

Fannett-Metal School District  
Willow Hill, Pennsylvania 17271

The Fannett-Metal School Board held their regular meeting on Tuesday, July 12, 2016 at 7:02 p.m. in the high school library. Members present were Shelly Boggs, President; Von McGee, Vice President; Catherine Adams, Bonnie Cornelious, Phyllis Eckenrode, Mark Frazier, Walter Hoffmann and James Junkin and Sue Rosenberry. There were no members absent. Also present were David Burkett, Superintendent; Stephanie Shoemaker, Elementary Principal; Adam Whisel, M.S./H.S. Principal; Daniel Simpson, Business Manager, Fred Gutshall, Solicitor and Sandra Bloom, Board Secretary. Visitors present were Dawn Leab, Todd Best, Laura Cutshall and Lori McAllen.

**Pledge of Allegiance**

The meeting opened with School Board Members and audience standing and reciting the Pledge of Allegiance.

**Approval of the Minutes**

Moved by Bonnie Cornelious and seconded by Von McGee to approve the minutes of the regular June 21, 2016 Board Meeting as presented. Roll call vote – all aye.

**Treasurer's Report**

Moved by Sue Rosenberry and seconded by Phyllis Eckenrode to approve the Treasurer's Report as presented. Roll call vote – all aye.

**Approval of Invoices**

Moved by Von McGee and seconded by Sue Rosenberry to approve payment of invoices from June 17, 2016 through July 7, 2016 as presented. Roll call vote – Bonnie Cornelious – aye, Von McGee – aye, Shelly Boggs – aye, James Junkin – aye, Walter Hoffmann – abstained, Catherine Adams – aye, Sue Rosenberry – aye, Mark Frazier – aye and Phyllis Eckenrode – aye. 8 ayes, 1 abstention. Motion carried.

**Cafeteria Report**

Moved by Bonnie Cornelious and seconded by Sue Rosenberry to approve the June Cafeteria Report as presented. Roll call vote – all aye.

**Activity Account Report**

Moved by Phyllis Eckenrode and seconded by Bonnie Cornelious to approve the June Activity Account Report as presented. Roll call vote – all aye.

**Public Comment** – (3 minute limit per person – 20 minute total public comment)

No public comment.

**Administrative Reports**

Mr. Burkett spoke on the Athletic Code of Conduct, updated the Board on the water situation, gave a state budget update, reminded members of negotiations meeting on July 13, 2016 and mentioned that he will not be at the August board meeting. He also stated that the Principals would not be giving reports during the summer. Mr. Burkett also informed the Board that one of our students, Raylee Gibbons, won Franklin County Fair Princess.

**OLD BUSINESS****Personnel****Coaches**

Moved by Phyllis Eckenrode and seconded by Sue Rosenberry to approve the following coaches for the 2016-17 Fall/Winter Sports Season pending receipt of all necessary clearances.

The Board went into Executive Session for personnel matters at 7:30 p.m. and reconvened in Regular Session at 8:08 p.m.

Phyllis Eckenrode and Sue Rosenberry agreed to add a name to the Jr. High Volleyball vacancy to their motion.

**Soccer**

Varsity Head	Greg Best	Step 5	\$3,480.00
Varsity Assistant	Todd Best	Step 3	\$2,008.00
Varsity Volunteer	Jeff Winegardner		
Varsity Volunteer	Darwin Goshorn		
Jr. High Head	Tom Otis	Step 5	\$2,142.00
Jr. High Volunteer	Jared Eaton		
Jr. High Volunteer	Travis Seibert		

**Volleyball**

Varsity Head	Keri Daniel*	Step 2	\$2,878.00
Varsity Assistant	Tiffany Ohler*	Step 2	\$1,807.00
Varsity Volunteer	Justin Bannister	Pending Clearances	
Jr. High Head	Stacy Wolf*	Step 1	\$1338.00

**Boys Basketball**

Varsity Head	Greg Best	Step 5	\$4,284.00
Varsity Assistant	Jeff Winegardner*	Step 2	\$2,477.00
Varsity Volunteer	Greg Rosenberry		
Jr. High Head	Paul Coffman*	Step 5	\$2,409.00

**Girls Basketball**

Varsity Head	Todd Best	Step 2	\$3,682.00
Varsity Assistant	Michael DeAngelo	Step 2	\$2,477.00
Varsity Volunteer	Paul Coffman		
Jr. High Head	Randy Hammond*	Step 2	\$1,807.00

**Cheerleading**

Volunteer	Tina Neil		
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\*Bona Fide Volunteer

Roll call vote – all aye.

**Policy**

**Policy 609 – Investment of District Funds – Second Reading**

Moved by Walter Hoffmann and seconded by Phyllis Eckenrode to approve the second reading of Policy 609, Investment of District Funds. Roll call vote – all aye.

**NEW BUSINESS**

**Personnel**

**Course Requests**

Moved by Sue Rosenberry and seconded by Catherine Adams to approve the following course requests:

Teresa Barnish	Eating Disorders: A Psychological Battle
Teresa Barnish	Adolescent Psychology: Current Research

Roll call vote – all aye.

**Extended Contract Services**

Moved by Phyllis Eckenrode and seconded by Sue Rosenberry to approve Carrie Strayer and Lesley Kuhn for five extra days for the 2016-17 school year at per diem. Roll call vote – all aye.

**Reinstate Music Program**

Moved by Phyllis Eckenrode and seconded by Von McGee to reinstate the music program and increase Freda Dorand's position to full-time status effective August 15, 2016. Roll call vote – all aye.

**FMLA Leave**

Moved by Von McGee and seconded by Catherine Adams to approve Kristy Elbertson's request to utilize FMLA leave from approximately November 12, 2016 – January 3, 2017 for maternity leave unless complications should occur. Roll call vote – all aye.

**Salary Increase**

Moved by Phyllis Eckenrode and seconded by Walter Hoffman to increase David Burkett's annual salary by 2.5% per the Superintendent contract resulting from a positive evaluation for the 2015-16 school year. Roll call vote – all aye.

**Permission to Hire**

Moved by Sue Rosenberry and seconded Catherine Adams to hire Kelly Campbell as a part-time Classroom Aide effective August 15, 2016 at a rate of \$8.25 an hour pending receipt of all necessary clearances. Roll call vote – all aye.

**Permission to Advertise and Interview**

Moved by Catherine Adams and seconded by Mark Frazier to give Administration permission to advertise and interview for a part-time Classroom Aide as needed. Roll call vote – all aye.



## **Curriculum**

### **Letter of Agreement**

Moved by Von McGee and seconded by Phyllis Eckenrode to enter into an agreement with Healthy Communities Partnership, Franklin-Fulton County MH/ID/EI and Franklin-Fulton County Drug and Alcohol to cooperate mutually in provisions of services to students with mental health and/or drug and alcohol concerns. Roll call vote – all aye.

## **Policy**

### **Policy 247 – First Reading**

Moved by Phyllis Eckenrode and seconded by Walter Hoffmann to approve the first reading of Policy 247 – Hazing. Roll call vote – all aye.

## **Board Member Suggestion/Discussion**

1. Ronnie Briggs is certified as the district's water treatment specialist, is it possible to get someone else trained and certified as a back up to Ronnie. Mr. Burkett stated that Ronnie was grandfathered in but would check on what would need done to get someone else certified.

Moved by Walter Hoffmann and seconded by Phyllis Eckenrode to adjourn at 8:29 p.m. Roll call vote – all aye.



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Sandra D. Bloom  
Board Secretary

Fannett-Metal School District  
Willow Hill, Pennsylvania 17271

The Fannett-Metal School Board held their regular meeting on Tuesday, August 9, 2016 at 7:00 p.m. in the high school library. Members present were Shelly Boggs, President; Von McGee, Vice President; Catherine Adams, Bonnie Cornelious, Phyllis Eckenrode, Mark Frazier, Walter Hoffmann. James Junkin and Sue Rosenberry were the only members absent. Also present were Stephanie Shoemaker, Elementary Principal; Adam Whisel, M.S./H.S. Principal; Daniel Simpson, Business Manager, Fred Gutshall, Solicitor and Sandra Bloom, Board Secretary. Visitors present were: Dawn Leab, Todd Best and Lori McAllen.

**Pledge of Allegiance**

The meeting opened with School Board Members and audience standing and reciting the Pledge of Allegiance.

**Approval of the Minutes**

Moved by Phyllis Eckenrode and seconded by Catherine Adams to approve the minutes of the regular July 12, 2016 Board Meeting as presented. Roll call vote – all aye.

**Treasurer's Report**

Moved by Von McGee and seconded by Catherine Adams to approve the Treasurer's Report as presented. Roll call vote – all aye.

**Approval of Invoices**

Moved by Bonnie Cornelious and seconded Walter Hoffmann to approve payment of invoices from July 8, 2016 through August 3, 2016 as presented. Roll call vote – all aye.

**Cafeteria Report**

Moved by Bonnie Cornelious and seconded by Von McGee to approve the July Cafeteria Report as presented. Roll call vote – all aye.

**Activity Account Report**

Moved by Phyllis Eckenrode and seconded by Mark Frazier to approve the July Activity Account Report as presented. Roll call vote – all aye.

**Public Comment** – (3 minute limit per person – 20 minute total public comment)

No public comment.

**Administrative Reports**

There were no administrative reports given.

The Board went into Executive Session at 7:10 p.m. for personnel reasons and reconvened in Regular Session at 7:25 p.m.



## **OLD BUSINESS**

### **Policy**

#### **Policy 247 – Second Reading**

Moved by Von McGee and seconded by Bonnie Cornelious to approve the second reading of Policy 247, Hazing. Roll call vote – all aye.

### **Building and Grounds**

#### **Building Use Request**

Moved by Bonnie Cornelious and seconded by Phyllis Eckenrode to approve the following building use requests for the High School Gym:

- a. Girls Basketball – September – end of December – 1:00-3:00 p.m.
- b. Indoor Soccer – November – end of December – 3:00-6:00 p.m.
- c. Alumni Association – January – Mid-March – 12:00-2:00 p.m.
- d. Girls Basketball – January – end of March – 2:00-4:00 p.m.
- e. Indoor Soccer – January – end of March – 4:00-7:00 p.m.

Roll call vote – Shelly Boggs – aye, Walter Hoffmann – aye, Catherine Adams – aye, Mark Frazier – aye, Phyllis Eckenrode – aye, Bonnie Cornelious – nay, and Von McGee – aye. 6 ayes, 1 nay. Motion carried.

## **NEW BUSINESS**

### **Personnel**

#### **Cafeteria Worker Substitute**

Moved by Walter Hoffmann and seconded by Catherine Adams to approve Sandy Umbrell as a cafeteria substitute at a rate of \$8.00 an hour (necessary clearances are on file). Roll call vote – all aye.

#### **Resignation**

Moved by Phyllis Eckenrode and seconded by Walter Hoffman to accept the following resignations:

- a. Wendy Madden from her position of Part-Time Elementary Health Room Assistant effective August 9, 2016.
- b. Laura Cutshall from her position of Secondary Social Studies Teacher effective immediately.
- c. Ashlee Myers from her position of Elementary Teacher effective August 9, 2016.

Roll call vote – all aye.

#### **Reinstate**

Moved by Catherine Adams and seconded by Walter Hoffmann to reinstate Melanie Ramsey as an Elementary Teacher effective August 15, 2016 at Bachelors plus Dual Certification, Step 3 at a salary of \$45,587. Roll call vote – all aye.

Job Classification Change

Moved by Walter Hoffmann and seconded by Von McGee to approve the transfer of Stephanie Glodek from Part-time Personal Care Assistant to Part-time Elementary Health Room Assistant effective August 15, 2016 at \$13.45 an hour. Roll call vote – all aye.

Permission to Advertise and Interview

Moved by Mark Frazier and seconded by Phyllis Eckenrode to give administration permission to advertise and interview for a Secondary Social Studies Teacher and a Part-Time Personal Care Assistant. Roll call vote – all aye.

Conference Request

Moved by Catherine Adams and seconded by Mark Frazier to approve Sandy Bloom's request to attend the Attendance/Child Accounting Professional Association's Conference, November 2-4, 2016 in Hershey, PA. Cost of the conference is approximately \$807.00. Roll call vote – all aye.

FMLA Leave

Moved by Von McGee and seconded by Walter Hoffmann to approve Autumn Daniel's request to utilize FMLA leave from approximately December 28, 2016 – February 13, 2017 for maternity leave unless complications should occur. Roll call vote – all aye.

Coaches

Moved by Mark Frazier and seconded by Bonnie Cornelious to approve Megan Heckman as a Jr. High Volunteer Volleyball Coach for the 16-17 Volleyball season. Roll call vote – all aye.

Bus Drivers

Moved by Phyllis Eckenrode and seconded by Walter Hoffmann to approve the following bus drivers with the exception of Adam Whisel for the 2016-17 school year for Snyder Bus Lines, LLC pending receipt of all necessary clearances:

Bette Barrick	Dan Bennett	Connie Berrier	Melinda Casey
John Clapper	Ryan Henderson	Selena Hinish	Toby Holley
Jan Kessler	Angie Lindberg	Ray Lindberg	April McMullen
Pam Morse	Ron Morse	Bryon Myers	Frank O'Donnell
Virginia Poe	Betty Rourke	John Semple	Paul Shearer
Nicole Small	Clyde Snyder	Corey Snyder	Jennifer Snyder
Bill Stanfield	Terry Vance	Adam Whisel	

Roll call vote – all aye.

Curriculum

Field Trip

Moved by Catherine Adams and seconded by Walter Hoffmann to approve the following field trip request:

Grade 4 – September 23, 2016 – 2016 Agricultural Education Institute, Valley View Farm, Greencastle, PA – Paid by Bill Swailes

Roll call vote – all aye.



### **Building and Grounds**

#### **Building Use Requests**

Moved by Catherine Adams and seconded by Phyllis Eckenrode to approve the following building use requests:

- a. Jamie Funk requests permission to use the School Pavilion on Sunday, August 7, 2016 (retroactively) for an after-season Varsity Baseball pizza party.
- b. Community Prayer Group requests permission to use the outside school grounds on Sunday, August 14, 2016 for their annual prayer walk before the start of the 16-17 school year.
- c. Path Valley AYSO requests permission to use the High School Cafeteria on Sunday, August 28, 2016 to hold AYSO Referee Certification Class.

Roll call vote – all aye.

#### **Policy**

No action needed.

### **Budget and Finance**

#### **School Dentist for 2016-17**

Moved by Walter Hoffmann and seconded by Mark Frazier to approve Dr. Jack Steele as the school dentist to provide dental exams for the 2016-17 school year (students in K/1<sup>st</sup>, 3<sup>rd</sup> and 7<sup>th</sup> grade as needed) at a cost of \$3.00 per student and agree to be the dentist of record to provide fluoride to students if parental permission is obtained (same rate as 15-16). Roll call vote – all aye.

#### **Cooperative Education Teacher Agreement**

Moved by Phyllis Eckenrode and seconded by Walter Hoffmann to extend the current contract with Roberta Johnston to provide Cooperative Education Services for the 2016-17 school year at an annual rate of \$750.00 per student plus business mileage per IRS rate and one cooperative education conference registration fee. Roll call vote – all aye.

### **Board Member Suggestion/Discussion**

1. Walter Hoffmann mentioned that a thank you letter from Mrs. Strayer related to scholarship donations was read at a Community Worship Service on Sunday, August 7, 2016.
2. Von McGee mentioned that FoFMA is still interested in the old athletic banners and that it may be brought as a future agenda item.

Moved by Catherine Adams and seconded by Walter Hoffmann to adjourn at 7:45 p.m. Roll call vote – all aye.

  
Sandra D. Bloom  
Board Secretary



Fannett-Metal School District  
Willow Hill, Pennsylvania 17271

The Fannett-Metal School Board held their regular meeting on Tuesday, September 13, 2016 at 7:00 p.m. in the high school library. Members present were Shelly Boggs, President; Catherine Adams, Bonnie Cornelious, Mark Frazier, Walter Hoffmann, James Junkin and Sue Rosenberry. Phyllis Eckenrode and Von McGee were the only members absent. Also present were David Burkett, Superintendent; Adam Whisel, M.S./H.S. Principal; Daniel Simpson, Business Manager, Fred Gutshall, Solicitor and Sandra Bloom, Board Secretary. Visitors present were: Lori McAllen, Ronald McAllen, Dawn Leab, John and Ruth Mitchell and Todd Best.

#### **Pledge of Allegiance**

The meeting opened with School Board Members and audience standing and reciting the Pledge of Allegiance.

#### **Approval of the Minutes**

Moved by Bonnie Cornelious and seconded by Mark Frazier to approve the minutes of the regular August 9, 2016 Board Meeting as presented. Roll call vote – Mark Frazier – aye, Bonnie Cornelious – aye, Shelly Boggs – aye, James Junkin – abstained, Walter Hoffmann – aye, Catherine Adams – aye and Sue Rosenberry – abstained. 5 ayes, 2 abstentions. Motion carried.

#### **Treasurer's Report**

Moved by Sue Rosenberry and seconded by Walter Hoffmann to approve the Treasurer's Report as presented. Roll call vote – all aye.

#### **Approval of Invoices**

Moved by Sue Rosenberry and seconded by Walter Hoffmann to approve payment of invoices from August 4, 2016 through September 8, 2016 as presented. Roll call vote – all aye.

#### **Cafeteria Report**

Moved by James Junkin and seconded by Sue Rosenberry to approve the August Cafeteria Report as presented. Roll call vote – all aye.

#### **Activity Account Report**

Moved by Catherine Adams and seconded by Mark Frazier to approve the August Activity Account Report as presented. Roll call vote – all aye.

**Public Comment** – (3 minute limit per person – 20 minute total public comment)  
No public comment.

#### **Administrative Reports**

Mr. Whisel gave an update on the Schoology implementation, one-to-one laptop distribution, Title I assessments, classroom aide relocation, PIAA laws and students attending the Path Valley Christian School wishing to participate in our sports, and the Lifeskills class.

Mr. Burkett gave an update on the water situation and negotiations. He also informed the Board that he would be out of the district September 20-21, 2016 attending the New Superintendent Academy and the Board photo will be taken at October meeting at 6:45 p.m.

The Board went into Executive Session at 7:25 p.m. for personnel reasons and reconvened in Regular Session at 8:10 p.m.

### **OLD BUSINESS**

There was no old business to discuss.

### **NEW BUSINESS**

#### **Personnel**

##### **Part-Time Personal Care Assistant**

Moved by Walter Hoffmann and seconded by Catherine Adams to approve Tara Varner as a Part-time Personal Care Assistant at a rate of \$8.25 an hour effective September 15, 2016. Roll call vote – James Junkin – aye, Walter Hoffmann – aye, Catherine Adams – aye, Sue Rosenberry – aye, Mark Frazier – aye, Bonnie Cornelious – aye and Shelly Boggs – abstained. 6 ayes, 1 abstention. Motion carried.

##### **Secondary Social Studies Teacher**

Moved by Walter Hoffmann and seconded by James Junkin to approve Jonathan Marshall as a Secondary Social Studies Teacher effective September 14, 2016 at Bachelors Certification, Step 1 at a salary of \$41,532 (pro-rated). Roll call vote – all aye.

#### **Resignation**

Moved by James Junkin and seconded by Catherine Adams to accept the following resignations:

Martha Tinker from her position as National Honor Society Advisor and Library/Journalism Club Advisor effective August 23, 2016.

Teresa Foreman from her position as Part-Time Cafeteria Worker effective September 9, 2016.

Roll call vote – all aye.

#### **Permission to Advertise**

Moved by Sue Rosenberry and seconded by Walter Hoffmann to approve the administration's request to advertise and interview for a Part-Time Cafeteria Worker. Roll call vote – all aye.

#### **Board Committee Appointment**

Moved by Walter Hoffmann and seconded by Sue Rosenberry to appoint Mark Frazier to the Building and Grounds Committee. Roll call vote – all aye.



Coaches

Moved by Walter Hoffmann and seconded by Sue Rosenberry to approve the following as Coaches for the 16-17 School Year pending receipt of all necessary clearances:

Mathern Mellott	Volunteer Cross Country Coach
Keesha Fields	Volunteer Volleyball Coach
Lyric Warren	Volunteer Volleyball Coach
Kiana Patrick	Volunteer Volleyball Coach

Roll call vote – Bonnie Cornelious – aye, Shelly Boggs – abstained, James Junkin – aye, Walter Hoffmann – aye, Catherine Adams – aye, Sue Rosenberry – aye and Mark Frazier – aye. 6 ayes, 1 abstention. Motion carried.

Extra-Curricular Advisors

Moved by Bonnie Cornelious and seconded by Mark Frazier to approve the following activities and clubs for the 2016-17 school year:

Band (1/2 stipend)	Freda Dorand	Step 1	\$912
Chorus	Freda Dorand	Step 2	\$2,063
Drama Club	Sarah Sollenberger	Step 2	\$1,504
Yearbook	Tina Neil	Step 2	\$2,063
FM Ag	Brad Truax		\$496
HS Student Council	Lori McAllen		\$496
MS Student Council	Denise Rosenberry		\$496
Health Careers Club	Teresa Barnish		\$496
National Honor Society	Carrie Strayer		\$496
Power Source	Mindy Hill		\$496
Science Club	Mathern Mellott		\$496
Varsity Club	Greg Best/Tina Neil		\$496 each

Unpaid Clubs

Huddle – Christian Athlete before school group      Tina Neil/Autumn Daniel

Roll call vote – all aye.

Class Advisors

Moved by Walter Hoffmann and seconded by James Junkin to approve the following class advisors for the 2016-17 school year:

Class of 2017	Jenny Lauthers, Greg Best, Melissa Shirley	\$676 each
Class of 2018	Jonathan Marshall, Martha Tinker, Bradley Truax	\$676 each
Class of 2019	Mindy Hill, Deb Hile, Mathern Mellott	\$341 each
Class of 2020	Tom Otis, Lori McAllen, Todd Best	\$341 each
MS Team Leader	Sarah Sollenberger	\$676

Roll call vote – all aye.

**Athletic Director Salary**

Moved by James Junkin and seconded by Sue Rosenberry to approve Greg Best as the Athletic Director for the 2016-17 school year at a salary of \$5,400 (same as prior year). Roll call vote – all aye.

**Course Pre-Approval**

Moved by Walter Hoffmann and seconded by Sue Rosenberry to approve the following course request:

Erin Loeffler                      Instruction for Students with Low Incidence Disabilities

Roll call vote – all aye.

**Curriculum**

**Field Trip**

Moved by Catherine Adams and seconded by Walter Hoffmann to approve the following field trip requests:

- a. MS/HS Chorus – September 30, 2016-October 1, 2016 – Chambersburg Area School District, Franklin/Fulton County Chorus – School Van – Paid by Club
- b. Senior Family Consumer Science Class – 2-3 times a month – Path Valley Market/Dollar General Store (comparison shopping) – School Van
- c. Life Skills Class – 1<sup>st</sup> Wednesday of every month – Food Pantry – School Van
- d. Life Skills Class – 3<sup>rd</sup> Thursday of every month – Spring Run Bible Church – School Van
- e. FM Ag Club – October 7, 2016 – Keystone International Livestock Exposition, Farm Show Complex – Paid by Club
- f. Cheerleaders – September 16, 2016 – Greencastle H.S. – School Van

Roll call vote – Sue Rosenberry – aye, Mark Frazier – aye, Bonnie Cornelious – nay, Shelly Boggs – aye, James Junkin – aye, Walter Hoffmann – aye and Catherine Adams – aye. 6 ayes, 1 nay. Motion carried.

**Release Time**

Moved by Walter Hoffmann and seconded by Mark Frazier to approve the Child Evangelism Fellowship's request for elementary students to be released for Bible Released Time classes starting Thursday, October 6, 2016 and ending April 27, 2017. Roll call vote – all aye.

**Building and Grounds**

No action needed

**Policy**

Moved by Sue Rosenberry and seconded by Catherine Adams to grant permission retroactively, per Policy 913 - NonSchool Organizations/Groups/Individuals, to the Path Valley Speedway, a for-profit entity, to distribute flyers to students in grades K-6 promoting a June L. O'Donnell Memorial Night, September 10, 2016. Roll call vote – Bonnie Cornelious – nay, Shelly Boggs – aye, James Junkin – aye, Walter Hoffmann – aye, Catherine Adams – aye, Sue Rosenberry – aye and Mark Frazier – aye. 6 ayes, 1 nay. Motion carried.



**Budget and Finance**

**School Physician for 2016-17**

Moved by Sue Rosenberry and seconded by Catherine Adams to approve Summit Physician Services as the school physician to perform physicals (Special Olympics physicals and physicals for students in K, 6<sup>th</sup> and 11<sup>th</sup> grades) for the 2016-17 school year at a rate of \$30.00 per physical (same rate as 2015-16). Roll call vote – all aye.

**Board Member Suggestion/Discussion**

There were no suggestions or discussions.

Moved by Walter Hoffmann and seconded by Mark Frazier to adjourn at 8:32 p.m. Roll call vote – all aye.

  
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Sandra D. Bloom  
Board Secretary





Fannett-Metal School District  
Willow Hill, Pennsylvania 17271

The Fannett-Metal School Board held their regular meeting on Tuesday, October 11, 2016 at 7:00 p.m. in the high school library. Members present were Shelly Boggs, President; Von McGee, Vice-President, Catherine Adams, Bonnie Cornelious, Phyllis Eckenrode, Mark Frazier, Walter Hoffmann and Sue Rosenberry. James Junkin was the only member absent. Also present were David Burkett, Superintendent; Adam Whisel, M.S./H.S. Principal; Stephanie Shoemaker, Elementary Principal; Daniel Simpson, Business Manager; Fred Gutshall, Solicitor and Sandra Bloom, Board Secretary. Visitors present were: Chad Hoffmann, Allyson Hoffmann, Jason Goshorn, Dawn Leab, Lori McAllen, Todd Best, Curtis Ritchey, Lehoma Theimer, Randy Hammond, Greg Best and Tina Neil.

#### **Pledge of Allegiance**

The meeting opened with School Board Members and audience standing and reciting the Pledge of Allegiance.

#### **Approval of the Minutes**

Moved by Sue Rosenberry and seconded by Walter Hoffmann to approve the minutes of the regular September 13, 2016 Board Meeting as presented. Roll call vote – Mark Frazier – aye, Phyllis Eckenrode – aye, Bonnie Cornelious – aye, Von McGee – abstained, Shelly Boggs – aye, Walter Hoffmann – aye, Catherine Adams – aye and Sue Rosenberry – aye. 7 ayes, 1 abstention. Motion carried.

#### **Treasurer's Report**

Moved by Phyllis Eckenrode and seconded by Sue Rosenberry to approve the Treasurer's Report as presented. Roll call vote – all aye.

#### **Approval of Invoices**

Moved by Bonnie Cornelious and seconded by Sue Rosenberry to approve payment of invoices from September 9, 2016 through October 6, 2016 as presented. Roll call vote – Bonnie Cornelious – aye, Von McGee – aye, Shelly Boggs – aye, Walter Hoffmann – abstained, Catherine Adams – aye, Sue Rosenberry – aye, Mark Frazier – aye and Phyllis Eckenrode – aye. 7 ayes, 1 abstention. Motion carried.

#### **Cafeteria Report**

Moved by Sue Rosenberry and seconded by Catherine Adams to approve the September Cafeteria Report as presented. Roll call vote – all aye.

#### **Activity Account Report**

Moved by Phyllis Eckenrode and seconded by Bonnie Cornelious to approve the September Activity Account Report as presented. Roll call vote – all aye.

**Public Comment** – (3 minute limit per person – 20 minute total public comment)  
No public comment.

#### **Administrative Reports**

Mr. Greg Best gave a presentation on Girls Varsity Soccer Proposal.



Mr. Burkett spoke on SPP and PVAAS data, gave an update on the water situation and reminded members of a negotiations meeting on October 12, 2016 at 6:30 p.m.

Mrs. Shoemaker informed the Board that the elementary was reinstituting Parent/Grandparent Day every Wednesday in October and November. She also mentioned that they will not be doing the traditional Halloween Parade but will be doing a Fall Festival.

Mr. Whisel said the Bonfire and Homecoming Dance were both a great success and thanked Mrs. McAllen for doing a wonderful job preparing it. Also gearing up for Parent/Teacher Conferences which will be handled the same as last year.

The Board went into Executive Session at 7:43 p.m. for personnel reasons and reconvened in Regular Session at 8:42 p.m.

### **OLD BUSINESS**

There was no old business to discuss.

### **NEW BUSINESS**

#### **Personnel**

##### **Resignation**

Moved by Sue Rosenberry and seconded by Catherine Adams to accept the resignation of Tara Varner from her position as Personal Care Assistant effective September 14, 2016. Roll call vote – Von McGee – aye, Shelly Boggs – abstained, Walter Hoffmann – aye, Catherine Adams – aye, Sue Rosenberry – aye, Mark Frazier – aye, Phyllis Eckenrode – aye, Bonnie Cornelious – aye. 7 ayes, 1 abstention. Motion carried.

Moved by Catherine Adams and seconded by Phyllis Eckenrode to accept the resignation of Teresa Black from her position as Jr. High Boys Baseball Coach effective immediately. Roll call vote – all aye.

Moved by Catherine Adams and seconded by Phyllis Eckenrode to accept the resignation of Greg Best from his position as Varsity Boys Basketball Coach effective immediately. Roll call vote – all aye.

##### **Permission to Hire**

Moved by Walter Hoffmann and seconded by Sue Rosenberry to approve Misty Neil as a Part-time Personal Care Assistant at a rate of \$8.25 an hour effective October 12, 2016. Roll call vote – Catherine Adams – aye, Sue Rosenberry – aye, Mark Frazier – aye, Phyllis Eckenrode – abstained, Bonnie Cornelious – nay, Von McGee – aye, Shelly Boggs – aye, Walter Hoffmann – aye. 6 ayes, 1 nay, 1 abstention. Motion carried.

Moved by Von McGee and seconded by Phyllis Eckenrode to approve Vicky McCormick as a Part-time Cafeteria Worker at a rate of \$8.25 an hour effective October 12, 2016. Roll call vote – Sue Rosenberry – aye, Mark Frazier – aye, Phyllis Eckenrode – aye, Bonnie Cornelious – nay, Von McGee – aye, Shelly Boggs – aye, Walter Hoffmann – aye, Catherine Adams – aye. 7 ayes, 1 nay. Motion carried.





**Coaches**

Moved by Walter Hoffmann and seconded by Bonnie Cornelious to approve the following coaches for the 2016-17 school year pending receipt of all necessary clearances:

Cole Daniel	Junior High Volunteer Girls Basketball Coach (clearances on file)
Michael Arnold	Elementary (grades 3-4) Volunteer Boys Basketball Coach (clearances on file)
Tony Hampton	Elementary (grades 3-4) Volunteer Boys Basketball Coach
Tom Detweiler	Elementary (grades 5-6) Volunteer Boys Basketball Coach
Brandi Detweiler	Elementary (grades 5-6) Volunteer Boys Basketball Coach

Roll call vote – all aye.

**Salary Increase for Real Estate Tax Collectors 2018-2021**

Moved by Sue Rosenberry and seconded by Mark Frazier to set the real estate tax collectors salaries, reflecting a 2.5% increase, as follows:

Fannett Township	\$11,151
Metal Township	\$11,151
Toboyne Township	\$904

(Tax collectors will run for office in 2017. Salaries will go into effect July 1, 2018.)

Roll call vote – Phyllis Eckenrode – abstained, Bonnie Cornelious – aye, Von McGee – aye, Shelly Boggs – aye, Walter Hoffmann – aye, Catherine Adams – aye, Sue Rosenberry – aye, Mark Frazier – aye. 7 ayes, 1 abstention. Motion carried.

**Curriculum**

**Field Trip**

Moved by Von McGee and seconded by Sue Rosenberry to approve the following field trip request:

Freshmen/Juniors – October 24, 2016 – FCCTC, Chambersburg, PA – Paid by FCCTC  
Juniors/Seniors – November 7, 2016 – Central Penn College, Summerdale, PA – Paid by Central Penn College

Roll call vote – all aye.

**Building and Grounds**

**Building Use Request**

Moved by Walter Hoffmann and seconded by Catherine Adams to approve the following building use request:

Fannett-Metal Soccer Alumni – Sunday, October 16, 2016 – soccer field and scoreboard

Roll call vote – Von McGee – abstained, Shelly Boggs – aye, Walter Hoffmann – aye, Catherine Adams – aye, Sue Rosenberry – aye, Mark Frazier – aye, Phyllis Eckenrode – aye, Bonnie Cornelious – nay. 6 ayes, 1 nay, 1 abstention. Motion carried.





**Policy**

No action needed.

**Budget and Finance**

**2015-2016 Fund Balance Commitment**

Moved by Phyllis Eckenrode and seconded by Von McGee to reclassify \$538,411 of 2015-2016 unassigned fund balance to committed fund balance as of June 30, 2016. The additional committed fund balance will be allocated as follows: \$83,411 for future increases in health insurance, \$165,000 for future PSERS payments, \$40,000 for future technology costs, \$250,000 for future capital improvements. Roll call vote – all aye.

**Board Member Suggestion/Discussion**

The Samsung Galaxy Note7 issue was mentioned and Board was informed that staff and students were notified.

Members were surprised to not know about the Fannett-Metal School District/Food Pantry Backpack Program but feel it's a worthwhile program.

Moved by Sue Rosenberry and seconded by Catherine Adams to adjourn at 9:05 p.m. Roll call vote – all aye.

  
\_\_\_\_\_  
Sandra D. Bloom  
Board Secretary



Fannett-Metal School District  
Willow Hill, Pennsylvania 17271

The Fannett-Metal School Board held their regular meeting on Tuesday, November 8, 2016 at 7:02 p.m. in the high school library. Members present were Shelly Boggs, President; Von McGee, Vice-President, Catherine Adams, Mark Frazier, Walter Hoffmann, James Junkin and Sue Rosenberry. Bonnie Cornelious and Phyllis Eckenrode were the only members absent. Also present were David Burkett, Superintendent; Adam Whisel, M.S./H.S. Principal; Stephanie Shoemaker, Elementary Principal; Daniel Simpson, Business Manager; Fred Gutshall, Solicitor and Sandra Bloom, Board Secretary. Visitors present were: Dawn Leab, Lori McAllen, Randy Hammond, Jan Kessler, Jamie Adams, Roger Kerstetter, Nathan Kerstetter, Greg Best, Mathern Mellott, Chad Hoffmann, Toree Hoffmann, Jenna Hoffmann, Allyson Hoffman, Marnie Hoffmann, Beverly Hoffmann, Kirk Coons, Stacey Coffman, Luke Coffman, Stephanie Long, Barb Long, Chad McClure and Carol Kerstetter.

**Pledge of Allegiance**

The meeting opened with School Board Members and audience standing and reciting the Pledge of Allegiance.

**Approval of the Minutes**

Moved by Catherine Adams and seconded by Sue Rosenberry to approve the minutes of the regular October 11, 2016 Board Meeting as presented. Roll call vote – all aye.

**Treasurer's Report**

Moved by Sue Rosenberry and seconded by Von McGee to approve the Treasurer's Report as presented. Roll call vote – all aye.

**Approval of Invoices**

Moved by Von McGee and seconded by Sue Rosenberry to approve payment of invoices from October 7, 2016 through November 4, 2016 as presented. Roll call vote – all aye.

**Cafeteria Report**

Moved by James Junkin and seconded by Walter Hoffmann to approve the October Cafeteria Report as presented. Roll call vote – all aye.

**Activity Account Report**

Moved by Sue Rosenberry and seconded by Mark Frazier to approve the October Activity Account Report as presented. Roll call vote – all aye.

**Public Comment** – (3 minute limit per person – 20 minute total public comment)

Chad Hoffmann spoke regarding Friends of Fannett-Metal Athletics (FOFMA) contributing up to \$5,000 (a one-time donation) for supplies/uniforms toward a girls varsity soccer team but will not pay for coaches' salaries. FOFMA was formed to provide for Junior High sports programs and they also have other athletic projects they want to pursue.

**Administrative Reports**

Mrs. Shoemaker gave an update on fall events. The Fall Festival went very well and they are have a good turnout for Parent/Grandparent Days (every Wednesday in October and November).



Mr. Whisel gave an update on the School Performance Profile (80.7% for high school and 68.2% for middle school). He also praised the soccer team for participating in the District 5 Championship games and rewarded middle school and high school students who had no discipline/attendance/demerits with pizza.

Mr. Burkett mentioned that Mikell McGee, Wyatt Thorne were chosen for the Sideling Hill All Stars Soccer First Team as well as the Public Opinion All Star Team along with Makayla O'Donel. The Four Diamonds Game will be Wednesday, November 9, 2016 at Greencastle/Antrim High School. Makayla O'Donel will play on the girls' team at 5:30 p.m. and Mikell and Wyatt will play on the boys' soccer team at 7:00 p.m. He also gave an update on the water situation and negotiations and informed the Board of a transportation issue at Cowans Village and that insurance rates will increase by 16%.

Jenna Hoffmann, Stephanie Long, Nathan Kerstetter and Luke Coffman gave a Wallops Island Presentation from their trip in October.

Mr. Burkett read a Thank You Card to the Board from the Wallops Island students.

The Board went into Executive Session at 7:40 p.m. for personnel reasons and reconvened in Regular Session at 8:40 p.m.

### **OLD BUSINESS**

There was no old business to discuss.

### **NEW BUSINESS**

#### **Personnel**

##### **Resignation**

Moved by Walter Hoffmann and seconded by Mark Frazier to accept the resignation of Misty Neil from her position as Personal Care Assistant effective October 28, 2016. Roll call vote – all aye.

Moved by Sue Rosenberry and seconded by Walter Hoffmann to accept the resignation of Lori McAllen from her position as High School Student Council Advisor effective October 12, 2016. Roll call vote – all aye.

##### **Permission to Hire**

Moved by Sue Rosenberry and seconded by Catherine Adams to hire Betty Barrick as a Part-time Personal Care Assistant at a rate of \$8.25 an hour effective November 14, 2016 (necessary clearances on file). Roll call vote – all aye.

##### **Coaches**

Moved by Walter Hoffmann and seconded by Mark Frazier to approve the following coaches for the 2016-17 school year (necessary clearances are on file):

Jeff Winegardner	Head Varsity Boys Basketball Coach	Step 1 \$3,480
Tony Brookens	Assistant Varsity Boys Basketball Coach	Step 1 \$2,276

Roll call vote – all aye.

Course Pre-Approval

Moved by Sue Rosenberry and seconded by Walter Hoffmann to approve the following course requests:

Melissa Shirley	Elementary Curriculum and Assessment
Bradly Truax	Cooperative Ed Practicum
Bradly Truax	Operating Cooperative Vocational Education
Bradly Truax	Historical and Philosophical Foundations of Workforce Education

Roll call vote – all aye.

Conference Request

Moved by Walter Hoffmann and seconded by James Junkin to approve Sandy Bloom's request to attend the 2017 PDE's Data Summit in Hershey, PA, March 12-15, 2017. Cost of the conference is approximately \$730.00 (conference \$300, hotel accommodations \$430). Roll call vote – all aye.

Part-Time Cafeteria Worker/Custodial Substitute

Moved by Mark Frazier and seconded by Sue Rosenberry to approve Misty Neil as a Part-Time Cafeteria Worker Substitute and Custodial Substitute at a rate of \$8.00 an hour (necessary clearances are on file). Roll call vote – all aye.

Bus Driver

Moved by Von McGee and seconded by Walter Hoffmann to approve Brittany Brumbaugh as a bus/van driver for the 2016-17 school year for Snyder Bus Lines, LLC pending receipt of all necessary clearances. Roll call vote – all aye.

Extra-Curricular Advisor

Moved by Sue Rosenberry and seconded by Walter Hoffmann to approve Mathern Mellott as H.S. Student Council Advisor (\$496 prorated for the 2016-17 School Year). Roll call vote – all aye.

Curriculum

Field Trip

Moved by Von McGee and seconded by James Junkin to approve the following field trip request:

2<sup>nd</sup> Grade – November 8, 2016 – Children's Village, Hagerstown, PA – Paid by Fannett-Metal Education Foundation (retroactively)  
Life Skills Class – November 9, 2016 – Giant Store and a restaurant, Chambersburg, PA – School Van  
FM Ag Club – January 9, 2017 – State Farm Show, Harrisburg, PA – Paid by FM Ag Club  
2016 Personal Finance H&R Block Grant Winners – February 21-March 10, 2017 (Day based on tour/transportation availability) - Tour Federal Reserve Bank/U.S. Mint, Philadelphia, PA – Paid by H & R Block Grant

Roll call vote – all aye.



**Building and Grounds**

No action needed.

**Policy**

Moved by Catherine Adams and seconded by Mark Frazier to approve the following policies:

- Policy 007 – First Reading – Policy Manual Access
- Policy 336 – First Reading – Personal Necessity Leave (Administrative Employees)
- Policy 436 – First Reading – Personal Necessity Leave (Professional Employees)
- Policy 536 – First Reading – Personal Necessity Leave (Classified Employees)
- Policy 810.2 – First Reading – Transportation – Video/Audio Recording
- Policy 827 – First Reading – Conflict of Interest

Roll call vote – all aye.

**Budget and Finance**

**FCATB 2017 Operating Budget**

Moved by James Junkin and seconded by Walter Hoffmann to approve the 2017 General Operating Budget of the Franklin County Area Tax Board in the amount of \$1,214,699 (5.59% increase). Roll call vote – all aye.

**FCATB Representative and Alternate**

Moved by Catherine Adams and seconded by Walter Hoffmann to appoint Daniel Simpson as Representative and Von McGee as alternate to the Franklin County Area Tax Board for the 2017 calendar year. Roll call vote – Von McGee – abstained, Shelly Boggs – aye, James Junkin – aye, Walter Hoffmann – aye, Catherine Adams – aye, Sue Rosenberry – aye, Mark Frazier – aye. 6 ayes, 1 abstention. Motion carried.

**Capital Reserve Transfer**

Moved by James Junkin and seconded by Walter Hoffmann to approve the transfer of \$160,000 from the General Fund to the Capital Reserve Fund. Roll call vote – all aye.

**Varsity Girls Soccer**


Moved by Walter Hoffmann and seconded by Catherine Adams to approve the addition of Varsity Girls Soccer as a Pennsylvania Interscholastic Athletic Association (PIAA) sport for the 2017-18 school year. Roll call vote – James Junkin – nay, Walter Hoffmann – aye, Catherine Adams – aye, Sue Rosenberry – aye, Mark Frazier – aye, Von McGee – aye, Shelly Boggs – aye. 6 ayes, 1 nay. Motion carried.



**Board Member Suggestion/Discussion**

There were no suggestions/discussions.

Moved by Walter Hoffmann and seconded by Catherine Adams to adjourn at 9:00 p.m. Roll call vote – all aye.



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Sandra D. Bloom  
Board Secretary

THE UNIVERSITY OF CHICAGO

IN THE DEPARTMENT OF THE HISTORY OF ARTS

*James H. Thompson*

Fannett-Metal School District  
Willow Hill, Pennsylvania 17271

The Fannett-Metal School Board held their reorganization and regular meeting on Tuesday, December 6, 2016 at 7:00 p.m. in the high school library. Members present were Shelly Boggs, President; Von McGee, Vice-President; Catherine Adams, Bonnie Cornelious, Phyllis Eckenrode, Mark Frazier, Walter Hoffmann, James Junkin and Sue Rosenberry. There were no members absent. Also present were David Burkett, Superintendent; Adam Whisel, M.S./H.S. Principal; Stephanie Shoemaker, Elementary Principal; Daniel Simpson, Business Manager; Fred Gutshall, Solicitor and Sandra Bloom, Board Secretary. Visitors present were: Lori McAllen and Ronald McAllen.

**Pledge of Allegiance**

The meeting opened with School Board Members and audience standing and reciting the Pledge of Allegiance.

Solicitor, Fred Gutshall, was appointed Temporary President to chair the reorganization meeting.

**Election of 2017 Board President**

Moved by Phyllis Eckenrode and seconded by Sue Rosenberry to nominate Shelly Boggs as Board President. No other nominations being received, Walter Hoffmann and seconded by Catherine Adams moved to close the nomination. Roll call vote to elect Shelly Boggs as President – all aye.

**Election of 2017 Board Vice President**

Moved by Shelly Boggs and seconded by Catherine Adams to nominate Von McGee as Vice President. No other nominations being received, Walter Hoffmann and seconded by Sue Rosenberry moved to close the nomination. Roll call vote to elect Von McGee as Vice President – all aye.

The meeting was turned over to President Boggs.

**Election of 2017 Treasurer**

Moved by Catherine Adams and seconded by Shelly Boggs to elect Daniel Simpson, Business Manager as Treasurer. Roll call vote – all aye.

**Set Time and Place of Public Meetings**

Moved by Von McGee and seconded by James Junkin to hold the board meetings at 7:00 p.m. in the High School Library on the following dates:

January 10, 2017	July 11, 2017
February 14, 2017	August 8, 2017
March 7, 2017	September 12, 2017
April 11, 2017	October 10, 2017
May 9, 2017	November 14, 2017
June 13, 2017	December 5, 2017

All committee meetings are held one hour prior to regular board meetings in the Fannett-Metal High School Library unless otherwise scheduled and advertised.



**Appoint 2017 Board Member and Alternate to Franklin Learning Center**

Moved by Phyllis Eckenrode and seconded by Walter Hoffmann to appoint Sue Rosenberry as member and James Junkin as alternate to the Franklin Learning Center. Roll call vote – all aye.

**Appoint 2017 Board Member as PSBA Legislative Chairperson**

Moved by Bonnie Cornelious and seconded by Walter Hoffmann to appoint Phyllis Eckenrode as PSBA Legislative Chairperson. Roll call vote – all aye.

The Board moved onto regular board business at 7:12 p.m.

Mr. Burkett made note that the Board held an executive session prior to the Board Meeting for personnel matters.

**Approval of the Minutes**

Moved by Sue Rosenberry and seconded by Catherine Adams to approve the minutes of the regular November 8, 2016 Board Meeting as presented. Roll call vote – all aye.

**Treasurer's Report**

Moved by Sue Rosenberry and seconded by Von McGee to approve the Treasurer's Report as presented. Roll call vote – all aye.

**Approval of Invoices**

Moved by Sue Rosenberry and seconded by Von McGee to approve payment of invoices from November 5, 2016 through December 1, 2016 as presented. Roll call vote – Bonnie Cornelious – aye, Von McGee – aye, Shelly Boggs – aye, James Junkin – aye, Walter Hoffmann – abstained, Catherine Adams – aye, Sue Rosenberry – aye, Mark Frazier – aye, Phyllis Eckenrode – aye. 8 ayes, 1 abstention. Motion carried.

**Cafeteria Report**

Moved by Bonnie Cornelious and seconded by Von McGee to approve the November Cafeteria Report as presented. Roll call vote – all aye.

**Activity Account Report**

Moved by Sue Rosenberry and seconded by Catherine Adams to approve the November Activity Account Report as presented. Roll call vote – all aye.

**Public Comment** – (3 minute limit per person – 20 minute total public comment)

There was no public comment.

**Administrative Reports**

Mr. Burkett recognized and presented James Junkin with a certificate in recognition of his dedication to the district as a school board member for the past eight years. He also gave an update on the water situation, kindergarten enrollment and the superintendent evaluation form. He also informed the board that the high school is currently being heated with the backup furnace as the main furnace quit working and Honeywell will be here this week to fix it. Mr. Burkett also invited the Board to participate in a Virtual New School Board Director Training and to be part of the Comprehensive Planning process.

Mrs. Shoemaker recognized Alexander Booze and Stevie Keck for being chosen as 1<sup>st</sup> Ed's Student of the Quarter and each received a \$25 gift card from 1<sup>st</sup> Ed. The elementary had

approximately 140 Parent/Teacher Conferences and will hold a follow up conference in January. The elementary is also revising their English Language Arts curriculum and will be holding a Christmas Concert on December 20, 2017.

Mr. Whisel also recognized Klarissa Miley and Claudia Umbrell as the Middle/High School 1<sup>st</sup> Ed's Students of the Quarter. Middle/High school had approximately 67 Parent/Teacher Conferences plus 30 follow up emails. He also gave an update on the one to one computers.

## **OLD BUSINESS**

### **Policy**

Moved by Bonnie Cornelious and seconded by Walter Hoffmann to approve the second reading of the following policies:

- Policy 007 – Policy Manual Access
- Policy 336 – Personal Necessity Leave (Administrative Employees)
- Policy 436 – Personal Necessity Leave (Professional Employees)
- Policy 536 – Personal Necessity Leave (Classified Employees)
- Policy 810.2 – Transportation – Video/Audio Recording
- Policy 827 – Conflict of Interest

Moved by Bonnie Cornelious and seconded by Walter Hoffmann to rescind their motion to approve the policies.

Moved by Bonnie Cornelious and seconded by Walter Hoffmann to table Policy 536.

Moved by Bonnie Cornelious and seconded by Walter Hoffman to approve the second reading of the following policies:

- Policy 007 – Policy Manual Access
- Policy 336 – Personal Necessity Leave (Administrative Employees)
- Policy 436 – Personal Necessity Leave (Professional Employees)
- Policy 810.2 – Transportation – Video/Audio Recording
- Policy 827 – Conflict of Interest

Roll call vote – all aye.

## **NEW BUSINESS**

### **Personnel**

#### **Coaches**

Moved by Sue Rosenberry and seconded by Catherine Adams to appoint the following coaches for the 2016-17 school year pending receipt of all necessary clearances

Jayson Appleby	Volunteer Junior High Boys Basketball Coach
Holly Willis	Volunteer Cheer Coach

Roll call vote – all aye.



**Bus Driver**

Moved by Walter Hoffmann and seconded by Sue Rosenberry to approve Amber Grimes as a bus/van driver for the 2016-17 school year for Snyder Bus Lines, LLC pending receipt of all necessary clearances. Roll call vote – all aye.

**Appointment of TIUCIT Representatives**

Moved by Walter Hoffmann and seconded by Von McGee to appoint Daniel Simpson, Business Manager, as the Fannett-Metal School District representative to act on behalf of the district on matters related to the Tuscarora Intermediate Unit Capital Insurance Trust (TIUCIT) consortium. Roll call vote – all aye.

Moved by Sue Rosenberry and seconded by Catherine Adams to appoint David Burkett, Superintendent, as the alternate Fannett-Metal School District representative to act on behalf of the district on matters related to the Tuscarora Intermediate Unit Capital Insurance Trust (TIUCIT) consortium. Roll call vote – all aye.

**Teacher Contract**

Moved by Bonnie Cornelious and seconded by Phyllis Eckenrode to accept the Teacher Contract as presented for the period July 1, 2016 through June 30, 2018. Roll call vote – all aye.

**Curriculum**

**Field Trip**

Moved by Mark Frazier and seconded by Sue Rosenberry to approve the following field trip request:

Life Skills Class – Dec. 14, 2016 – Giant/Red Robin, Chambersburg, PA – School Van  
FM Varsity Club – Jan. 14, 2017 – Hershey Bears Game, Hershey, PA – Paid by Club  
HS/MS Band – Jan. 20-21, 2017 – Greencastle Senior High School, FFCMEA County  
Band Festival – School Van  
Junior Math Students – Feb. 15, 2017 – Juniata College, American Mathematics  
Competition – School Van  
Physics Winners of Class Competition – May 2017 – Hershey Park – Paid by Group  
7<sup>th</sup> Graders (2017) – Oct 4-6, 2017 – Wallops Island – Paid by Group

Roll call vote – all aye.

**Building and Grounds**

No action needed.



**Policy**

**Classified Employee Handbook Update**

Moved by Phyllis Eckenrode and seconded by Sue Rosenberry to approve the update to the following language in the Classified Employee Handbook to reflect changes in the Fair Labor Standards Act:

**Overtime**

Overtime work is very rare in the district and is only available to ~~Level III employees~~ as approved by the Superintendent. Any time worked over 40 hours per week should be properly recorded as overtime on the employee timesheet. Overtime will be compensated according to the Fair Labor Standards Act (FLSA). **Salaried personnel exempt under the Fair Labor Standards Act Overtime Regulations are not eligible for overtime. The district may use compensatory time as an alternative to overtime pay.**

Roll call vote – all aye.

**Budget and Finance**

**Accelerated Budget Opt Out Resolution**

Moved by Bonnie Cornelious and seconded by Sue Rosenberry to adopt a resolution certifying that the district will not increase taxes above the Act 1 index for the 2017-18 fiscal year. Roll call vote – all aye.

**Board Member Suggestion/Discussion**

Security of the buildings was discussed and the possibility installing pillars at entrances.

Moved by Sue Rosenberry and seconded by Walter Hoffmann adjourn at 8:10 p.m. Roll call vote – all aye.



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Sandra D. Bloom  
Board Secretary



Fannett-Metal School District  
Willow Hill, Pennsylvania 17271

The Fannett-Metal School Board held their regular meeting on Tuesday, January 10, 2017 at 7:00 p.m. in the high school library. Members present were Shelly Boggs, President; Von McGee, Vice-President; Catherine Adams, Bonnie Cornelious, Mark Frazier, Walter Hoffmann, James Junkin and Sue Rosenberry. Phyllis Eckenrode was the only member absent. Also present were David Burkett, Superintendent; Adam Whisel, M.S./H.S. Principal; Stephanie Shoemaker, Elementary Principal; Daniel Simpson, Business Manager and Sandra Bloom, Board Secretary. Visitors present were: Tim Devlin (Questeq), Eugene Sciulli (Questeq), Ryan Snyder (Questeq), Dawn Leib and Lehoma Theimer.

**Pledge of Allegiance**

The meeting opened with School Board Members and audience standing and reciting the Pledge of Allegiance.

**Approval of the Minutes**

Moved by Sue Rosenberry and seconded by Mark Frazier to approve the minutes of the December 6, 2016 Board Meeting as presented. Roll call vote – all aye.

**Treasurer's Report**

Moved by Sue Rosenberry and seconded by Catherine Adams to approve the Treasurer's Report as presented. Roll call vote – all aye.

**Approval of Invoices**

Moved by Bonnie Cornelious and seconded by Sue Rosenberry to approve payment of invoices from December 2, 2016 through January 5, 2017 as presented. Roll call vote – all aye.

**Cafeteria Report**

Moved by Sue Rosenberry and seconded by Bonnie Cornelious to approve the December Cafeteria Report as presented. Roll call vote – all aye.

**Activity Account Report**

Moved by Von McGee and seconded by James Junkin to approve the December Activity Account Report as presented. Roll call vote – all aye.

**Public Comment** – (3 minute limit per person – 20 minute total public comment)

There was no public comment.

**Administrative Reports**

Eugene Sciulli and Ryan Snyder of Questeq presented their annual technology update.

Mr. Burkett announced that January is PSBA Board Recognition Month, read a resolution prepared by PSBA and presented a certificate to each Board member. He also informed the Board that the 4-Log DEP water situation is resolved and that we received our Public Water Supply Permit. Mr. Burkett also informed the Board that he is postponing the Comprehensive Plan meeting until next school year due to legislation being enacted (Act 118 of 2016) granting a one-year extension on all Comprehensive Plans. Mr. Burkett also stated that we are going to split the Kindergarten class into two classes and move Nicole Reasner from her Reading Specialist position to a Kindergarten teaching position.

Mrs. Shoemaker gave additional information on the Kindergarten classroom change and informed the Board that on the In-Service Day on Friday teachers will be working on curriculum and will hold parent teacher conferences on Monday afternoon during the Act 80 Day.

Mr. Whisel gave an update on the procedures for the Middle/High School parent teacher conferences as well as schoology and Keystone testing.

### **OLD BUSINESS**

#### **Policy**

##### **Policy 536 – Second Reading**

Moved by James Junkin and seconded by Sue Rosenberry to approve the second reading of Policy 536 – Personal Necessity Leave (Classified Employees). Roll call vote – Shelly Boggs – aye, James Junkin – aye, Walter Hoffmann – nay, Catherine Adams – aye, Sue Rosenberry – aye, Mark Frazier – aye, Bonnie Cornelious – aye, Von McGee – aye. 7 ayes, 1 nay. Motion carried.

### **NEW BUSINESS**

#### **Board Specific Issues**

##### **Committee Appointments**

Moved by Catherine Adams and seconded by Walter Hoffmann to approve the following committee appointments (\*denotes chairperson):

##### **Building and Grounds Committee**

Von McGee\*  
Mark Frazier  
Walter Hoffmann

##### **Finance Committee**

Sue Rosenberry\*  
Bonnie Cornelious  
James Junkin

##### **Policy and Personnel Committee**

Shelly Boggs\*  
Catherine Adams  
Sue Rosenberry

##### **Transportation Committee**

Phyllis Eckenrode\*  
Catherine Adams  
Walter Hoffmann

Roll call vote – all aye.



**Personnel**

**Mentor**

Moved by Bonnie Cornelious and seconded by Von McGee to approve the following mentors:

Lesley Kuhn mentor to Carrie Strayer at a stipend of \$250

Mindy Hill mentor to Jonathan Marshall at a stipend of \$250

Roll call vote – all aye.

**Coaches**

Moved by Catherine Adams and seconded by Mark Frazier to advertise and interview for Girls Varsity Soccer Coaches. Roll call vote – all aye.

Moved by Von McGee and seconded by Sue Rosenberry to advertise and interview for a Jr. High Baseball Coach. Roll call vote – all aye.

Moved by Sue Rosenberry and seconded by Walter Hoffmann to open all coaching positions for Volleyball, advertise and interview to fill these positions. Roll call vote – all aye.

**FMLA Leave Request**

Moved by Sue Rosenberry and seconded by Catherine Adams to approve Sarah Gipe's request to utilize FMLA leave beginning January 4, 2017. Roll call vote – all aye.

**Course Pre-Approval**

Moved by Walter Hoffmann and seconded by Mark Frazier to approve the following course request:

Erin Otis      Special Ed in a Standards Aligned System

Roll call vote – all aye. Bonnie Cornelious was absent during this vote.

**Curriculum**

**Field Trips**

Moved by Von McGee and seconded by Sue Rosenberry to approve the following field trip requests:

6<sup>th</sup> Grade – May 24, 2017 – Whitaker Center – paid by PTCT

7<sup>th</sup> Grade – May 24, 2017 – Carlisle Army Heritage Center – paid by PTCT

8<sup>th</sup> Grade – May 24, 2017 – Harrisburg Civil War Museum/City Island – paid by PTCT

Roll call vote – all aye.

**Building and Grounds**

**Building Use Request**

Moved by Walter Hoffmann and seconded by Catherine Adams to approve the Drama Club's request for permission to use the high school gymnasium and cafeteria on Saturday and Sunday, March 25-26, 2017 for the school play. Roll call vote – all aye.

**Policy**

**Policy 336 – First Reading**

Moved by Sue Rosenberry and seconded by Mark Frazier to approve the first reading of Policy 336 – Personal Necessity Leave (Administrative Employees). Roll call vote – all aye.

**Classified Employee Handbook Update**

Moved by Sue Rosenberry and seconded by James Junkin to approve the update to the bereavement leave section in the Classified Employee Handbook to reflect the language in Policy 536. Roll call vote – all aye.

**Budget and Finance**

**Section 125 Healthcare Premium Conversion and Waiver Plan**

Moved by Von McGee and seconded by Sue Rosenberry to approve the updated Section 125 Healthcare Premium Conversion and Waiver Plan to be in compliance with the Affordable Care Act. Roll call vote – all aye.

**Board Member Suggestion/Discussion**

There was a discussion on the One Call to students regarding late buses, coaches having a refresher course on protocol on how to handle injuries and complaints regarding coaches. It was also mentioned that the faculty and staff appreciated the Christmas card from the Board.

Moved by Catherine Adams and seconded by Walter Hoffmann adjourn at 8:32 p.m. Roll call vote – all aye.



Sandra D. Bloom  
Board Secretary

Fannett-Metal School District  
Willow Hill, Pennsylvania 17271

The Fannett-Metal School Board held their regular meeting on Tuesday, February 14, 2017 at 7:02 p.m. in the high school library. Members present were Shelly Boggs, President; Von McGee, Vice-President; Catherine Adams, Phyllis Eckenrode, Mark Frazier, Walter Hoffmann, James Junkin and Sue Rosenberry. Bonnie Cornelious was the only member absent. Also present were David Burkett, Superintendent; Adam Whisel, M.S./H.S. Principal; Stephanie Shoemaker, Elementary Principal; Daniel Simpson, Business Manager; Fred Gutshall, Solicitor and Sandra Bloom, Board Secretary. Visitors present were: Lori McAllen and Dawn Leab.

There was an Executive Session before the Board meeting for personnel matters.

**Pledge of Allegiance**

The meeting opened with School Board Members and audience standing and reciting the Pledge of Allegiance.

**Approval of the Minutes**

Moved by Catherine Adams and seconded by Sue Rosenberry to approve the minutes of the January 10, 2017 Board Meeting as presented. Roll call vote – all aye.

**Treasurer's Report**

Moved by Von McGee and seconded by Sue Rosenberry to approve the Treasurer's Report as presented. Roll call vote – all aye.

**Approval of Invoices**

Moved by Sue Rosenberry and seconded by Mark Frazier to approve payment of invoices from January 6, 2017 to February 9, 2017 as presented. Roll call vote – Von McGee – aye, Shelly Boggs – aye, James Junkin – aye, Walter Hoffmann – abstained, Catherine Adams – aye, Sue Rosenberry – aye, Mark Frazier – aye, Phyllis Eckenrode – aye. 7 ayes, 1 abstention. Motion carried.

**Cafeteria Report**

Moved by Catherine Adams and seconded by Phyllis Eckenrode to approve the January Cafeteria Report as presented. Roll call vote – all aye.

**Activity Account Report**

Moved by Phyllis Eckenrode and seconded by Mark Frazier to approve the January Activity Account Report as presented. Roll call vote – all aye.

**Public Comment** – (3 minute limit per person – 20 minute total public comment)  
There was no public comment.

**Administrative Reports**

Mr. Burkett informed the Board that there was a ballot in their packet for the annual election of directors to the LIU Board. Each member is asked to vote for each seat and return to Mrs. Bloom. He also spoke on the Governor's Budget Address that contains an increase in funding for education, Pension Reform and cuts in transportation subsidy. Mr. Burkett also stated we only had two applicants for the volleyball coaching positions and both are current coaches. He also invited the Board to attend the Drama Club play on March 25<sup>th</sup> and 26<sup>th</sup> and there will be a



spring sports meeting on February 27<sup>th</sup> at 6:30 p.m. Mr. Burkett also congratulated the Junior High Girls Basketball team on winning the championship trophy at Saturday's First Junior High Basketball Tournament here at Fannett-Metal.

Mr. Whisel mentioned his leaving the district and tasks he's completing before leaving, i.e. Civil Rights Report, teacher evaluations and updating the Middle School schedule for 2017-2018. He also informed the Board that the Middle School and High School Student Councils were working together to hold a Snowball Dance on February 25, 2017 but at different times. Mr. Whisel also thanked the Board for trusting him to run the building.

Mrs. Shoemaker informed the Board that the second marking period Student Recognition went to Lilly Daniel and Carson Beaumont. She also stated that professional staff are updating curriculum and gave an update on the Kindergarten class. Also the Scholastic Book Fair made \$1,500 in sales of which half comes back to the district to purchase books for the library.

### **OLD BUSINESS**

#### **Policy**

##### **Policy 336 – Second Reading**

Moved by Mark Frazier and seconded by Sue Rosenberry to approve the second reading of Policy 336 – Personal Necessity Leave (Administrative Employees). Roll call vote – all aye.

### **NEW BUSINESS**

#### **Personnel**

##### **Conference Request**

Moved by Phyllis Eckenrode and seconded by Walter Hoffmann to approve the following conference requests:

David Burkett requests permission to attend the 2017 PARSS Conference in State College, PA, April 26-28, 2017. Cost of the conference is approximately \$404.00 (conference \$250, hotel accommodations \$154).

Stephanie Shoemaker requests permission to attend the Pennsylvania Pre-K Counts Conference in State College, PA, April 11-13, 2017. Cost of the conference is approximately \$250.00 (conference \$0.00, hotel accommodations \$250). Paid with Pre-K Counts grant.

Roll call vote – all aye.



Coaches

Moved by Sue Rosenberry and seconded by Walter Hoffmann to appoint the following coaches for the 2016-17 school year pending receipt of all necessary clearances:

Jamie Funk*	Head Baseball Coach	Step 2	\$2,878
Jeff Winegardner*	Assistant Baseball Coach	Step 2	\$1807
Michael DeAngelo	Head Softball Coach	Step 2	\$2,878
Paul Coffman*	Assistant Softball Coach	Step 2	\$1,807
Curtis Richey	Volunteer Softball Coach		
Jayson Appleby*	Jr. High Baseball Coach	Step 1	\$1,338
Cole Daniel*	Jr. High Softball Coach	Step 2	\$1,540
Chad McClure	Volunteer Jr. High Softball Coach		
Keri Daniel	Volunteer Jr. High Softball Coach		
Mathern Mellott	Head Track Coach	Step 5+	\$2,549
Kelly Fleck*	Assistant Track Coach	Step 2	\$1,130
Jonathan Marshall	Volunteer Track Coach		
Tex Angle	Volunteer Track Coach		
Nick Robinson	Volunteer Track Coach		
Tom Peppernick	Volunteer Track Coach		
Chad McClure	Volunteer Elementary Girls Basketball Coach		
Tom Detweiler	Volunteer Elementary Girls Basketball Coach		
Brandi Detweiler	Volunteer Elementary Girls Basketball Coach		

\*Denotes Bona Fide Volunteer

Roll call vote – all aye.

Resignation

Moved by Sue Rosenberry and seconded by Catherine Adams to accept the resignation of Adam Whisel from his position as Middle School/High School Principal effective February 28, 2017.

Roll call vote – all aye.

Permission to Advertise and Interview

Moved by Walter Hoffmann and seconded by Phyllis Eckenrode to give administration permission to advertise and interview for a Middle School/High School Principal. Roll call vote – all aye.

Curriculum

Alternative Education

Moved by Catherine Adams and seconded by Von McGee to approve continuing the District's relationship with River Rock Academy for the 2017-2018 school year and purchase 3 slots at a cost of \$65,356.80 which includes reimbursable transportation. Roll call vote – all aye.

**Field Trips**

Moved by James Junkin and seconded by Walter Hoffmann to approve the following field trip requests:

Allegany College Students – March 29, 2017 – Washington, DC – paid by group  
Elementary and M.S. Chorus – April 8, 2017 – PMEA Elementary Songfest, Lebanon  
High School – School Van  
Kindergarten – May 24, 2017 – Land of Little Horses – paid by Elementary PTO  
1<sup>st</sup> Grade – May 24, 2017 – Tuscarora Wildlife Education Project – Paid by PTO  
2<sup>nd</sup> Grade – May 24, 2017 – Lake Tobias – paid by Elementary PTO  
3<sup>rd</sup> Grade – May 24, 2017 – Lincoln Caverns – paid by Elementary PTO  
4<sup>th</sup> Grade – May 15, 2017 – Old Bedford Village – paid by Elementary PTO  
5<sup>th</sup> Grade – May 24, 2017 – Gettysburg Battlefield – paid by Elementary PTO

Roll call vote – all aye.

**School Calendar**

No motion was made to approve the 2017-2018 School Calendar. Item is tabled until the March Board meeting.

**KINBER Agreement**

Moved by Sue Rosenberry and seconded by Phyllis Eckenrode to approve retroactively a one year extension of the KINBER Services Agreement for the period September 2016 – September 2017 pending review and approval by the KINBER Resources Pool Review Committee and KINBER Research and Services Committee. The services covered under this extension are to be at no cost to the district. Roll call vote – all aye.

**Building and Grounds**

No action was needed.

**Policy**

**Principal's Act 93 Contract Update**

Moved by Phyllis Eckenrode and seconded by Sue Rosenberry to update bereavement leave in the Principal's Act 93 Contracts to reflect the language in Policy 336, Personal Necessity Leave (Administrative Employees). Roll call vote – all aye.

**Superintendent Contract Update**

Moved by Von McGee and seconded by Walter Hoffmann to update bereavement leave in the Superintendent's Contract to reflect the language in Policy 336, Personal Necessity Leave (Administrative Employees). Roll call vote – all aye.

**Policy 211 – Student Accident Insurance –First Reading**

Moved by Sue Rosenberry and seconded by Walter Hoffmann to approve the first reading to repeal Policy 211, Student Accident Insurance. Roll call vote – all aye.

**Waiver of Student Discipline Hearing**

Moved by Von McGee and seconded by James Junkin to approve per Policy 233.1, a request to waive a formal board hearing and place a student at River Rock Academy. Roll call vote – all aye.

**Budget and Finance**

**Athletic Banners**

Moved by Catherine Adams and seconded by Walter Hoffmann to approve transferring the old athletic banners from the district to the Friends of Fannett-Metal Athletics (FOFMA). Roll call vote – all aye.

**Audit Services**

Moved by Catherine Adams and seconded by James Junkin to approve a three-year agreement with Boyer & Ritter, LLC for audit services. Agreement pricing is as follows:

2016-17	\$18,000
2017-18	\$18,350
2018-19	\$18,700

Roll call vote – all aye.

**LIU #12 2017-2018 General Operating Budget**

Moved by Walter Hoffmann and seconded by Sue Rosenberry to approve the proposed 2017-2018 Lincoln Intermediate Unit's general operating budget totaling \$7,037,879 which is an increase in expenditures of \$108,407 from 2016-2017. Fannett-Metal's proposed share will be \$5,069.41 which is \$113.73 less than 2016-2017. Roll call vote – all aye.

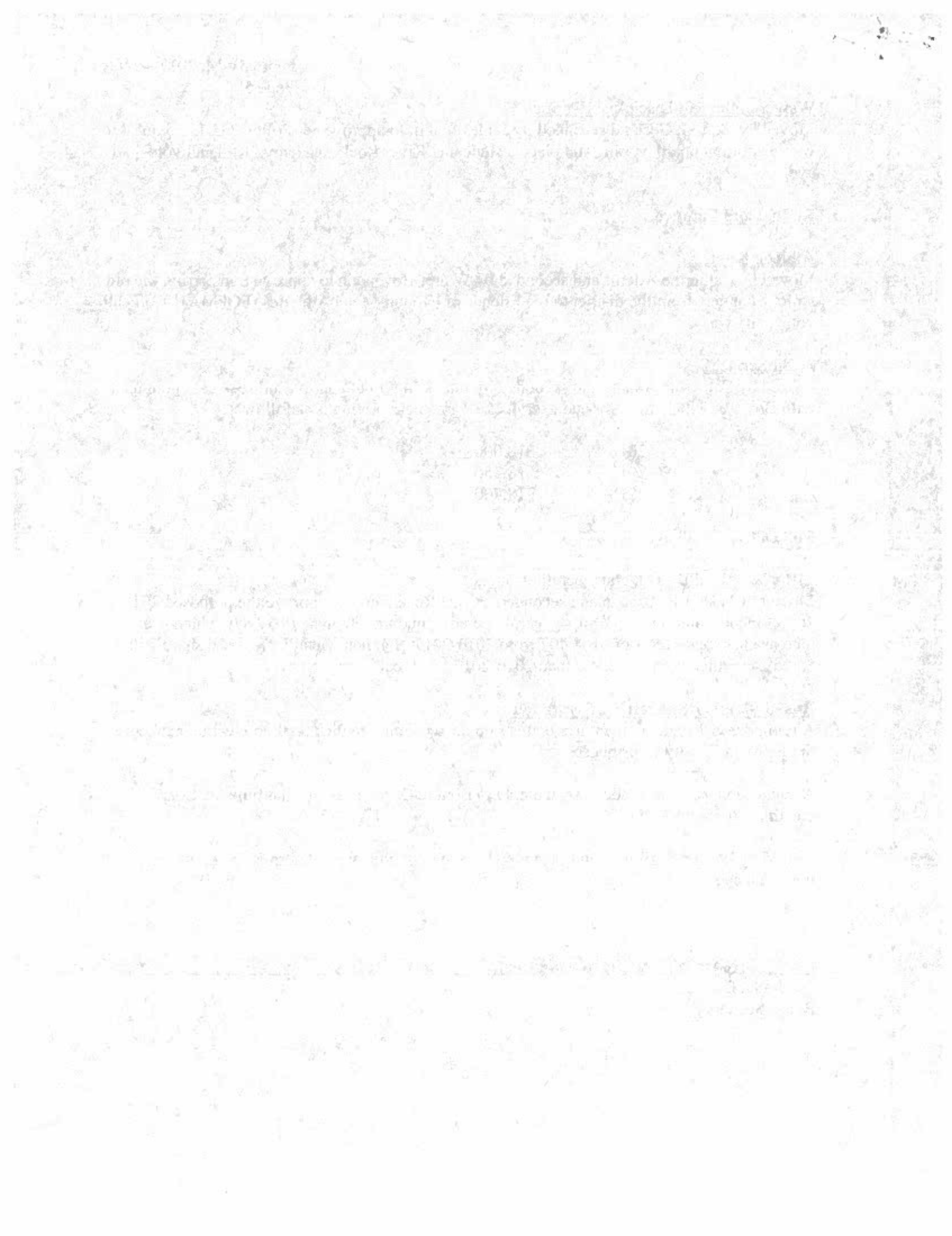
**Board Member Suggestion/Discussion**

A reminder was made to members that are up for reelection to pick up their election packets at the Franklin County Courthouse.

A suggestion was also made to send a note to Bonnie Cornelious on what time the Board meeting adjourned.

Moved by Walter Hoffmann and seconded by Sue Rosenberry to adjourn at 7:54 p.m. Roll call vote – all aye.

  
\_\_\_\_\_  
Sandra D. Bloom  
Board Secretary





Fannett-Metal School District  
Willow Hill, Pennsylvania 17271

The Fannett-Metal School Board held their regular meeting on Tuesday, March 7, 2017 at 7:00 p.m. in the high school library. Members present were Shelly Boggs, President; Von McGee, Vice-President; Catherine Adams, Phyllis Eckenrode, Mark Frazier, Walter Hoffmann, James Junkin and Sue Rosenberry. Bonnie Cornelious was the only member absent. Also present were David Burkett, Superintendent; Stephanie Shoemaker, Elementary Principal; Daniel Simpson, Business Manager; Fred Gutshall, Solicitor and Sandra Bloom, Board Secretary. Visitors present were: Lesley Kuhn, Carrie Strayer, Lori McAllen and Todd Best.

**Pledge of Allegiance**

The meeting opened with School Board Members and audience standing and reciting the Pledge of Allegiance.

**Approval of the Minutes**

Moved by Von McGee and seconded by Walter Hoffmann to approve the minutes of the February 14, 2017 Board Meeting as presented. Roll call vote – all aye.

**Treasurer's Report**

Moved by Phyllis Eckenrode and seconded by Sue Rosenberry to approve the Treasurer's Report as presented. Roll call vote – all aye.

**Approval of Invoices**

Moved by Sue Rosenberry and seconded by Mark Frazier to approve payment of invoices from February 10, 2017 through March 3, 2017 as presented. Roll call vote – all aye.

**Cafeteria Report**

Moved by Sue Rosenberry and seconded by Walter Hoffmann to approve the February Cafeteria Report as presented. Roll call vote – all aye.

**Activity Account Report**

Moved by Mark Frazier and seconded by Sue Rosenberry to approve the February Activity Account Report as presented. Roll call vote – all aye.

**Public Comment** – (3 minute limit per person – 20 minute total public comment)  
There was no public comment.

**Administrative Reports**

Mrs. Shoemaker informed the Board of the upcoming Science Fair on March 16, 2017 with public viewing at 6:30 p.m. and awards ceremony at 7:00 p.m. Approximately 81 students in grades K-8 are participating. The elementary held a Dr. Seuss Birthday Activity Night on March 2, 2017 with approximately 100 people attending and everyone had a great time. She also gave an update on the second kindergarten classroom and highlighted Mrs. Rotz and Mrs. DeShong who really stepped up and filled the void left by moving Mrs. Reasner to kindergarten. Also March 28, 2017 will be Music In Our School concert.

Mr. Burkett mentioned the Science Fair and that 8<sup>th</sup> grade participation is mandatory this year. He also informed the Board of the volleyball applicants, hot water heater issues, gave an update on the water issues, invited the Board to attend the Drama Club's play on March 25-26, 2017

and gave an introduction on the Chapter 339, Comprehensive and Integrated PreK-12 Guidance Plan.

Mrs. Kuhn and Mrs. Strayer presented the Chapter 339 plan to the Board highlighting different areas of the plan and stated that it is an ongoing document with many areas for growth.

### **OLD BUSINESS**

#### **Policy**

##### **School Calendar**

Moved by Sue Rosenberry and seconded by Phyllis Eckenrode to approve the 2017-2018 School Calendar. Roll call vote – all aye.

##### **Policy 211 – Student Accident Insurance – Second Reading**

Moved by Phyllis Eckenrode and seconded by Sue Rosenberry to approve the second reading to repeal Policy 211, Student Accident Insurance. Roll call vote – all aye.

### **NEW BUSINESS**

#### **Personnel**

##### **School Solicitor**

Moved by Phyllis Eckenrode and seconded by Mark Frazier to retain Frederick Gutshall as School Solicitor for the 2017-18 school year at a rate of \$115 per hour and \$140 per trip (same as the 2016-17 school year). Roll call vote – all aye.

##### **Resignation**

Moved by Von McGee and seconded by Catherine Adams to accept the resignation of Joshua O'Donnell from his position as a part-time Custodian effective March 2, 2017. Roll call vote – all aye.

##### **Permission to Advertise and Interview**

Moved by Catherine Adams and seconded by Walter Hoffmann to give permission for the Administration to advertise and interview for a part-time custodian. Roll call vote – all aye.

##### **Coaches**

Moved by Walter Hoffmann and seconded by Mark Frazier to appoint the following coaches for the 2016-17 school year pending receipt of all necessary clearances:

Mandy Hart  
Travis Hill

Volunteer Track Coach  
Volunteer Jr. High Baseball Coach

Roll call vote – all aye.

Moved by Phyllis Eckenrode and seconded by Von McGee to appoint the following coaches for the 2017-18 school year pending receipt of all necessary clearances:

Keri Daniel*	Varsity Head Volleyball Coach	Step 3	\$3,079
Stacy Wolf*	Jr. High Head Volleyball Coach	Step 2	\$1,540
Jared Eaton*	Varsity Head Girls Soccer Coach	Step 1	\$2,678
Mathern Mellott	Varsity Assistant Girls Soccer Coach	Step 5+	\$2,609
Jeff Custer	Volunteer Varsity Girls Soccer Coach		

\*Bona Fide Volunteer

Roll call vote – all aye.

### Curriculum

#### Field Trips

Moved by Sue Rosenberry and seconded by Walter Hoffmann to approve for the following field trip requests:

Driver's Ed – April 5, 2017 – Safe Driving Competition, Capital Area IU – school van  
10<sup>th</sup>/11<sup>th</sup> Grade Students – April 8, 2017 – Harrisburg Area Community College – school van

Health Careers Club – April 13, 2017 – Surgery Live! Whitaker Center – Paid by HCC  
Learning Support Students – April 19, 2017 – Special Olympics, Chambersburg Area Senior High School – paid by District

3<sup>rd</sup> Grade – May 4, 2017 – Children's Wellness Days – paid by Fannett-Metal Education Foundation

5<sup>th</sup> Grade – May 5, 2017 – Franklin County Career & Tech Center – paid by FCCTC, Perkins Grant

Roll call vote – all aye.

#### Chapter 339

Moved by Walter Hoffmann and seconded by Mark Frazier to adopt the Comprehensive Guidance Plan (Chapter 339). Roll call vote – all aye.

#### Cooperative Agreement

Moved by Von McGee and seconded by Mark Frazier to enter into a Cooperative Agreement with the Fulton County Community Christian School for the State High School Clay Target League. This is a non PIAA sanctioned competition. Roll call vote – all aye.

#### Extended School Year Program

Moved by Phyllis Eckenrode and seconded by Sue Rosenberry to approve an Extended School Year Program for 2 students from July 10, 2017 through July 27, 2017, Monday through Thursday, for a total of 12 days from 8:30 a.m. to 11:30 a.m. Roll call vote – all aye.

#### Extended Contract Services

Moved by Walter Hoffmann and seconded by Phyllis Eckenrode to approve Holly Varner, Special Education Director as the Extended School Year Program Teacher at a rate of \$35.00 an hour. Roll call vote – all aye.



**Building and Grounds**

**Building Use Request**

Moved by Mark Frazier and seconded by Walter Hoffmann to approve the National Honor Society's request to use the high school gym and cafeteria on Sunday, April 30, 2017 from 2:00 p.m. – 8:00 p.m. Induction ceremony will be at 5:00 p.m. Roll call vote – all aye.

**Crouse's Lawn Service**

Moved by Mark Frazier and seconded by James Junkin to approve Crouse's Lawn Service for lawn mowing services from April 1, 2017 through April 1, 2018 at a cost of \$13,700 per year. Payable in equal monthly installments of \$1,141.66 per month. Roll call vote – all aye.

**Policy**

**Policy 808 – Food Services – First Reading**

Moved by Sue Rosenberry and seconded by Catherine Adams to approve the first reading of Policy 808, Food Services. Roll call vote – all aye.

**Policy 707 – Building Use Discussion**

Mr. Burkett spoke on Policy 707 and 707-AR (Facilities Rental Schedule) that the Board approved in February 2014. There was discussion on various changes, i.e. insert a clause that the superintendent has the discretion to waive fees, move community non-profit groups to item A, etc. The general consensus was to keep category B but change cost to no charge then bring the AR back for further discussion.


**Budget and Finance**

No action was needed.

**Board Member Suggestion/Discussion**

There was no suggestions or further discussion.

Moved by Walter Hoffmann and seconded by Mark Frazier to adjourn at 8:30 p.m. Roll call vote – all aye.

  
Sandra D. Bloom  
Board Secretary

Fannett-Metal School District  
Willow Hill, Pennsylvania 17271

The Fannett-Metal School Board held their regular meeting on Tuesday, April 11, 2017 at 7:12 p.m. in the high school library. Members present were Shelly Boggs, President; Catherine Adams, Bonnie Cornelious, Mark Frazier, Walter Hoffmann, James Junkin and Sue Rosenberry. Phyllis Eckenrode and Von McGee were the only members absent. Also present were David Burkett, Superintendent; Stephanie Shoemaker, Elementary Principal; Daniel Simpson, Business Manager; Fred Gutshall, Solicitor and Sandra Bloom, Board Secretary. Visitors present were: Jonathan Marshall, Dawn Leab, Lori McAllen, Michael DeAngelo, Todd Best, Becca Rotz, Jessi Custer and Holly Rotz.

#### **Pledge of Allegiance**

The meeting opened with School Board Members and audience standing and reciting the Pledge of Allegiance.

President Boggs mentioned that there was an Executive Session at 6:30 p.m. for personnel issues.

#### **Approval of the Minutes**

Moved by Walter Hoffmann and seconded by Sue Rosenberry to approve the minutes of the March 7, 2017 Board Meeting as presented. Roll call vote – all aye.

#### **Treasurer's Report**

Moved by Catherine Adams and seconded by Sue Rosenberry to approve the Treasurer's Report as presented. Roll call vote – all aye.

#### **Approval of Invoices**

Moved by James Junkin and seconded by Sue Rosenberry to approve payment of invoices from March 4, 2017 through April 7, 2017 as presented. Roll call vote – Shelly Boggs – aye, James Junkin – aye, Walter Hoffmann – abstain, Catherine Adams – aye, Sue Rosenberry – aye, Mark Frazier – aye, Bonnie Cornelious – aye. 6 ayes, 1 abstention. Motion carried.

#### **Cafeteria Report**

Moved by Sue Rosenberry and seconded by Catherine Adams to approve the March Cafeteria Report as presented. Roll call vote – all aye.

#### **Activity Account Report**

Moved by Catherine Adams and seconded by James Junkin to approve the March Activity Account Report as presented. Roll call vote – all aye.

**Public Comment** – (3 minute limit per person – 20 minute total public comment)  
There was no public comment.

#### **Administrative Reports**

Mr. Burkett informed the Board of the custodial shortage, boiler issue will be repaired this week, gave an update on the water issue, congratulated Jaymi Custer and Quehanna Coble for being 1<sup>st</sup> Ed's Outstanding Students of the Quarter and the Middle School for receiving the Keystone Award for Academic Excellence and an award from the Pennsylvania Association of Federal Programs Coordinators for achieving High Progress in the 2015-2016 school year.



Mrs. Shoemaker congratulated Adam Walters and Tori Hoffmann for earning the Elementary 1<sup>st</sup> Ed's Outstanding Students of the Quarter award. She also congratulated all the students who received a no homework pass for earning all A's and B's in the third marking period and all the students who got to play bingo for receiving 90% or higher citizenship grade. Mrs. Shoemaker also gave a kindergarten update with 80% being proficient or advanced in math, 95% in English and discipline is down from 31 in the second marking period to 17 in the 3<sup>rd</sup> marking period. She also mentioned that kindergarten registration is April 20, 2017, Special Olympics is April 19, 2017 and PSSA testing continues.

Mr. Marshall, Jessi Custer and Becca Rotz gave a presentation on the Class of 2018 Senior Trip to Kalahari Resort, Poconos, Pennsylvania.

## **OLD BUSINESS**

### **Policy**

#### **Policy 808 – Food Services**

Moved by Mark Frazier and seconded by Bonnie Cornelious to approve the second reading of Policy 808, Food Services. Roll call vote – all aye.

## **NEW BUSINESS**

### **Personnel**

#### **Course Approval**

Moved by Walter Hoffmann and seconded by Sue Rosenberry to approve the following course request:

Erin Otis	Subject Area Content Access for Students with Learning Disabilities in a SAS
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Roll call vote – all aye.

### **Resignation**

Moved by Sue Rosenberry and seconded by Walter Hoffmann to accept the resignation of Betty Barrick from her position as Part-Time Personal Care Assistant effective March 31, 2017. Roll call vote – all aye.

Moved by Sue Rosenberry and seconded by Walter Hoffmann to accept the resignation of Bethany Boschert from her position as Head Cheerleading Coach effective immediately. Roll call vote – all aye.

### **Permission to Hire**

Moved by Sue Rosenberry and seconded by James Junkin to hire David M. Zula as the Middle/High School Principal effective April 18, 2017 at a salary of \$70,000 (prorated) pending receipt of all necessary clearances. Roll call vote – Mark Frazier – aye, Bonnie Cornelious – aye, Shelly Boggs – aye, James Junkin – aye, Walter Hoffmann – nay, Catherine Adams – aye, Sue Rosenberry – aye. 6 ayes, 1 nay. Motion carried.

Moved by Walter Hoffmann and seconded by Sue Rosenberry to hire (retroactively) Joshua O'Donnell as a Part-Time Custodial Substitute at a rate of \$8.00 an hour. Roll call vote – Bonnie Cornelious – nay, Shelly Boggs – aye, James Junkin – aye, Walter Hoffmann – aye, Catherine Adams – aye, Sue Rosenberry – aye, Mark Frazier – aye. 6 ayes, 1 nay. Motion carried.

Moved by Walter Hoffmann and seconded by James Junkin to hire Cathy Johnson as a Part-Time Custodian at a rate of \$8.25 an hour pending receipt of all necessary clearances. Roll call vote – all aye.

#### Coaches

Moved by Catherine Adams and seconded by Mark Frazier to appoint the following coaches for the 2016-17 school year pending receipt of all necessary clearances:

Frank Gordon                      Volunteer Varsity Baseball Coach

Roll call vote – all aye.

#### Summer Work Schedule

Moved by Walter Hoffmann and seconded by James Junkin to approve a four (4) ten-hour day work week during the summer months effective June 5, 2017 through August 18, 2017. Roll call vote – all aye.

#### Permission to Advertise and Interview

Moved by Mark Frazier and seconded by Catherine Adams to give Administration permission to advertise and interview for a Head Cheerleading Coach. Roll call vote – all aye.

Moved by Walter Hoffmann and seconded by Mark Frazier to give Administration permission to advertise and interview for a Part-Time Learning Support/Library Aide. Roll call vote – all aye.

#### Curriculum

##### Field Trips

Moved by Mark Frazier and seconded by Catherine Adams to approve the following field trip requests:

Health Careers Club – May 2, 2017 – Capitol Building, Harrisburg, PA – Paid by HCC  
Drama Club – May 5, 2017 – Sight N Sound, Lancaster, PA – Paid by Drama Club

Roll call vote – all aye.

#### Building and Grounds

No action needed.

#### Policy

##### Policy 209.2 – Diabetes Management

Moved by Sue Rosenberry and seconded by Catherine Adams to approve the first reading of Policy 209.2 – Diabetes Management. Roll call vote – all aye.



**Budget and Finance**

No action needed, however, Shelly Boggs commended Daniel Simpson, Business Manager, for a job well done in preparing the budget presentation.

**Board Member Suggestion/Discussion**

There was additional discussion on the facilities rental schedule and Mr. Burkett will collaborate with Bonnie Cornelious for wording of Administrative Regulation.

There was discussion on busing and if we were still receiving weekly reports on any bus issues/buses not working properly/spares used. We have not been receiving reports, however, Snyder's Bus Lines, LLC does contact the district when a bus will be out. Currently spares are being used due to spring sports. We will contact Snyder's to give us reports again.

Walter Hoffmann mentioned that there will be an active shooter presentation in May possibly at the school that would be a good presentation for faculty and staff to attend.

Bonnie Cornelious mentioned that she saw Ronnie Briggs, Buildings and Grounds Supervisor, and thanked him for all the work he does for the district.

Moved by Walter Hoffmann and seconded by Mark Frazier to adjourn at 8:10 p.m. Roll call vote – all aye.

  
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Sandra D. Bloom  
Board Secretary

Fannett-Metal School District  
Willow Hill, Pennsylvania 17271

The Fannett-Metal School Board held their regular meeting on Tuesday, May 9, 2017 at 7:00 p.m. in the high school library. Members present were Shelly Boggs, President; Von McGee, Vice President, Bonnie Cornelious, Walter Hoffmann and Sue Rosenberry. Catherine Adams, Phyllis Eckenrode, Mark Frazier and James Junkin were the only members absent. Also present were David Burkett, Superintendent; Stephanie Shoemaker, Elementary Principal; David Zula, M.S./H.S. Principal, Daniel Simpson, Business Manager; Fred Gutshall, Solicitor and Sandra Bloom, Board Secretary. Visitors present were: Dawn Leab and Lori McAllen.

**Pledge of Allegiance**

The meeting opened with School Board Members and audience standing and reciting the Pledge of Allegiance.

**Approval of the Minutes**

Moved by Sue Rosenberry and seconded by Walter Hoffmann to approve the minutes of the April 11, 2017 Board Meeting as presented. Roll call vote – Bonnie Cornelious – aye, Von McGee – abstained, Shelly Boggs – aye, Walter Hoffmann – aye, Sue Rosenberry – aye. 4 ayes, 1 abstention. Motion carried.

**Treasurer's Report**

Moved by Sue Rosenberry and seconded by Von McGee to approve the Treasurer's Report as presented. Roll call vote – all aye.

**Approval of Invoices**

Moved by Von McGee and seconded by Sue Rosenberry to approve payment of invoices from April 8, 2017 to May 4, 2017 as presented. Roll call vote – Shelly Boggs – aye, Walter Hoffmann – abstain, Sue Rosenberry – aye, Bonnie Cornelious – aye, Von McGee - aye. 4 ayes, 1 abstention. Motion does not carry due to action requires affirmative votes of a majority of the full membership. Moved by Sue Rosenberry and seconded by Von McGee to rescind the motion and moved by Walter Hoffmann and seconded by Von McGee to approve payment of invoices from April 8, 2017 to May 4, 2017 except check #21198. Roll call vote – all aye.

**Cafeteria Report**

Moved by Sue Rosenberry and seconded by Walter Hoffmann to approve the April Cafeteria Report as presented. Roll call vote – all aye.

**Activity Account Report**

Moved by Von McGee and seconded by Sue Rosenberry to approve the April Activity Account Report as presented. Roll call vote – all aye.

**Public Comment** – (3 minute limit per person – 20 minute total public comment)

There was no public comment

**Administrative Reports**

Mr. Burkett mentioned on filling vacated positions, Ryan Snyder tendered his resignation with Questeq effective May 16, 2017 and Questeq has employed Dean Miller to fill this position with Mr. Miller shadowing Mr. Snyder starting May 11, 2017. Mr. Burkett also gave the Board a brief synopsis of the PARSS Conference and Simon Campbell's Right To Know request.



Mr. Zula thanked the Board for giving him the opportunity to work at the district and informed the Board that 14 students were inducted into the National Honor Society, PSSA testing concluded last week, they have started reviewing next year's schedule and held senior exit interviews. He also gave the following Middle/High school happenings: Keystone testing begins next week, five students qualified for District 5 Track, Varsity Softball is in second place and will go to playoffs, 26 juniors will be going on the physics trip to Hershey Park, Senior trip is next week to Williamsburg, Virginia, fifth grade will be doing middle school shadowing to prepare for the transition, Athletic Banquet is May 10, 2017, Prom is May 13, 2017, M.S./H.S. Concert is May 16, 2017, Baccalaureate is May 25, 2017 and Graduation is May 26, 2017.

Mrs. Shoemaker informed the Board that the Art/Music Fair tonight sponsored by the PTO was a success, Kindergarten Promotion is May 22, 2017 at 8:30 a.m. and Fifth Grade Promotion is May 22, 2017 at 7:00 p.m. We currently have 25 students registered for kindergarten next year and with 5<sup>th</sup> grade transitioning enrollment will remain about the same. Kudos to Mrs. Lesley Kuhn as she was very instrumental in coordinating PSSA's. Mrs. Shoemaker also stated that they are currently working on end of the year assessments and she attended the Federal Programs Coordinators conference and federal allocation amounts for 2017-18 have not been released yet.

## **OLD BUSINESS**

### **Policy**

#### **Policy 209.2 – Diabetes Management**

Moved by Sue Rosenberry and seconded by Walter Hoffmann to approve the second reading of Policy 209.2 – Diabetes Management. Roll call vote – all aye.

## **NEW BUSINESS**

### **Personnel**

#### **Course Approval**

Moved by Walter Hoffmann and seconded by Von McGee to approve the following course requests:

Brad Truax	Work Based Education
Brad Truax	Individual Studies

Roll call vote – all aye.

#### **Permission to Advertise and Interview**

Moved by Walter Hoffmann and seconded by Sue Rosenberry to give Administration permission to advertise and interview for the vacant Reading Specialist position or any subsequent position(s) that may be vacated due to an internal transfer. Roll call vote – all aye.

#### **Resignation**

Moved by Bonnie Cornelious and seconded by Sue Rosenberry to accept the resignation of Todd Best from his position as Boys Varsity Assistant Soccer Coach effective immediately. Roll call vote – all aye.

Moved by Walter Hoffmann and seconded by Sue Rosenberry to accept the resignation of Randy Hammond from his position as Jr. High Girls Basketball coach effective immediately. Roll call vote – all aye.

#### Permission to Hire

Moved by Walter Hoffmann and seconded by Von McGee to hire Stacy Wolf as a Part-Time Learning Support/Library Aide at a rate of \$8.25 an hour effective May 11, 2017. Roll call vote – Shelly Boggs – aye, Walter Hoffmann – aye, Sue Rosenberry – aye, Bonnie Cornelious – nay, Von McGee – aye. 4 ayes, 1 nay. Motion does not carry due to action requires affirmative votes of a majority of the full membership, therefore motion fails.

#### Coaches

Moved by Sue Rosenberry and seconded by Von McGee to approve the following coaches for the 2017-18 school year pending receipt of all necessary clearances:

Varsity Head Boys Soccer	Greg Best	Step 5+	\$3680.00
Varsity Assistant Boys Soccer	VACANT		
Varsity Volunteer Boys Soccer	Jeff Winegardner		
Varsity Volunteer Boys Soccer	Darwin Goshorn		
Junior High Boys Soccer	Tom Otis	Step 5+	\$2342.00
Junior High Boys Soccer Volunteer	Travis Seibert		
Varsity Head Boys Basketball	Jeff Winegardner*	Step 2	\$3682.00
Varsity Assistant Boys Basketball	Tony Brookens*	Step 2	\$2477.00
Varsity Volunteer Boys Basketball	Greg Rosenberry		
Junior High Boys Basketball	Paul Coffman*	Step 5+	\$2609.00
Junior High Boys Basketball Volunteer	Jayson Appleby		
Varsity Head Girls Basketball	Todd Best	Step 3	\$3882.00
Varsity Assistant Girls Basketball	Michael DeAngelo	Step 3	\$2678.00
Varsity Volunteer Girls Basketball	Paul Coffman		
Varsity Volunteer Girls Basketball	Randy Hammond		
Junior High Girls Basketball	VACANT		

\*denotes Bona Fide Volunteer

Roll call vote – all aye.

#### Curriculum

##### Field Trips

Moved by Walter Hoffmann and seconded by Sue Rosenberry to approve the following field trip requests:

Life Skills Class – May 15, 2017 – Food Pantry and Double Dip – Paid by District  
 Science Fair Participants – May 16, 2017 – Whitaker Center – Paid half by District and half by Elementary PTO  
 Class of 2018 – May 6-9, 2018 – Poconos – Paid by Class of 2018  
 Yearbook – July 27, 2017 – Yearbook Workshop, Monroeville, PA – School Van

Roll call vote – all aye.



**Alternative Education**

Moved by Walter Hoffmann and seconded by Sue Rosenberry to enter into an agreement with Tuscarora School District for the Alternative High School Program for the 2017-18 school year at a cost of \$45 a day per student. Roll call vote – all aye.

**List of Graduates**

Moved by Walter Hoffmann and seconded by Sue Rosenberry to approve the list of names to be included in the graduating class of 2017 contingent upon each student satisfactorily completing all graduation requirements:

Chaz Allen Barrick	Breanna D. McAllen	Janelle Rachel Becker
Mikell J. McGee	Logan L. Brady	Cody Todd Elliot McGowan
Deidre Lynn Coons	Emily Pearl Metcalfe	Tyler Scott Dubbs
Taylor J. Miller	Matthew Logan Elter	Kamie R. Mower
*Michael Robert Fignar	*Makayla Rae O'Donel	Rodney Lyn Fraker, Jr.
*Elizabeth Mae Peppernick	Dalton L. Friese	Karley L. Radabaugh
*Cole Andrew Funk	Austin David Raymer	*Anice May Louise Gordon
Mercedes Marie Runk	Ketura Rose Hall	Rebecca R. Runk
Brooke Mae Harris	Miriah Lee Ryder	Kyler Jay Harris
Eric M. Umbrell	Bailey Carson Hockenberry	Lane A. Warden
Madison Mae Johns	Jacob R. When	
*Abbigail Elizabeth Kerstetter		

Roll call vote – all aye.

**Building and Grounds**

No action was needed.

**Policy**

**Policy 203 – Immunizations and Communicable Diseases**

Moved by Sue Rosenberry and seconded by Walter Hoffmann to approve the first reading of Policy 203 – Immunizations and Communicable Diseases. Roll call vote – all aye.

**Policy 204 - Attendance**

Moved by Sue Rosenberry and seconded by Von McGee to approve the first reading of Policy 204 – Attendance. Roll call vote – all aye.

**Policy 246 – School Wellness**

Moved by Walter Hoffmann and seconded by Sue Rosenberry to approve the first reading of Policy 246 – School Wellness. Roll call vote – all aye.

The Board went into executive session at 8:18 p.m. for student discipline action and reconvened in regular session at 8:26 p.m.

**Waiver of Student Discipline Hearing**

Moved by Sue Rosenberry and seconded by Walter Hoffmann to waive a formal board hearing and place a student at River Rock academy. Roll call vote – all aye.

**Budget and Finance**

**Lunch Prices**

Moved by Sue Rosenberry and seconded by Walter Hoffmann to approve Mrs. Amy Mittermeier's request to increase student lunch prices by \$.05 for the 2017-18 school year per the Healthy, Hunger-Free Kids Act.

Lunch – Elementary	\$2.55
Lunch – M.S./H.S.	\$2.70

No increase for breakfast prices (\$1.50), adult lunch prices (\$3.75), reduced meals (breakfast \$.25, lunch \$.40) and milk (\$.50).

Roll call vote – all aye.

**Franklin Learning Center General Operating Budget for 2017-18**

Moved by Sue Rosenberry and seconded by Walter Hoffmann to approve the 2017-18 Franklin Learning Center's General Operating Budget. Roll call vote – all aye.

**Preliminary General Fund Budget**

Moved by Sue Rosenberry and seconded by Von McGee to approve the Preliminary 2017-18 General Fund Budget for the Fannett-Metal School District which includes revenues of \$7,660,744 and expenditures of \$7,660,744. Roll call vote – all aye.

**Designation of Depositories**

Moved by Von McGee and seconded by Sue Rosenberry to approve the following designation of depositories:

Path Valley Office of Orrstown Bank as depository for all general accounts.

Orrstown Bank as payroll account depository.

Orrstown Bank and PSDLAF (PA School District Liquid Asset Fund) as reserve funds depositories.


Roll call vote – all aye.

**Board Member Suggestion/Discussion**

Walter Hoffmann reminded everyone of the Active Shooter Presentation on May 18, 2017 at 6:30 p.m. in the elementary building's Large Group Instruction Room.

It was also suggested that new employees come to the board meeting after hired to introduce themselves to the Board.

Moved by Walter Hoffmann and seconded by Sue Rosenberry to adjourn at 8:38 p.m. Roll call vote – all aye.

  
\_\_\_\_\_  
Sandra D. Bloom  
Board Secretary



Fannett-Metal School District  
Willow Hill, Pennsylvania 17271

The Fannett-Metal School Board held their regular meeting on Tuesday, June 13, 2017 at 7:00 p.m. in the high school library. Members present were Von McGee, Vice President; Catherine Adams, Bonnie Cornelious, Phyllis Eckenrode, Mark Frazier, James Junkin, Walter Hoffmann and Sue Rosenberry. Shelly Boggs was the only member absent. Also present were David Burkett, Superintendent; David Zula, M.S./H.S. Principal; Daniel Simpson, Business Manager; Fred Gutshall, Solicitor and Sandra Bloom, Board Secretary. Visitors present were: Lori McAllen.

**Pledge of Allegiance**

The meeting opened with School Board Members and audience standing and reciting the Pledge of Allegiance.

**Approval of the Minutes**

Moved by Sue Rosenberry and seconded by Phyllis Eckenrode to approve the minutes of the May 9, 2017 Board Meeting as presented. Roll call vote – all aye.

**Treasurer's Report**

Moved by James Junkin and seconded Sue Rosenberry to approve the Treasurer's Report as presented. Roll call vote – all aye.

**Approval of Invoices**

Moved by Sue Rosenberry and seconded by James Junkin to approve payment of check #21198 from April 8, 2017 to May 4, 2017 invoices and invoices from May 5, 2017 to June 7, 2017 as presented. Roll call vote – Phyllis Eckenrode – aye, Bonnie Cornelious – aye, Von McGee – aye, James Junkin – aye, Walter Hoffmann – abstained, Catherine Adams – aye, Sue Rosenberry – aye, Mark Frazier – aye. 7 ayes, 1 abstention. Motion carried.

**Cafeteria Report**

Moved by James Junkin and seconded by Sue Rosenberry to approve the May Cafeteria Report as presented. Roll call vote – all aye.

**Activity Account Report**

Moved by Sue Rosenberry and seconded by Catherine Adams to approve the May Activity Account Report as presented. Roll call vote – all aye.

**Public Comment** – (3 minute limit per person – 20 minute total public comment)  
There was no public comment

**Administrative Reports**

Mr. Zula informed the Board that the master schedule is completed for the 2017-18 school year and will be sent out to the faculty soon. 75% of the student's schedules are complete but waiting on Keystone results before finalizing the schedules. A couple more courses were added and there are four students attending Summer School. Mr. Zula also thanked Mrs. Strayer for the work she has done the last couple of weeks and accolades to the custodians for the work done so far cleaning the school.



Mr. Burkett mentioned that the budget to be approved has fluctuated since the adoption of the Preliminary Budget with a deficit of \$11,079. He also handed out a thumb drive, Superintendent Evaluation Form and an outline detailing information on a thumb drive with various documents for the six performance standards. The Right To Know Request from Simon Campbell has been completed and expect to receive other requests from him. Also, we have several positions to be fill this summer (Middle Level Math Position and Spanish). Mr. Burkett will not be at the July 11, 2017 meeting.

### **OLD BUSINESS**

#### **Policy**

Moved by Phyllis Eckenrode and seconded by Sue Rosenberry to approve the second reading of the following policies:

Policy 203 – Immunizations and Communicable Diseases

Policy 204 - Attendance

Policy 246 – School Wellness

Roll call vote – all aye.

### **NEW BUSINESS**

#### **Personnel**

##### **Resignation**

Moved by Walter Hoffmann and seconded by Mark Frazier to accept the resignation of Cathy Johnson from her position as Part-Time Custodian effective immediately. Roll call vote – all aye.

Moved by Sue Rosenberry and seconded by James Junkin to accept the resignation of Martha Tinker from her position as Librarian/Teacher effective May 27, 2017. Roll call vote – all aye.

##### **Permission to Advertise and Interview**

Moved by Walter Hoffmann and seconded by Mark Frazier to give the Administration permission to advertise and interview for a Part-Time Custodian. Roll call vote – all aye.

Moved by Walter Hoffmann and seconded by Catherine Adams to give the Administration permission to advertise and interview for a Spanish Teacher. Roll call vote – all aye.

##### **Permission to Hire**

Moved by Walter Hoffmann and seconded by Phyllis Eckenrode to hire Cathy Johnson as a substitute Custodian at a rate of \$8.00/hr. Roll call vote – all aye.

Moved by Walter Hoffmann and seconded by Sue Rosenberry to hire Stacy Wolfe as a Part-Time Learning Support/Library Aide at a rate of \$8.25 an hour effective 2017-18 school year. Roll call vote – all aye.

### Coaches

Moved by Walter Hoffmann and seconded by Phyllis Eckenrode to appoint the following coaches for the 2017-18 school year pending receipt of all necessary clearances:

Varsity Assistant Boys Soccer	Darwin Goshorn*	Step 5+	\$2,609
Varsity Assistant Volleyball	Lyric Warren*	Step 1	\$1,606
Head Cheerleading	Sandy Bloom	Step 1	\$2,211
Volunteer Varsity Soccer	Todd Best		
Volunteer Cheerleading	Tina Neil		

\*denotes Bona Fide Volunteer

Roll call vote – Von McGee – aye, James Junkin – aye, Walter Hoffmann – aye, Catherine Adams – nay, Sue Rosenberry – nay, Mark Frazier – aye, Phyllis Eckenrode – aye, Bonnie Cornelious – nay. 5 ayes, 3 nays. Motion carried.

### Salary Increase

Moved by Sue Rosenberry and seconded by Catherine Adams to increase Daniel Simpson's annual salary by 2.5% per the Business Manager Contract for the 2017-18 school year. Roll call vote – all aye.

### Curriculum

#### Letter of Agreement

Moved by Walter Hoffmann and seconded by Sue Rosenberry to enter into an agreement with The Meadows to ensure cooperative efforts and to facilitate continuity of care when serving individuals assigned to the Fannett-Metal School District and The Meadows Psychiatric Center for the 2017-18 and 2018-19 school years. Roll call vote – all aye.

### Handbooks

Moved by James Junkin and seconded by Sue Rosenberry to approve the following 2017-18 handbooks:

Coaches Handbook  
Faculty Handbook  
Student Parent Handbook  
Program of Studies

James Junkin and Sue Rosenberry rescinded their motion to approve the above mentioned handbooks.

Moved by James Junkin and seconded by Walter Hoffmann to approve the Coaches Handbook. James Junkin and Walter Hoffmann rescinded their motion to approve the Coaches Handbook and moved to table the item due to changes needed.

Moved by Phyllis Eckenrode and seconded by Catherine Adams to approve the Faculty/Staff Handbook. Roll call vote – all aye.

No motion was made to approve the Student Parent Handbook due to changes needed to coincide with the Coaches Handbook.

Moved by Bonnie Cornelious and seconded by James Junkin to approve the Program of Studies. Bonnie Cornelious and James Junkin rescinded their motion to approve the Program of Studies. Moved by Bonnie Cornelious and seconded by James Junkin to table the Program of Studies and suggested a work session to go over the Coaches Handbook, Student Parent Handbook and Program of Studies.

### **Building and Grounds**

No action needed.

### **Policy**

No action needed.

### **Budget and Finance**

#### **Future Commitments of Fund Balance**

Moved by Sue Rosenberry and seconded by Phyllis Eckenrode to approve future commitments of 2016-2017 fund balance as of June 30, 2017, with the specific amounts to be determined upon completion of the 2016-2017 fiscal year audit. Committed fund balance will be for future PSERS retirement contributions, future increases in health insurance and future capital improvements. Roll call vote – all aye.

#### **Annual Tax Levy Resolution**

Moved by Phyllis Eckenrode and seconded by Mark Frazier to approve the 2017-2018 Annual Tax Levy Resolution. Roll call vote – Sue Rosenberry – aye, Mark Frazier – aye, Phyllis Eckenrode – aye, Bonnie Cornelious – aye, Von McGee – aye, James Junkin – nay, Walter Hoffmann – aye, Catherine Adams – aye. 7 ayes, 1 nay. Motion carried.

#### **Resolution for the 2017 Homestead and Farmstead Exclusion**

Moved by Sue Rosenberry and seconded by Walter Hoffman to approve the 2017 Homestead and Farmstead Exclusion Resolution. Roll call vote – all aye.

#### **Final Adoption of the 2017-2018 Budget**

Moved by Walter Hoffmann and seconded by Catherine Adams to approve the 2017-2018 General Fund Budget for the Fannett-Metal School District which includes revenues of \$7,660,744 and expenditures of \$7,671,823. Roll call vote – all aye.

#### **Lincoln Intermediate Unit Joint Purchasing Supplies**

Moved by James Junkin and seconded by Walter Hoffmann to approve the following purchase orders be approved for the 2017-2018 general, paper, art, custodial, medical and athletic supplies. Total cost is \$13,819.68

#### **2017-2018 Custodial**

Americhem International	\$	2,937.84
Pyramid School Products Inc.	\$	65.51
Xpedx - Harrisburg	\$	111.40
<b>Total</b>	<b>\$</b>	<b>3,114.75</b>



**2017-2018 Athletic & Health Supplies**

Medco	\$	526.75
Henry Schein, Inc.	\$	9.56
Moore Medical LLC	\$	231.35
Pyramid School Products	\$	46.26
School Health Corp	\$	319.54
Medical Products Laboratories	\$	313.38
<b>Total</b>	<b>\$</b>	<b>1,446.84</b>

**2017-2018 Art Supplies**

Blick Art Materials	\$	36.02
Cascade School Supplies	\$	26.19
National Art & School Supplies	\$	34.40
Kurtz Brothers	\$	99.43
Pyramid School Products	\$	7.38
School Specialty Inc.	\$	232.90
The Art Store, Inc.	\$	249.82
Sheffield Pottery Inc.	\$	64.40
Standard Stationery Supply Co.	\$	56.34
W.B. Mason Co.	\$	274.00
<b>TOTAL</b>	<b>\$</b>	<b>1,080.88</b>

**2017-2018 Sports Phys Ed Supplies**

Pyramid School Products Inc.	\$	372.41
S&S Worldwide	\$	24.72
School Specialty Inc.	\$	643.19
Sports, BSN	\$	32.10
Longstreth Sporting Goods Inc.	\$	5.90
Sportsmans	\$	247.96
<b>TOTAL</b>	<b>\$</b>	<b>1,326.28</b>

**2017-2018 Paper Supplies**

B.W. Wilson	\$	2,477.76
Kurtz Brothers	\$	100.30
Lindenmeyr Munroe Paper	\$	69.20
W.B. Mason	\$	345.25
School Specialty Inc.	\$	199.14
Standard Stationery Supply	\$	76.16
<b>TOTAL</b>	<b>\$</b>	<b>3,267.81</b>

**2017-2018 General Supplies**

Cascade School Supplies	\$	182.66
Kurtz Bros.	\$	365.58
National Art & School Supplies Inc.	\$	469.84
Pyramid School Products	\$	232.13
Quill	\$	298.41
School Specialty Inc.	\$	280.43
Standard Stationery Supply Co.	\$	174.99
The Art Store, Inc.	\$	170.20
W. B. Mason	\$	1,408.88
<b>TOTAL</b>	<b>\$</b>	<b>3,583.12</b>

Roll call vote – all aye.


**Board Member Suggestion/Discussion**

It was suggested that coaching vacancies be emailed to faculty and staff, advertise in the Mercersburg Journal, put on campus doors, school website, front sign, bulletin boards at the Path Valley Market, Path Valley Restaurant and Post Offices.

Catherine Adams said she was impressed with Dean Miller, our new Questeq in-house employee, with how nice and helpful he was in assisting him with the school's email.

Moved by Walter Hoffmann and seconded by Catherine Adams to adjourn at 8:55 p.m. Roll call vote – all aye.

An Executive Session was called after the Board meeting for personnel issues.

  
Sandra D. Bloom  
Board Secretary