Mrs. Shoemaker's elementary report in her absence. Mrs. Shoemaker finished second semester teacher walkthroughs. Reviewed mid-year math assessment data with Houghton Mifflin Harcourt representatives. Students in grades K-5 showed improvement in their math growth measure assessment. She participated in the monthly administration team meeting. The administration attended a Performance Matters product overview webinar. Our current data warehouse software is at end of life and Performance Matters is an option to replace it. They investigated the discovery of a rifle shell on the floor of Mrs. Crider's fourth grade classroom with the assistance of the PA State Police. We did have all students in 4C complete a written statement and had students share the contents of their backpacks and coats. No other concerning items were discovered. Parents were informed of the situation.

Mr. Best said both permanent boilers are operational. There are some minor tweaks still being worked on and the temporary boilers were removed. Work continues on the dugout and career-tech interviews for 10<sup>th</sup> graders were held today. Mr. Best also said in the last week there have been three occasions of vandalism in the boys' restrooms. The stall door was pulled apart in one but Carl Reed was able to fix it. A sink was taken off the wall, again Carl was able to fix it and the restroom by the office the sink was lifted off its brace so when someone bumped the sink it fell. Mr. Best gave a shout out to Carl Reed and Larry Moore for the repairs they had to do. Mr. Best met with middle school boys then high school boys and told them how disappointed he was in them and frustrated with them and when someone is caught he will press charges.

Dr. Will said Ronda Stepler started on February 6, 2023. She was given two days to shadow the substitute to allow a smooth transition as business teacher. Dr. Will met with the guidance counselor and food service director regarding the athletic and academic banquets. For 200 people it would cost approximately \$1,040 plus labor costs. She also called the FBI but have not received a return call. Another option would be to have an awards ceremony with a punch and cookies reception. FOFMA received a \$65,000 Franklin County Impact Grant. FOFMA met last week to discuss options of what to purchase and felt the portable outside lighting would be the best option. We have approval from the Pennsylvania Department of Education to use five days as flexible instruction days (FID) in the event of an emergency or inclement weather.

We plan to use all the built in snow days before switching to FID. Teachers are aware and were given guidance at our last in-service day and letters were sent home to parents. In K-5 packets will be sent home this week and 6-12 teachers are aware of the need to use Schoology. The contract for ESS is expiring the end of this year. The county superintendents have decided to extend the ESS contract for two years in exchange for a 1% decrease. ESS is trying to increase communication and has met with us twice this year already so she is comfortable moving forward with this contract. The 23-24 proposed school calendar is aligned with the vision of the district. Elementary is required 900 hours a year and middle school/high school 990 hours a year. The draft calendar has 181 instructional days, but the first snow day does not need made up. 185 contractual days and four in-service days. Days off the calendar must align with the classified employee days off and aligned with Career Tech Center's calendar to maximize the time kids spend learning career education. Act 80 day is allowed if you have adequate hours for the year and require extra time for staff professional development. Students do not report to school but it counts as a day of instruction and we gain time to assist teachers and save on transportation and part-time staff. Dr. Will met with the professional development staff to see what teachers want and we need to get buy-in from them. They requested half days at Thanksgiving and Christmas. Dr. Will and Mr. Best met with Tom McCloud regarding setting up a Wall of Freedom, showing Declaration of Independence, Bill of Rights, & Constitution. The administration is aware that there have been reports of bullying and cyber bullying at our high school. The definition of bullying is intimidate, coerce, oppress. Mrs. Black reached out to the IU to see if they could assist. We have also discussed this at the monthly administration team meeting and would like to gather some more information and develop a plan to address this need. Step 1 is to conduct a survey to determine parents, students and staff perception of bullying. There was a human trafficking presentation today at the joint elementary and secondary faculty meeting. The Laurel Life SOARS program is slated to begin March 13, 2023. We purchased two slots for this year and two for next year. Kindergarten registration is next Thursday and to date we have 22 signed up so far.

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## **OLD BUSINESS**

### **Policies**

Moved by Jason Goshorn and seconded by Walter Hoffmann to approve the second reading of the following policies:

Policy 127	Assessments
Policy 130	Homework
Policy 132	Alternative Education
Policy 137	Home Education Program
Policy 140	Charter Schools
Policy 140.1	Extracurricular Participation by Charter/Cyber Charter Students
Policy 142	Migrant Students
Policy 143	Standards for Persistently Dangerous Schools
Policy 144	Standards for Victims of Violent Crimes
Policy 146	Student Services
Policy 218	Student Discipline
Policy 220	Student Expression/Distribution and Posting of Materials
Policy 227	Controlled Substances/Paraphernalia
Policy 236.1	Threat Assessment
Policy 237	Electronic Devices
Policy 610	Purchases Subject to Bid/Quotation
Policy 805	Emergency Preparedness
Policy 808	Food Services

Roll call vote – all ayes.

## **NEW BUSINESS**

### **Personnel**

#### **Course Pre-Approval**

Moved by Walter Hoffmann and seconded by Jason Goshorn to approve the following course requests:

Michelle Gordon	Best Practices and Effective Teaching
Michelle Gordon	Inclusive Education for Students with Special Needs

Roll call vote – all ayes.

### **Resignation**

Moved by Walter Hoffmann and seconded by Chad McClure to accept the resignation of Lana Jones from her position as Part-time Cafeteria Worker effective February 10, 2023. Roll call vote – all ayes.

### **Permission to Advertise and Interview**

Moved by Walter Hoffmann and seconded by Chad McClure to approve Administration's request to advertise and interview for a Part-time Cafeteria Worker. Roll call vote – all ayes.

Coaches

Moved by Walter Hoffmann and seconded by Chad McClure to appoint the following coaches for the 2022-2023 school year:

Paul Coffman*	Varsity Head Baseball	Step 5+	\$3,680
Michael Arnold*	Varsity Assistant Baseball	Step 1	\$1,606
Luke Coffman	Varsity Baseball Volunteer		
Scott Naugle*	Junior High Baseball	Step 2	\$1,540
Steve Wolf	Junior High Baseball Volunteer		
Coral McMath	Varsity Head Softball	Step 3	\$3,079
Annette Hill*	Varsity Assistant Softball	Step 3	\$2,008
Garrett Hill	Varsity Softball Volunteer		
Tammy Arnold*	Junior High Softball	Step 1	\$1,338
Michael Arnold Sr	Volunteer		
Michael Arnold	Volunteer		
Mathern Mellott	Track Head	Step 5+	\$2,549
Kelly Fleck*	Track Assistant	Step 5+	\$1,706
Tom Peppernick	Track Volunteer		
Tristen Amsley	Track Volunteer		

\*Bona Fide Volunteer

Roll call vote – Shelly Boggs – aye, Walter Hoffmann – aye, Stacy Coffman – abstained, Chad McClure – aye, Sue Rosenberry – aye, Bonnie Cornelious – nay, Jason Goshorn – aye, Catherine Adams – aye. 6 ayes, 1 nay, 1 abstention. Motion carried.

Conference Request

Moved by Walter Hoffmann and seconded by Shelly Boggs to approve Stephanie Shoemaker's request to attend the Pennsylvania Association Federal Programs Coordinators Annual Conference, April 16-19, 2023, in Pocono Manor, PA. Approximate cost of the conference is \$919.00. Roll call vote – all ayes.

## **Curriculum**

### **Field Trip Request**

Moved by Walter Hoffmann and seconded by Shelly Boggs to approve the following field trip request:

**Physics Class** – Swailes Farm, Willow Hill, PA – February 22, 2023 – School Van – no cost

**Varsity Club** – Hershey Giant Center, Hershey, PA – March 4, 2023 – paid by Varsity Club

**U.S. Government Class** – Capitol Building, Harrisburg, PA – March 6, 2023 – paid by class

**10<sup>th</sup> – 11<sup>th</sup> Grade** – Penn State Mont Alto Campus, Mont Alto, PA – April 13, 2023 – paid by PA College Advising Corp

**10<sup>th</sup> – 12<sup>th</sup> Grade** – Triangle Tech, Chambersburg, PA – April 19, 2023 – paid by Triangle Tech

**Gifted Education** – Whitaker Center, Harrisburg, PA – April 20, 2023 – School Van – paid by class

**Anatomy and Physiology Class** – Whitaker Center, Harrisburg, PA – April 27, 2023 – School Van – paid by class

Roll call vote – all ayes.

### **Alternative Education**

Moved by Walter Hoffmann and seconded by Shelly Boggs to enter into an agreement with The Meadows Psychiatric Center to ensure cooperative efforts and to facilitate continuity of care when serving individuals assigned to the Fannett-Metal School District and The Meadows Psychiatric Center for the 2023-2024 and 2024-2025 school years at a rate of \$70 per day for educational services while a student is at The Meadows. Roll call vote – all ayes.

## **Building and Grounds**

### **Lawn Service**

Moved by Catherine Adams and seconded by Jason Goshorn to approve Crouse's Lawn Service for lawn mowing services for the three-year period from April 1, 2023 through March 31, 2026 at the following costs per year:

April 1, 2023 – March 31, 2024	\$22,800
April 1, 2024 – March 31, 2025	\$24,000
April 1, 2025 – March 31, 2026	\$25,200

Roll call vote – Sue Rosenberry – aye, Bonnie Cornelious – nay, Jason Goshorn – aye, Catherine Adams – aye, Shelly Boggs – aye, Walter Hoffmann – aye, Stacy Coffman – aye, Chad McClure – aye. 7 ayes, 1 nay. Motion carried.

**Policy**

**Policies**

Moved by Shelly Boggs and seconded by Chad McClure to approve the first reading of the following policies:

Policy 011	Principles for Governance and Leadership
Policy 200	Enrollment of Students
Policy 202	Eligibility of Nonresident Students
Policy 204	Attendance
Policy 217	Graduation Requirements
Policy 221	Dress and Grooming
Policy 233	Suspension and Expulsion
Policy 251	Homeless Students
Policy 810	Transportation

Roll call vote – all ayes.

**Budget and Finance**

**Franklin Learning Center General Operating Budget**

Moved by Jason Goshorn and seconded by Chad McClure to approve the 2023-2024 Franklin Learning Center's General Operating Budget in the amount of \$1,404,303. Roll call vote – all ayes.

**Other**

**Presentation**

Moved by Walter Hoffmann and seconded by Catherine Adams to approve a school safety presentation. Roll call vote – all ayes.

**Board Member Suggestion/Discussion**

Dr. Will asked the Board's opinion on going paperless. The Board decided to give it a trial run next month.

Catherine Adams asked if there was any interest in the open personal care aide position. Dr. Will replied no.

Walter Hoffmann there will be a meet-n-greet at the Dry Run American Legion on February 21, 2022 from 5:30 p.m. – 7:30 p.m. for anyone up for re-election.

Bonnie Cornelious said staff may need some professional development on what it means to be a designated reporter.

Moved by Walter Hoffmann and seconded by Jason Goshorn to adjourn at 8:45 p.m. Roll call vote – all ayes.

  
Sandra D. Bloom  
Board Secretary



