

Fannett-Metal School District  
Willow Hill, Pennsylvania 17271  
14 July 2015

The Fannett-Metal School Board held their regular meeting on Tuesday, July 14, 2015 at 7:01 p.m. in the high school library. Members present were James Junkin, President, Von McGee, Vice President; Shelly Boggs, Treasurer; Patrick Beeler, Gary Dinsmore, Phyllis Eckenrode, Walter Hoffmann and Sue Rosenberry. Paul Hurrell was the only member absent. Also present were Adam Whisel, M.S./H.S. Principal; Stephanie Shoemaker, Elementary Principal, Cristy Lentz, Business Manager, Fred Gutshall, Solicitor and Sandy Bloom, Board Secretary. Visitors present were: Daniel Simpson

### **Approval of the Minutes**

Moved by Shelly Boggs and seconded by Von McGee to approve the minutes of the June 16, 2015 Board Meeting as presented. Roll call vote – all aye.

### **Treasurer's Report**

The Treasurer's Report was given as follows:

Balance May 31, 2015

\$ 314,598.32

### **Receipts:**

<b><u>Payer</u></b>	<b><u>Description</u></b>	<b><u>Amount</u></b>
FM Activities	Reimburse - wood/Truax	52.87
Aden Zeigler	Book Reimbursement	10.49
Riley Keating	Book Reimbursement	27.52
Clinton Huntsman	Cell phone reimbursement	60.00
Zoey Hammond	Cell phone reimbursement	60.00
Jenna Hoffmann	Cell phone reimbursement	60.00
Freda Brindle	Field trip travel reimbursement	187.25
FM Cafeteria	May Sal/Bene	15957.02
Nicole Reasner	Jury Duty Reimbursement	18.00
District Court - 39-3-06	Restitution - R. Runk	45.00
Franklin Co. Reg/Rec.	Local Realty Transfer Tax	6347.46
FM PTCT	Field trip travel reimbursement	930.60
Lifetouch	Elem. Refund	823.80
FCATB	Earned income taxes	46,101.52
Kendra Hostler	Book Reimbursement	10.99
Fredericka Roseborough	Book Reimbursement	4.99
Lily Bair	Book Reimbursement	6.00
F-M PTO	Field trip travel reimbursement	1840.38
District Court 39-3-06	Truancy	113.80
Powell, Rogers & Speaks	Delinquent Taxes	77.00
FMHS	Parking Permits - 51 passes	153.00
Perry Co. Tax Claim Bureau	Taxes	2303.07
CenturyLink	Refund	38.98
FM Education Foundation	Reimbursement for computers	6500.00
Debbie Frame	Medical Insurance	1225.47
FM Activities	Reimburse Track Transp.	3362.06

FM Activities	Field trip travel reimbursement	456.60
FM Activities	Field trip travel reimbursement	197.68
Commonwealth of PA	Medicaid Admin Claims	566.21
Library/Journalism Club	Book Sale - district books	81.00
Powell, Rogers & Speaks	Delinquent Taxes	264.00
Zee Medical Inc.	Refund overpayment	103.00
Franklin Co Treasurer	SL Tax 5/15	3272.69
Franklin Co Head Start	Rent	500.00
FM Cafeteria	Salaries/Benefits	8556.44
Orrstown Bank	Interest	18.59

Receipts \$ 101,911.36

Expenses \$ (415,180.84)

Balance June 30, 2015 \$ 1,328.84

Moved by Phyllis Eckenrode and seconded by Sue Rosenberry to approve the Treasurer's Report as presented. Roll call vote – all aye.

#### **Approval of Invoices**

Moved by Von McGee and seconded by Sue Rosenberry to approve payment of invoices from June 17, 2015 through July 14, 2015 as presented. Roll call vote – all aye.

#### **Cafeteria Report**

Moved by Shelly Boggs and Sue Phyllis to approve the June Cafeteria Report as presented. Roll call vote – all aye.

#### **Activity Account Report**

Moved by Sue Rosenberry and seconded by Shelly Boggs to approve the June Activity Account Report as presented. Roll call vote – all aye.

#### **Public Comment** – (3 minute limit per person – 20 minute total public comment)

There was no public comment.

#### **Administrative Reports**

Mrs. Lentz mentioned that at this point the local and state audits are going well.

Mrs. Shoemaker updated the Board on the ESY Program, class sizes, ASYO soccer camp, math curriculum and faculty flex day. She also informed the Board of United Way's Fill the Bus Program and asking parents for supplies, status of the cleaning the building, lighting installation in the Elementary Gym and Title I Grant, and that the PSSA results are not available yet.

Mr. Whisel updated the Board on the gym doors, the sanding of the gym floor, a mural painted by Raven Steffen in the cafeteria, the new website, Kinber, Kory Miller leaving Questeq and PSSA/Keystone scores. Mr. Whisel also asked the Building and Grounds Committee to consider removing shrubs in front of the building and painting the lobby.

The Board went into Executive Session at 7:53 p.m. for personnel reasons and reconvened in regular session at 9:28 p.m.

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### **OLD BUSINESS**

There was no old business to discuss.

### **NEW BUSINESS**

#### **Personnel**

##### **Resignation**

The Board received a letter from Autumn Daniel rescinding her resignation from her position as 7<sup>th</sup> and 8<sup>th</sup> Grade Mathematics Teacher effective August 11, 2015. Therefore, no action was taken.

Moved by Shelly Boggs and seconded by Sue Rosenberry to accept the resignation of Kory Miller from his position as Varsity Baseball Coach and Assistant Varsity Boys Basketball Coach effective July 24, 2015. Roll call vote – all aye.

##### **Permission to Advertise and Interview**

Administration requested permission to advertise and interview for a 7<sup>th</sup> and 8<sup>th</sup> Grade Mathematics Teacher. No action was needed due to the rescinding of the resignation.

##### **Permission to Hire**

Moved by Phyllis Eckenrode and seconded by Wally Hoffmann to approve Stephanie Shoemaker as Interim/Acting Superintendent effective July 15, 2015 until a Superintendent is hired at a rate of \$500.00 per diem. Roll call vote – all aye.

##### **Salary Adjustment**

Moved by Pat Beeler and seconded by Phyllis Eckenrode to approve a 2.5% salary increase for Adam Whisel, Middle/High School Principal, for the 2015-2016 school year as per the Act 93 Agreement. Roll call vote – all aye.

Moved by Pat Beeler and seconded by Shelly Boggs to approve a 3.0% salary increase for Stephanie Shoemaker, Elementary Principal, for the 2015-2016 school year as per the Act 93 Agreement. Roll call vote – all aye.

##### **Coaches**

Moved by Von McGee and seconded by Sue Rosenberry to approve Tony Brookens as a Bona Fide Volunteer Junior High Soccer Coach for the 15-16 Soccer season pending receipt of all necessary clearances. Roll call vote – all aye.

##### **Substitute Custodian**

Moved by Shelly Boggs and seconded by Sue Rosenberry to approve Elizabeth Wert as a substitute custodian at a rate of \$8.00 an hour pending receipt of all necessary clearances and to reapprove Kenneth H. Bloom as a substitute custodian at a rate of \$8.00 an hour rather than the \$8.25 an hour as previously approved. Roll call vote – all aye.



Food Service Manager Contract

Moved by Shelly Boggs and seconded by Gary Dinsmore to approve the revision of the Food Service Manager's Contract by revising item #5 of the original contract through June 30, 2016. Roll call vote – all aye.

Business Manager's Contract

Moved by Phyllis Eckenrode and seconded by Wally Hoffmann to approve the contract of the Business Manager, Daniel Simpson, through June 30, 2018. Roll call vote – all aye.

Course Pre-Approval

Moved by Shelly Boggs and seconded by Sue Rosenberry to approve the following course request:

Teresa Barnish	Life-Threatening Allergies
Teresa Barnish	Clinical Skills
Teresa Barnish	Helping Students with Asperger's Syndrome
Teresa Barnish	Managing Crisis Situations in the School Setting

Roll call vote – all aye.

Curriculum

Letter of Agreement

Moved by Phyllis Eckenrode and seconded by Sue Rosenberry to enter into an agreement with Healthy Communities Partnership, Franklin-Fulton County MH/ID/EI and Franklin-Fulton County Drug and Alcohol to cooperate mutually in provisions of services to students with mental health and/or drug and alcohol concerns. Roll call vote – all aye.

Program of Study

Moved by Jim Junkin and seconded by Von McGee to table the approval of the 2015-16 High School Program of Study for further clarification of Co-Operative Education Credits. Roll call vote – all aye.

Revised KINBER Application

Moved by Shelly Boggs and seconded by Sue Rosenberry to accept the revised KINBER agreement for the development of a pilot program with Shippensburg University to receive Advanced Placement (AP) courses. The total value of the agreement will be \$25,720 in services and equipment provided by KINBER to the Fannett-Metal School District starting September 2015. Roll call vote – all aye.

Policy

First Reading – Policy 609 – Investment of District Funds

Moved by Phyllis Eckenrode and seconded by Shelly Boggs to approve the first reading of Policy 609 – Investment of District Funds. Roll call vote – all aye.

First Reading – Policy 906 – Public Complaints

Moved by Shelly Boggs and seconded by Sue Rosenberry to approve the first reading of Policy 906 – Public Complaints. Roll call vote – all aye.

Parent and Student Handbook 2015-16

Moved by Sue Rosenberry and seconded by Shelly Boggs to approve the 2015-16 Parent and Student Handbook. Roll call vote – all aye.

**Building and Grounds**

Construction Quote

Moved by Von McGee and seconded by Pat Beeler to table the request for \$22,600 to be transferred from the Capital Reserve account to pay for the construction of secured entry ways in both buildings and the final trim of the gymnasium door. Work to be performed by Craig Alleman Construction of Shippensburg, PA.

\$ 8,950 Elementary Lobby  
\$ 9,300 High School Lobby  
\$ 4,350 Gymnasium Door Trim  
\$22,600

Roll call vote – all aye.

Moved by Wally Hoffmann and seconded by Von McGee to adjourn at 10:03 p.m. The Board went into Executive Session at 10:08 p.m. for personnel matters and did not reconvene in regular session.

  
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Sandra D. Bloom  
Board Secretary



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Fannett-Metal School District  
Willow Hill, Pennsylvania 17271  
28 July 2015

The Fannett-Metal School Board held their special meeting on Tuesday, July 28, 2015 at 7:02 p.m. in the high school library. Members present were James Junkin, President, Von McGee, Vice President; Shelly Boggs, Treasurer; Patrick Beeler, Gary Dinsmore, Phyllis Eckenrode, Walter Hoffmann and Sue Rosenberry. Paul Hurrell was the only member absent. There were no visitors present.

**Public Comment** – (3 minute limit per person – 20 minute total public comment)  
There was no public comment.

## **OLD BUSINESS**

### **Building and Grounds**

#### **Construction Quote**

Moved by Von McGee and seconded by Pat Beeler to table the request for \$22,600 to be transferred from the Capital Reserve account to pay for the construction of secured entry ways in both buildings and the final trim of the gymnasium door. Work to be performed by Craig Alleman Construction of Shippensburg, PA.

\$ 8,950 Elementary Lobby  
\$ 9,300 High School Lobby  
\$ 4,350 Gymnasium Door Trim  
\$22,600

Roll call vote – all aye.

## **NEW BUSINESS**

### **Personnel**


#### **Superintendent Contract Discussion**

The Board discussed updating different articles within the superintendent contract to bring it up to school code requirements. No other action was taken.

### **Building and Grounds**

Moved by Shelly Boggs and seconded by Pat Beeler to approve repairing the concrete slab behind the elementary school (quote of \$4,000 from Art Beidel) and to remove the shrubs from in front of the high school. Roll call vote – all aye.

Moved by Wally Hoffmann and seconded by Von McGee to adjourn at 8:55 p.m.

  
Sandra D. Bloom  
Board Secretary





Fannett-Metal School District  
Willow Hill, Pennsylvania 17271  
11 August 2015

The Fannett-Metal School Board held their regular meeting on Tuesday, August 11, 2015 at 7:00 p.m. in the high school library. Members present were James Junkin, President, Von McGee, Vice President; Shelly Boggs, Treasurer; Gary Dinsmore, Walter Hoffmann and Sue Rosenberry. Patrick Beeler, Phyllis Eckenrode and Paul Hurrell were the only members absent. Also present were Stephanie Shoemaker, Interim Superintendent/Elementary Principal; Adam Whisel, M.S./H.S. Principal; Daniel Simpson, Business Manager; Fred Gutshall, Solicitor; and Sandy Bloom, Board Secretary. Visitors present were: Greg Best, Mary Meals, Mathew Meals, Dr. Bonnie E. Cornelious, Dawn Leab and Lynnette Warren.

**Approval of the Minutes**

Moved by Shelly Boggs and seconded by Sue Rosenberry to approve the minutes of the July 14, 2015 Board Meeting as presented. Roll call vote – all aye.

Moved by Sue Rosenberry and seconded by Shelly Boggs to approve the minutes of the July 28, 2015 Board Meeting as presented. Roll call vote – all aye.

**Treasurer's Report**

Moved by Walter Hoffmann and seconded by Shelly Boggs to approve the Treasurer's Report as presented. Roll call vote – all aye.

**Approval of Invoices**

Moved by Shelly Boggs and seconded by Von McGee to approve payment of invoices from July 15, 2015 through August 11, 2015 as presented. Roll call vote – all aye.

**Cafeteria Report**

Moved by Sue Rosenberry and seconded by Shelly Boggs to approve the July Cafeteria Report as presented. Roll call vote – all aye.

**Activity Account Report**

Moved by Von McGee and seconded by Sue Rosenberry to approve the July Activity Account Report as presented. Roll call vote – all aye.

**Public Comment** – (3 minute limit per person – 20 minute total public comment)  
There was no public comment.

**Administrative Reports**

Mrs. Shoemaker spoke on the PSSA results, gave a Questeq update, medical information and the gym renovations.

Mr. Whisel spoke on the Keystone results, CDT testing, non-traditional courses and communication to parents.

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## **OLD BUSINESS**

### **Policy**

#### **Second Reading – Policy 609 – Investment of District Funds**

Moved by Shelly Boggs and seconded by Sue Rosenberry to approve the second reading of Policy 609 – Investment of District Funds. Roll call vote – all aye.

#### **Second Reading – Policy 906 – Public Complaints**

Moved by Shelly Boggs and seconded by Sue Rosenberry to approve the second reading of Policy 906 – Public Complaints. Roll call vote – all aye.

#### **Program of Studies**

Moved by Sue Rosenberry and seconded by Shelly Boggs to approve the 15-16 High School Program of Studies. Roll call vote – all aye.

### **Building and Grounds**

#### **Construction Quote**

Moved by Shelly Boggs and seconded by Gary Dinsmore to approve \$3,100 to be paid from Capital Reserve account to Craig Alleman Construction of Shippensburg, PA for the gymnasium door trim and to table the \$9,200 for the High School Lobby and \$8,950 for the Elementary Lobby secured entry ways. Roll call vote – all aye.

#### **Additional Funding for Gym Renovations**

Moved by Shelly Boggs and seconded by Von McGee to approve the use of Capital Reserve Funds in the amount of \$19,434.39 to cover the balance of the gym renovation project costs. Roll call vote – all aye.

## **NEW BUSINESS**

### **Personnel**

#### **Appointments**

Moved by Shelly Boggs and seconded by Sue Rosenberry to appoint Daniel Simpson to serve on the following committees:

- Primary member of Lincoln Intermediate Unit Joint Purchasing Board
- Primary member of Franklin County Tax Bureau/Tax Collection Committee
- Primary member of Council of Governments
- Primary member of Tuscarora Intermediate Unit Capital Insurance Trust (TIUCIT)

Roll call vote – all aye.

Moved by Von McGee and seconded by Sue Rosenberry to appoint Daniel Simpson as the primary contact and authorized signer for the following:

Pennsylvania School District Liquid Asset Fund (PSDLAF)  
Pennsylvania Local Government Investment Trust (PLGIT)  
Orrstown Bank

Roll call vote – all aye.

Conference Request

Moved by Sue Rosenberry and seconded by Shelly Boggs to approve Sandy Bloom's request to attend the Attendance/Child Accounting Professional Association's Conference, November 4-6, 2015 in Hershey, PA. Cost of the conference is \$797.00. Conference was moved from the spring to the fall due to PDE's Data Summit. Roll call vote – all aye.

The Board went into Executive Session for personnel matters at 7:55 p.m. and reconvened in Regular Session at 8:25 p.m.

Permission to Hire

Moved by Sue Rosenberry and seconded by Von McGee to hire David Burkett as Superintendent to start as soon as possible at a salary as per the Superintendent's Contract prorated for 2015-16 school year. Roll call vote – Gary Dinsmore – aye, Von McGee – aye, Jim Junkin – aye, Shelly Boggs – aye, Walter Hoffmann – nay, Sue Rosenberry – aye. 5 ayes, 1 nay. Motion carried.

Part-Time Health Room Assistant

Moved by Sue Rosenberry and seconded by Shelly Boggs to hire Wendy Madden as a Part-Time Health Room Assistant not to exceed 29.5 hours per week for 180 days at a rate of \$12.49 an hour based on the classified employee wage scale (Level II with Degree, Step 1) pending receipt of all necessary clearances. Roll call vote – all aye.

Bus Drivers

Moved by Sue Rosenberry and seconded by Von McGee to approve the following bus drivers for the 2015-16 school year for Snyder Bus Lines, LLC pending receipt of all necessary clearances:

June O'Donnell  
Paul Shearer  
Ray Lindberg  
Virginia Poe  
Betty Rourke  
Toby Holley  
Cory Vance  
Carolyn Pepple

Clyde Snyder  
Frank O'Donnell  
Allen Foor  
Angie Lindberg  
Jennifer Snyder  
Stacey Vance  
Judy Messersmith  
John Clapper

April McMullen  
John Semple  
Bette Barrick  
Marie Burdge  
Corey Snyder  
Terry Vance  
Adam Whisel  
Bill Stanfield

Roll call vote – all aye.



Secretarial Substitutes

Moved by Shelly Boggs and seconded by Sue Rosenberry to approve the following as secretarial substitutes at a rate of \$8.00 an hour pending receipt of all necessary clearances:

Robin Johnson  
Sandy Umbrell

Roll call vote – all aye.

Resignation

Moved by Shelly Boggs and seconded by Sue Rosenberry to accept the resignation of Paul Hurrell as Board Member effective August 11, 2015. Roll call vote – all aye.

Coaches

Moved by Sue Rosenberry and seconded by Shelly Boggs to approve Keesha Fields as a Volunteer Jr. High Volleyball Coach for the 15-16 Volleyball season. Clearances are already on file. Roll call vote – all aye.

Curriculum

Head Start Partnership Agreement

Moved by Shelly Boggs and seconded by Sue Rosenberry to approve the partnership agreement between the Franklin County Head Start Program, Inc. and the Fannett-Metal School District for July 1, 2015 through June 30, 2016 based on the Pre-K Counts Grant pass through in the amount of \$156,600. Roll call vote – all aye.

Pre-K Advanced Funding

Moved by Shelly Boggs and seconded by Sue Rosenberry to approve the use of district funds on a monthly basis to finance the Pre-K Program in advance due to the state budget impasse. Estimated cost would be approximately \$13,000 - \$14,000 a month. Roll call vote – all aye.

Policy

Coaches Handbook

Moved by Sue Rosenberry and seconded by Walter Hoffmann to approve revisions made to the Coaches Handbook for the 2015-16 school year. Roll call vote – all aye.

Compressed Work Week Administrative Guidelines (informational item)

Updates were made to the Compressed Work Week Administrative Guidelines and were provided for the Board's information.

Building and Grounds

Building Use Request

Moved by Shelly Boggs and seconded by Walter Hoffmann to approve the U.P.V.P.C. request to use the school grounds for a Back-To-School Prayer Walk on Sunday, August 16, 2015. Roll call vote – all aye.

Head Start Facility Lease Agreement

Moved by Von McGee and seconded by Shelly Boggs to approve the facility lease agreement for the Franklin County Head Start Program Inc. to lease from the Fannett-Metal School District at a rate of \$500 a month from August 1, 2015 through June 30, 2016. Roll call vote – all aye.

Budget and Finance

Copier Renewal Contract

Moved by Shelly Boggs and seconded by Von McGee to renew the copier lease through DSI for \$1,600 a month for 66 months. Roll call vote – all aye.

Cooperative Education Teacher Agreement

Moved by Walter Hoffmann and seconded by Von McGee to approve the contract with Roberta Johnston to provide Cooperative Education Services for the 2015-16 school year at an annual rate of \$750.00 per student plus business mileage per IRS rate and one cooperative education conference registration fee pending receipt of all necessary clearances. Roll call vote – all aye.

Other

PSBA Candidate Discussion

Information was given to the Board regarding PSBA Candidates that will be voted on at the September 8, 2015 Board meeting. Members are to return their nominations to the Board Secretary by September 1, 2015 for tabulation.

Moved by Sue Rosenberry and seconded by Wally Hoffmann to adjourn at 9:25 p.m.



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Sandra D. Bloom  
Board Secretary



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Fannett-Metal School District  
Willow Hill, Pennsylvania 17271  
8 September 2015

The Fannett-Metal School Board held their regular meeting on Tuesday, September 8, 2015 at 7:00 p.m. in the high school library. Members present were Von McGee, Vice President; Shelly Boggs, Treasurer; Patrick Beeler, Gary Dinsmore, Phyllis Eckenrode, Walter Hoffmann and Sue Rosenberry. James Junkin was the only member absent. Also present were Stephanie Shoemaker, Interim Superintendent/Elementary Principal; Adam Whisel, M.S./H.S. Principal; Daniel Simpson, Business Manager; Fred Gutshall, Solicitor; and Sandra Bloom, Board Secretary. Visitors present were: David Burkett, Dr. Bonnie E. Cornelious, Dawn Leab, Beth Hockenberry and Andrea Thompson.

**Approval of the Minutes**

Moved by Shelly Boggs and seconded by Walter Hoffmann to approve the minutes of the August 11, 2015 Board Meeting as presented. Roll call vote – all aye.

**Treasurer's Report**

Moved by Shelly Boggs and seconded by Walter Hoffmann to approve the Treasurer's Report as presented. Roll call vote – all aye.

**Approval of Invoices**

Moved by Sue Rosenberry and seconded by Shelly Boggs to approve payment of invoices from August 12, 2015 through September 8, 2015 as presented. Roll call vote – all aye.

**Cafeteria Report**

Moved by Walter Hoffmann and seconded by Shelly Boggs to approve the August Cafeteria Report as presented. Roll call vote – all aye.

**Activity Account Report**

Moved by Shelly Boggs and seconded by Sue Rosenberry to approve the August Activity Account Report as presented. Roll call vote – all aye.

**Public Comment** – (3 minute limit per person – 20 minute total public comment)

There was no public comment.

**Administrative Reports**

Mrs. Shoemaker informed the Board that school is off to a good start, elementary is working on fall assessments, bus and classroom referrals are low so far. At the district level, Mrs. Shoemaker informed the Board that the USDE approved a state-wide waiver for PSSA's so there will be no elementary SPP score this year. She also spoke on the Faculty Handbook updates, Source4Teachers and elementary air conditioning units.

Mr. Whisel also mentioned a smooth start in the Middle/High School with no referrals so far. He also spoke on the 8<sup>th</sup> period remediation, One Call Now, donations from Mead and Staples, CDT assessments, senior projects, fall sports, Chambersburg Theatre grant, receiving a foreign exchange student and SPP scores.

Mr. Burkett talked about updating the school emblem.

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## **OLD BUSINESS**

### **Building and Grounds**

#### **Construction Quote**

No action was taken on the construction quote and the quote for a total of \$18,250 (\$8,950 elementary lobby and \$9,300 high school lobby) to be paid from the Capital Reserve account for the construction of secured entry ways in both buildings by Craig Alleman Construction of Shippensburg, PA and will be removed from the agenda.

#### **Gym Renovation**

Moved by Gary Dinsmore and seconded by Shelly Boggs to approve the Craig Alleman quote for wooden valance installation to the gym doors in the amount of \$2,000. Roll call vote – all aye.

### **PSBA Officers**

The Board submitted their ballots for the 2016 PSBA Officers. Mark B. Miller received the majority votes for President-Elect and Robert Swartz received the majority votes for Vice President. Votes will be registered with PSBA.

The Board went into Executive Session at 7:55 p.m. and reconvened in Regular Session at 8:15 p.m.

## **NEW BUSINESS**

### **Personnel**

#### **Recommendation for New Board Member**

Moved by Phyllis Eckenrode and seconded by Sue Rosenberry to recommend that Bonnie Cornelious be appointed to fill the unexpired term of Paul Hurrell through November 2015. Roll call vote – all aye.

Dr. Bonnie Cornelious was sworn in as a Board Member by Fred Gutshall, Solicitor.

#### **Coaches**

Moved by Sue Rosenberry and seconded by Shelly Boggs to approve the following as Coaches for the 15-16 season pending receipt of all necessary clearances:

Jessica Kline	Volunteer Cheer Coach
Bailey Doyle	Volunteer Varsity Volleyball Coach

Roll call vote – all aye.

Class Advisors

Moved by Shelly Boggs and seconded by Walter Hoffmann to approve the following class advisors for the 2015-16 school year:

Class of 2016	Michael DeAngelo, Todd Best, Mandy Ryan	\$676 each
Class of 2017	Jenny Lauthers, Greg Best, Melissa Shirley	\$676 each
Class of 2018	Laura Cutshall, Martha Tinker, Brad Truax	\$341 each
Class of 2019	Mindy Hill, Deb Hile, Mathern Mellott	\$341 each

Roll call vote – all aye.

Extra-Curricular Advisors

Moved by Shelly Boggs and seconded by Walter Hoffmann to approve the following clubs and activities for the 2015-16 school year:

Paid Clubs

FM Ag	Brad Truax	\$496
History Club	Laura Cutshall	\$496
HS Student Government	Lori McAllen	\$496
MS Student Government	Denise Rosenberry	\$496
Health Careers Club	Teresa Barnish	\$496
Library/Journalism	Martha Tinker	\$496
National Honor Society	Martha Tinker	\$496
Power Source	Mindy Hill	\$496
Science Club	Mathern Mellott	\$496
Varsity Club	Greg Best/Tina Neil	\$496 each

Unpaid Clubs

Huddle – Christian Athlete before school group      Tina Neil

Activities

Drama Club	Sarah Sollenberger	Step 1	\$1,823
Yearbook	Tina Neil	Step 1	\$1,823
Chorus	Freda Dorand	Step 1	\$911.50 (1/2)

Roll call vote – all aye.

Athletic Director Salary

Moved by Shelly Boggs and seconded by Sue Rosenberry to approve the Athletic Director Salary for the 2015-16 school year at \$5,400 (same as prior year). Roll call vote – all aye.

Course Pre-Approval

Moved by Sue Rosenberry and seconded by Shelly Boggs to approve the following course requests:

Michael DeAngelo	Management and Leadership in Sports
Michael DeAngelo	Ethics in Sports

Roll call vote – all aye.



Proposed Official Fees

Moved by Phyllis Eckenrode and seconded by Patrick Beeler to approve a \$5.00 increase in Official Fees for the 2015-16 school year for all sports as recommended by the Athletic Director. The \$5.00 increase will be paid by The Friends of Fannett-Metal Athletics. Roll call vote – all aye.

Tenure

Moved by Shelly Boggs and seconded by Sue Rosenberry to approve the following requests for tenure after successfully completing three years of service:

Michael DeAngelo  
Melissa Shirley  
Martha Tinker

Roll call vote – all aye.

Custodial Co-Op

Moved by Walter Hoffmann and seconded by Patrick Beeler to approve Dustin Cline as a Custodial Co-Op Student at \$7.25 an hour for 14.25 hours a week. Roll call vote – all aye.

Bus Driver

Moved by Shelly Boggs and seconded by Sue Rosenberry to approve Connie Berrier as a substitute bus driver for Snyder Bus Line LLC for the 2015-16 school year. Roll call vote – all aye.

Curriculum

Release Time

Moved by Walter Hoffmann and seconded by Shelly Boggs to approve Child Evangelism Fellowship's request for permission for elementary students to be released for Bible Release-Time classes starting Thursday, October 8, 2015 and ending April 28, 2016. Roll call vote – all aye.

Junior/Senior Prom

Moved by Sue Rosenberry and seconded by Walter Hoffmann to approve the Junior Class's request for permission to hold the Junior/Senior Prom on May 7, 2016 at Hammond's Barn, Dry Run Road West, Dry Run, PA. Roll call vote – Gary Dinsmore – aye, Phyllis Eckenrode – nay, Bonnie Cornelious – aye, Von McGee – aye, Shelly Boggs – aye, Walter Hoffmann – aye, Patrick Beeler – aye, Sue Rosenberry – aye. 7 ayes, 1 nay. Motion carried.

Field Trips

Moved by Shelly Boggs and seconded by Sue Rosenberry to approve the following field trip request:

FM Ag Club – October 2, 2015 – Farm Show Complex – Paid by Club.

Roll call vote – Phyllis Eckenrode – aye, Bonnie Cornelious – abstained, Von McGee – aye, Shelly Boggs – aye, Walter Hoffmann – aye, Patrick Beeler – aye, Sue Rosenberry – aye, Gary Dinsmore – aye. 7 ayes, 1 abstention. Motion carried.

## **Policy**

### **Faculty/Staff Handbook**

Moved by Sue Rosenberry and seconded by Phyllis Eckenrode to approve the 2015-16 Faculty/Staff Handbook. Roll call vote – Bonnie Cornelious – abstained, Von McGee – aye, Shelly Boggs – aye, Walter Hoffmann – aye, Patrick Beeler – aye, Sue Rosenberry – aye, Gary Dinsmore – aye, Phyllis Eckenrode – aye. 7 ayes, 1 abstention. Motion carried.

## **Building and Grounds**

### **Building Use Request**

Moved by Shelly Boggs and seconded by Phyllis Eckenrode to permit Layton Hoffmann to use the high school gym for his Senior Project (indoor soccer tournament) on Sunday, November 15, 2015. Roll call vote – Von McGee – aye, Shelly Boggs – aye, Walter Hoffmann – abstained, Patrick Beeler – aye, Sue Rosenberry – aye, Gary Dinsmore – nay, Phyllis Eckenrode – aye, Bonnie Cornelious – aye. 6 ayes, 1 nay, 1 abstention. Motion carried.

Moved by Phyllis Eckenrode and seconded by Sue Rosenberry to permit the FM Alumni Association to use the school grounds to hold an alumni soccer game on Sunday, October 11, 2015. Shelly Boggs – aye, Walter Hoffmann – aye, Pat Beeler – aye, Sue Rosenberry – aye, Gary Dinsmore – aye, Phyllis Eckenrode – aye, Bonnie Cornelious – aye, Von McGee – abstained. 7 ayes, 1 abstention. Motion carried.

Moved by Shelly Boggs and seconded by Walter Hoffmann to permit the Varsity Girls Basketball Team to use the high school gym on Sunday's October through Mid-November from 1:00 – 3:30 p.m. Roll call vote – Walter Hoffmann – aye, Patrick Beeler – aye, Sue Rosenberry – aye, Gary Dinsmore – aye, Phyllis Eckenrode – aye, Bonnie Cornelious – nay, Von McGee – aye, Shelly Boggs – aye. 7 ayes, 1 nay. Motion carried.

### **Elementary Roof Repair**

Moved by Shelly Boggs and seconded by Walter Hoffmann to approve the quote from Dependable Roofing Inc. in the amount of \$14,670 for elementary roof repair. Other quotes were from Heritage Roofing in the amount of \$15,281 and R & R Roofing and Construction in the amount of \$17,059. Roll call vote – all aye.

## **Budget and Finance**

### **School Dentist for 2015-16**

Moved by Shelly Boggs and seconded by Phyllis Eckenrode to approve Dr. Jack Steele to provide dental exams for the 2015-16 school year (students in K/1<sup>st</sup> grade, 3<sup>rd</sup> and 7<sup>th</sup> grade as needed) at a cost of \$3.00 per student and agree to be the dentist of record to provide fluoride to students if parent permission is obtained (same rate as 14-15). Roll call vote – all aye.

### **Friends of Fannett-Metal Athletics (FOFMA)**

Moved by Shelly Boggs and seconded by Walter Hoffmann to support FOFMA's grant application at no cost to the district. Roll call vote – all aye.

Moved by Walter Hoffmann and seconded by Sue Rosenberry to adjourn at 8:50 p.m.



Sandra D. Bloom  
Board Secretary



Fannett-Metal School District  
Willow Hill, Pennsylvania 17271  
13 October 2015

The Fannett-Metal School Board held their regular meeting on Tuesday, October 13, 2015 at 7:04 p.m. in the high school library. Members present were James Junkin, President; Von McGee, Vice President; Shelly Boggs, Treasurer; Patrick Beeler, Bonnie Cornelious, Walter Hoffmann and Sue Rosenberry. Gary Dinsmore and Phyllis Eckenrode were the only members absent. Also present were David Burkett, Superintendent; Stephanie Shoemaker, Elementary Principal; Adam Whisel, Middle/High School Principal; Daniel Simpson, Business Manager; Fred Gutshall, Solicitor; and Sandra Bloom, Board Secretary. Visitors present were: Todd Best, Chelsea Scofield, Michael DeAngelo, Dawn Leab, Emily Ritchey and Beth Hockenberry.

**Approval of the Minutes**

Moved by Shelly Boggs and seconded by Sue Rosenberry to approve the minutes of the September 8, 2015 Board Meeting as presented. Roll call vote – all aye.

**Treasurer's Report**

Moved by Shelly Boggs and seconded by Walter Hoffmann to approve the Treasurer's Report as presented. Roll call vote – all aye.

**Approval of Invoices**

Moved by Von McGee and seconded by Shelly Boggs to approve payment of invoices from September 9, 2015 through October 13, 2015 as presented. Roll call vote – all aye.

**Cafeteria Report**

Moved by Sue Rosenberry and seconded by Shelly Boggs to approve the September Cafeteria Report as presented. Roll call vote – all aye.

**Activity Account Report**

Moved by Sue Rosenberry and seconded by Shelly Boggs to approve the September Activity Account Report as presented. Roll call vote – all aye.

**Public Comment** – (3 minute limit per person – 20 minute total public comment)

There was no public comment.

**Administrative Reports**

Emily Ritchey and Chelsea Scofield gave a presentation on the Class of 2016 proposed senior trip. The class is requesting permission to travel on May 19-22, 2016 to Virginia Beach/Williamsburg, Virginia.

Emily Ritchey also spoke on her Senior Project, Financial Reality Fair, and asking interested Board Members to attend/participate.

Mr. Whisel spoke on the PVAAS growth and a new procedures for Parent/Teacher Conferences.

At the elementary level, Mrs. Shoemaker spoke on the Classroom Diagnostic Test, Fire Prevention, Fall Festival/Parade, Parent/Teacher Conferences, Mrs. Barnish placing Epi-Pen containers throughout the buildings and Epi-Pen training.

At the district level, Mrs. Shoemaker informed the Board that the School Performance Profile is still on hold, gave an update on the gym renovation as well as the elementary walkway construction and the HVAC replacement in the elementary building.

Mr. Burkett announced that today was his first official day as Superintendent with the district and that he was appointed a board member of PARSS to replace James Duffey and attended the Superintendent/Intermediate Unit and Shippensburg School Study Council meetings. He also invited board members to meet with him.

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**OLD BUSINESS**

There was no old business to discuss.

**NEW BUSINESS**

**Personnel**

**Coaches**

Moved by Walter Hoffmann and seconded by Sue Rosenberry to approve the following as a Coach for the 15-16 season pending receipt of all necessary clearances:

Randy Hammond*	Jr. High Head Girls Basketball Coach	Step #1	\$1,607
Jeff Winegardner*	Varsity Assistant Boys Basketball Coach	Step #1	\$2,276
*Bona Fide Volunteer			

Roll call vote – all aye.

**Curriculum**

**Field Trips**

Moved by Shelly Boggs and seconded by Sue Rosenberry to approve the following field trips:

- Academic Prep Class – October 13, 2015 – Lebanon Valley College, Colloquium Series – School Van
- H.S. Special Education Class – October 22, 2015 – 12<sup>th</sup> Annual 2015 Career and Transition Fair, Johnstown, PA – School Van
- 11<sup>th</sup> Graders – October 26, 2015 – Franklin Co. Career and Technical Center – Paid by FCCTC
- 2<sup>nd</sup> Graders – November 3, 2015 – Children's Village, Hagerstown, MD – Paid by Fannett-Metal Education Foundation
- Interested Jr.'s and Sr's – November 11, 2015 – Shippensburg University – Paid by District

- f. Social Studies Students – November 12, 2015 – State Capitol Building, Senator for a Day – School Van
- g. Health Careers Club – November 17, 2015 – Whitaker Center, Harrisburg, PA – Paid by Health Careers Club
- h. Interested Jr.'s and Sr.'s (Sophomore's if space) – November 18, 2015 – Allegany College of Maryland, Allegany and Bedford Campus's – Paid by ACM
- i. Learning Support Students – May 10, 2016 (rain date May 12, 2016) - Special Olympics, Chambersburg, PA – Paid by Brindle's Auction

Roll call vote – all aye.

#### Kinber Agreement

Moved by Shelly Boggs and seconded by Von McGee to approve the Kinber Master and PennREN Services Agreements pilot program valued at \$25,720 in equipment and services at no cost to the district. Roll call vote – all aye.

#### Policy

##### Policy 209 – Pupils – First Reading

Moved by Shelly Boggs and seconded by Sue Rosenberry to approve the first reading of changes to Policy 209, Health Examinations/Screenings. Roll call vote – all aye.

##### Policy 819.1 – Operations – First Reading

Moved by Shelly Boggs and seconded by Sue Rosenberry to approve the first reading of changes to Policy 819, Suicide. Changing Policy 819 to 819.1. Roll call vote – all aye.

##### Policy 819 – Operations – First Reading

Moved by Sue Rosenberry and seconded by Patrick Beeler to approve the first reading of Policy 819, Suicide Awareness, Prevention and Response. Roll call vote – all aye.

##### Waiver of Student Discipline Hearing

Moved by Shelly Boggs and seconded by Sue Rosenberry to approve Per Policy 233.1, the request to waive a formal board hearing and place a student at River Rock Academy. Roll call vote – all aye.

#### Building and Grounds

##### Building Use Request

Moved by Von McGee and seconded by Shelly Boggs to approve the Drama Club's request to use the high school gym and cafeteria for the annual school play on April 16-17, 2016. Roll call vote – all aye.



**Budget and Finance**

**School Physician for 2015-16**

Moved by Shelly Boggs and seconded by Patrick Beeler to approve Summit Physician Services as the School Physician for the 2015-16 school year to perform physicals (Special Olympics physicals and physicals for students in K, 6<sup>th</sup> and 11<sup>th</sup> grades) at a rate of \$30.00 per physical (same rate as 2014-15). Roll call vote – all aye.

**Personnel**


**Resignation**

Moved by Sue Rosenberry and seconded by Patrick Beeler to accept the resignation of James Junkin as Board President effective October 13, 2015. Roll call vote – Bonnie Cornelious – aye, Von McGee – aye, James Junkin – abstained, Shelly Boggs – aye, Walter Hoffmann – aye, Patrick Beeler – aye, Sue Rosenberry – aye. 6 ayes, 1 abstention. Motion carried.

The meeting was turned over to Von McGee, Vice-President.

Moved by Shelly Boggs and seconded by Sue Rosenberry to adjourn at 8:40 p.m.

The Board went into Executive Session for personnel matters and did not reconvene in Regular Session.



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Sandra D. Bloom  
Board Secretary

Fannett-Metal School District  
Willow Hill, Pennsylvania 17271  
10 November 2015

The Fannett-Metal School Board held their regular meeting on Tuesday, November 10, 2015 at 7:00 p.m. in the high school library. Members present were Von McGee, Vice President (Acting President); Bonnie Cornelious, Gary Dinsmore, Phyllis Eckenrode, James Junkin and Sue Rosenberry. Patrick Beeler, Shelly Boggs and Walter Hoffmann were the only members absent. Also present were David Burkett, Superintendent; Stephanie Shoemaker, Elementary Principal; Adam Whisel, Middle/High School Principal; Daniel Simpson, Business Manager; Fred Gutshall, Solicitor; and Sandra Bloom, Board Secretary. Visitors present were: Dawn Leab.

#### **Approval of the Minutes**

Moved by Phyllis Eckenrode and seconded by Sue Rosenberry to approve the minutes of the October 13, 2015 Board Meeting as presented. Roll call vote – Gary Dinsmore – abstained, Phyllis Eckenrode – aye, Bonnie Cornelious – aye, Von McGee – aye, Jim Junkin – aye, Sue Rosenberry – aye. 5 ayes, 1 abstention. Motion carried.

#### **Treasurer's Report**

Moved by Phyllis Eckenrode and seconded by Jim Junkin to approve the Treasurer's Report as presented. Roll call vote – all aye.

#### **Approval of Invoices**

Moved by Sue Rosenberry and seconded by Jim Junkin to approve payment of invoices from October 14, 2015 through November 10, 2015 as presented. Roll call vote – all aye.

#### **Cafeteria Report**

Moved by Jim Junkin and seconded by Phyllis Eckenrode to approve the October Cafeteria Report as presented. Roll call vote – all aye.

#### **Activity Account Report**

Moved by Sue Rosenberry and seconded by Gary Dinsmore to approve the October Activity Account Report as presented. Roll call vote – all aye.

#### **Public Comment** – (3 minute limit per person – 20 minute total public comment)

There was no public comment.

#### **Administrative Reports**

Mr. Burkett congratulated Shelly Boggs, Bonnie Cornelious, Gary Dinsmore and Walter Hoffmann on their re-election to the Board. He also mentioned that he has already met with some Board members and is willing to meet with the rest at their convenience. Mr. Burkett discussed the state budget impasse, tax index, technology budget overview, lobby security entrances, district logo and Board photo. He also reminded the Board that the next meeting is Thursday, December 3, 2015.

Mr. Whisel spoke to the Board about the SPP scores, Eduspire Solutions, Questeq, Kinber, 8<sup>th</sup> Period Enrichment and field trip to the Capital Theatre.



Mrs. Shoemaker spoke to the Board about the end of the first marking period, IST team, recognized students for responsibility and GRRREAT behavior, PTO fundraiser and their donation of the Reflex Math Program, Parent/Teacher conferences, professional development needs, CDT and October/November activities in the elementary building.

Mr. Simpson informed the Board of PSBA Travel Insurance available to them.

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### **OLD BUSINESS**

#### **Policy 209 – Pupils – Second Reading**

Moved by Sue Rosenberry and seconded by Phyllis Eckenrode to approve the second reading of changes to Policy 209, Health Examinations/Screenings. Roll call vote – all aye.

#### **Policy 819.1 – Operations – Second Reading**

Moved by Jim Junkin and seconded by Sue Rosenberry to approve the second reading of changes to Policy 819, Suicide. Changing Policy 819 to 819.1. Roll call vote – all aye.

#### **Policy 819 – Operations – Second Reading**

Moved by Phyllis Eckenrode and seconded by Sue Rosenberry to approve the second reading of Policy 819, Suicide Awareness, Prevention and Response. Roll call vote – all aye.

### **NEW BUSINESS**

#### **Personnel**

##### **Resignation**

Moved by Sue Rosenberry and seconded by Jim Junkin to accept the resignation of Curtis Ritchey as Junior High Softball Coach effective immediately. Roll call vote – all aye.

##### **Conference Request**

Moved by Phyllis Eckenrode and seconded by Gary Dinsmore to approve David Burkett's request to attend the Pennsylvania Association of School Administrators (PASA) New Superintendents' Academy, January 13-14, 2016 in Harrisburg, PA. Cost of the conference is \$299.00 and hotel accommodations are approximately \$125.00 for a cost of approximately \$424.00. Roll call vote – all aye.

##### **Coaches**

Moved by Jim Junkin and seconded by Sue Rosenberry to approve the following coaches for the 2015-16 school year pending receipt of all necessary clearances:

Mike Arnold	Volunteer Elementary Boys Basketball Coach, Grades 3-4
Tony Hampton	Volunteer Elementary Boys Basketball Coach, Grades 3-4
Paul Coffman	Volunteer Elementary Boys Basketball Coach, Grades 5-6
Jayson Appleby	Volunteer Elementary Boys Basketball Coach, Grades 5-6

Roll call vote – all aye.



## **Curriculum**

### **Field Trips**

Moved by Jim Junkin and seconded by Sue Rosenberry to approve the following field trip requests:

- a. M.S. Chorus – November 7, 2015 (retroactively) – Donegal School District – M.S. Songfest – Paid by Chorus.
- b. All M.S./H.S. students – November 20, 2015 – Chambersburg Capital Theatre – watch performance of the Nutcracker featuring FM senior Rachel Miller – Admission paid by a grant through the Chambersburg Ballet, transportation paid by Fannett-Metal Education Foundation.
- c. FM Ag Club – January 11, 2016 – PA Farm Show – Paid by FM Ag Club.
- d. Varsity Club – January 23, 2016 – Hershey Giant Stadium – Bears Ice Hockey Game – Paid by Varsity Club.
- e. Class of 2016 – May 19-22, 2016 – Virginia Beach/Williamsburg, Virginia – Senior Class Trip – paid by the Class of 2016.

Roll call vote – all aye.

## **Policy**

### **Policy 100 – Comprehensive Plan – First Reading**

Moved by Phyllis Eckenrode and seconded by Bonnie Cornelious to approve the first reading of changes to Policy 100, Comprehensive Plan. Roll call vote – Jim Junkin – aye, Sue Rosenberry – aye, Gary Dinsmore – aye, Phyllis Eckenrode – aye, Bonnie Cornelious – nay, Von McGee – aye. 5 ayes, 1 nay. Motion carried.

### **Policy 101 – Mission Statement – First Reading**

Moved by Jim Junkin and seconded by Bonnie Cornelious to approve the first reading of changes to Policy 101, Mission Statement. Roll call vote – Sue Rosenberry – aye, Gary Dinsmore – aye, Phyllis Eckenrode – aye, Bonnie Cornelious – nay, Von McGee – aye, Jim Junkin – aye. 5 ayes, 1 nay. Motion carried.

### **Policy 815.1 – Website – First Reading**

Moved by Sue Rosenberry and seconded by Jim Junkin to approve the first reading of Policy 815.1, Website. Roll call vote – all aye.

### **Coaches Handbook**

Moved by Bonnie Cornelious and seconded by Sue Rosenberry to allow spring athletic conditioning inside the school building during the months of January and February. During the school calendar days, running in the hallways will not be permitted until after 4:30 PM. Roll call vote – all aye.

**Building and Grounds**

**Building Use Request**

Moved by Jim Junkin and seconded by Sue Rosenberry to permit the parents of the Class of 2018 to use the H.S. Cafeteria on Sunday, November 22, 2015 at 4:00 p.m. for a parent meeting. Roll call vote – all aye.

**Budget and Finance**

**Electronic Signature**

Moved by Jim Junkin and seconded by Phyllis Eckenrode to pass a resolution for David A. Burkett, Superintendent, to use electronic signatures for any and all contracts, agreements, grants and/or licenses with the Pennsylvania Department of Education. Roll call vote – all aye.

**Source4Teachers Addendum**

Moved by Sue Rosenberry and seconded by Jim Junkin to approve the Addendum to the Agreement between the Fannett-Metal School District and S4Teachers LLC to modify the agreement to include substitute nurses. Roll call vote – all aye.

**Commitment of Fund Balance**

Moved by Jim Junkin and seconded by Bonnie Cornelious to reclassify \$304,225 of 2014-2015 unassigned fund balance to committed fund balance as of June 30, 2015. The additional committed fund balance will be allocated as follows: \$76,000 for future increases in health insurance, \$18,225 for future accumulated leave payouts at retirement, \$50,000 for future technology costs, and \$160,000 for future capital improvements. Roll call vote – all aye.

**FCATB 2016 Operating Budget**

Moved by Phyllis Eckenrode and seconded by Gary Dinsmore to approve the 2016 General Operating Budget of the Franklin County Area Tax Board in the amount of \$1,150,588 (2.03% increase). Roll call vote – all aye.

**FCATB Representative and Alternate**

Moved by Jim Junkin and seconded by Sue Rosenberry to appoint Daniel Simpson as Representative and Von McGee as Alternate to the Franklin County Area Tax Board for the 2016 calendar year. Roll Call vote – Phyllis Eckenrode – aye, Bonnie Cornelious – aye, Von McGee – abstained, Jim Junkin – aye, Sue Rosenberry – aye, Gary Dinsmore – aye. 5 ayes, 1 abstention. Motion carried.

Moved by Sue Rosenberry and seconded by Jim Junkin to adjourn at 9:04 p.m.

  
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Sandra D. Bloom  
Board Secretary

Fannett-Metal School District  
Willow Hill, Pennsylvania 17271  
3 December 2015

The Fannett-Metal School Board held their annual reorganization meeting on Thursday, December 3, 2015 at 7:00 p.m. in the high school library. Members present were Von McGee, Acting President/Vice President; Shelly Boggs, Treasurer; Catherine Adams, Bonnie Cornelious, Gary Dinsmore, Phyllis Eckenrode, Walter Hoffmann, James Junkin and Sue Rosenberry. Also present were David Burkett, Superintendent; Stephanie Shoemaker, Elementary Principal; Adam Whisel, M.S./H.S. Principal; Daniel Simpson, Business Manager and Sandy Bloom, Board Secretary. Visitors present were: Stacey Brady.

**Election of Temporary President to Chair the Meeting**

David Burkett was appointed as Temporary President.

**Oath of Office for Newly**

Notary Stacey Brady administered the Oath of Office to newly elected members:

Catherine Adams  
Shelly Boggs  
Bonnie Cornelious  
R. Gary Dinsmore  
Walter Hoffmann

**Election of 2016 Board President**

Moved by Bonnie Cornelious and seconded by Walter Hoffmann to nominate Von McGee as President. Von McGee withdrew his name from the nomination. Moved by Sue Rosenberry and seconded by Von McGee to nominate Shelly Boggs as President. No other nominations being received it is recorded that Shelly Boggs is President.

**Election of 2016 Vice-President**

Moved by Walter Hoffmann and seconded by Sue Rosenberry to nominate Von McGee for the office of Vice-President. No other nominations being received it is recorded that Von McGee is Vice-President.

The meeting was turned over to President Boggs.

**Set Time and Place of Public Meeting**

It was agreed to hold Board meetings on the second Tuesday of each month at 7:00 p.m. in the High School Library with the exception of the June meeting which will be held on the third Tuesday of the month and the December meeting which will be held on the first Tuesday of the month.

Dates are as follows: January 12, 2016, February 9, 2016, March 8, 2016,  
April 12, 2016, May 10, 2016, June 21, 2016, July 12, 2016, August 9, 2016,  
September 13, 2016, October 11, 2016, November 8, 2016 and December 6, 2016.

All committee meetings will be held one hour prior to regular board meetings in the Fannett-Metal High School Library unless otherwise scheduled and advertised.



**Appoint Board Member and Alternate to Franklin Learning Center**

President Boggs appointed Sue Rosenberry as board member and Jim Junkin as the alternate board member to the Franklin Learning Center.

**Appoint Board Member as PSBA Legislative Chairperson**

President Boggs appointed Phyllis Eckenrode as PSBA Legislative Chairperson.

**Adjournment from Reorganization**

The Board adjourned from Reorganization and convened in regular session at 7:12 p.m.

**Approval of the Minutes**

Moved by Sue Rosenberry and seconded by Von McGee to approve the minutes of the regular November 10, 2015 Board Meeting as presented. Roll call vote – Gary Dinsmore – aye, Phyllis Eckenrode – aye, Bonnie Cornelious – aye, Jim Junkin – aye, Shelly Boggs – abstained, Von McGee – aye, Walter Hoffmann – aye, Cathy Adams – abstained, Sue Rosenberry – aye. 7 ayes, 2 abstention. Motion carried.

**Treasurer's Report**

Moved by Sue Rosenberry and seconded by Von McGee to approve the Treasurer's Report as presented. Roll call vote – all aye.

**Approval of Invoices**

Moved by Phyllis Eckenrode and seconded by Walter Hoffmann to approve payment of invoices from November 11, 2015 through December 3, 2015 as presented. Roll call vote – all aye.

**Cafeteria Report**

Moved by Von McGee and seconded by Walter Hoffmann to approve the November Cafeteria Report as presented. Roll call vote – all aye.

**Activity Account Report**

Moved by Sue Rosenberry and seconded by Jim Junkin to approve the November Activity Account Report as presented. Roll call vote – all aye.

**Public Comment** – (3 minute limit per person – 20 minute total public comment)

There was no public comment.

**Administrative Reports**

Mr. Burkett invited the Board to participate in a PSBA Conference being held on December 12, 2015 from 8:00 a.m. – 4:45 p.m. in Mechanicsburg, PA and the Stock and Leader School Law 101 program on January 7, 2016 from 5:30 p.m. – 7:30 p.m. Mr. Burkett also updated the Board on the budget impasse, ESEA legislation, Questeq/Kinber upgrades, high school gym doors, banners, Alleman, Inc. quotes for door entry and a \$10,000 Safe School Grant available toward the project.

Mrs. Shoemaker gave an update on Reflex Math and streamlining curriculum instruction. She also informed the Board of upcoming elementary events (4<sup>th</sup>/5<sup>th</sup> Grade Concert, PTO Holiday Shop, holiday movie and Santa visit).

Mr. Whisel gave updates on the Parent/Teacher Conferences, Kinber and sonic wall, schoology, assessment and curriculum.

## **OLD BUSINESS**

### **Policy 100 – Comprehensive Plan – Second Reading**

Moved by Phyllis Eckenrode and seconded by Sue Rosenberry to approve the second reading of changes to Policy 100, Comprehensive Plan. Bonnie Cornelious – nay, Jim Junkin – aye, Shelly Boggs – nay, Von McGee – aye, Walter Hoffmann – nay, Cathy Adams – abstained, Sue Rosenberry – nay, Gary Dinsmore – aye, Phyllis Eckenrode – nay. 5 nays, 3 ayes, 1 abstention. Motion failed.

### **Policy 101 – Mission Statement – Second Reading**

Moved by Jim Junkin and seconded by Von McGee to approve the second reading of changes to Policy 101, Mission Statement. Roll call vote – Jim Junkin – aye, Shelly Boggs – aye, Von McGee – aye, Walter Hoffmann – nay, Cathy Adams – aye, Sue Rosenberry – aye, Gary Dinsmore – aye, Phyllis Eckenrode – aye, Bonnie Cornelious – nay. 7 ayes, 2 nays. Motion carried.

### **Policy 815.1 – Website – Second Reading**

Moved by Sue Rosenberry and seconded by Von McGee to approve the second reading of Policy 815.1, Website. Roll call vote – all aye.

## **NEW BUSINESS**

### **Personnel**

#### **Resignation**

Moved by Von McGee and seconded by Sue Rosenberry to accept the resignation of Holly Willis from her position as Assistant Cheerleading Coach effective immediately. Roll call vote – all aye.

#### **Bus/Van Drivers**

Moved by Sue Rosenberry and seconded by Walter Hoffmann to approve the following van/bus drivers for the 2015-16 school year pending receipt of all necessary clearances:

Dan Bennett  
Pam Morse  
Nicole Small  
Jeanette Vance

Jan Kessler  
Ron Morse  
Tammy Sweger

Roll call vote – all aye.

#### **Coaches**

Moved by Sue Rosenberry and seconded by Phyllis Eckenrode to approve the following coach for the 2015-16 school year:

Lori McAllen	Jr. High Boys Basketball Coach	Step #1	\$1,607
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Roll call vote – all aye.



**Appointment of TIUCIT Representatives**

Moved by Jim Junkin and seconded by Sue Rosenberry to approve the appointment of Daniel Simpson, Business Manager, as the Fannett-Metal School District representative to act on behalf of the district on matters related to the Tuscarora Intermediate Unit Capital Insurance Trust (TIUCIT) consortium. Roll call vote – all aye.

Moved by Von McGee and seconded by Sue Rosenberry to approve the appointment of David Burkett, Superintendent, as the alternate Fannett-Metal School District representative to act on behalf of the district on matters related to the Tuscarora Intermediate Unit Capital Insurance Trust (TIUCIT) consortium. Roll call vote – all aye.

**Curriculum**

**Athletic Co-Op Agreement**

Moved by Jim Junkin and seconded by Von McGee to disengage the Athletic Co-Op agreement with Southern Huntingdon School District for High School Soccer. With disbanding this current agreement, we shall permit those students from Southern Huntingdon who are currently participating with our Soccer program to finish out their High School Soccer athletic participation with our school district. Roll call vote – all aye.

**Field Trips**

Moved by Sue Rosenberry and seconded by Phyllis Eckenrode to approve the following field trip requests:

Academic Enrichment – 12/4/15 – Pizza Star to paint windows – School Van

Roll call vote – all aye.

**Policy**

No action.

**Building and Grounds**

**Building Use Request**

Moved by Walter Hoffmann and seconded by Jim Junkin to approve the Path Valley AYSO's request to use the elementary gym on Sunday's from December 6, 2015 – January 31, 2016 from 4:00-6:00 p.m. for indoor soccer clinics/practices. Roll call vote – Jim Junkin – aye, Shelly Boggs – aye, Von McGee – abstained, Walter Hofmann – aye, Cathy Adams – aye, Sue Rosenberry – aye, Gary Dinsmore – aye, Phyllis Eckenrode – aye, Bonnie Cornelious – aye. 8 ayes, 1 abstention. Motion carried

Moved by Jim Junkin and seconded by Sue Rosenberry to approve the Fannett-Metal Alumni Association's request to use the high school gym on Sunday's from January 3, 2016 – March 2016 from 12:00-3:00 p.m. to practice for the alumni basketball game. Roll call vote – Shelly Boggs – aye, Von McGee – abstained, Walter Hoffmann – aye, Cathy Adams – aye, Sue Rosenberry – aye, Gary Dinsmore – aye, Phyllis Eckenrode – aye, Bonnie Cornelious – aye, Jim Junkin – aye. 8 ayes, 1 abstention. Motion carried.



**Budget and Finance**

**Accelerated Budget Opt Out Resolution**

Moved by Phyllis Eckenrode and seconded by Walter Hoffmann to adopt a resolution certifying that the district will not increase taxes above the Act 1 index for the 2016-17 fiscal year. Roll call vote – all aye.

Moved by Sue Rosenberry and seconded by Walter Hoffmann to adjourn at 8:05 p.m.

  
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Sandra D. Bloom  
Board Secretary

Budget and Finance

General Budget Committee Report

The Committee has the honor to acknowledge the receipt of the report of the General Budget Committee, dated 10-15-1944, and to express its appreciation for the thorough and detailed information furnished.

The Committee has also the honor to acknowledge the receipt of the report of the General Budget Committee, dated 10-15-1944, and to express its appreciation for the thorough and detailed information furnished.

*James C. [Signature]*

James C. [Name]  
General Secretary

Fannett-Metal School District  
Willow Hill, Pennsylvania 17271

The Fannett-Metal School Board held their regular meeting on Tuesday, January 12, 2016 at 7:08 p.m. in the high school library. Members present were Shelly Boggs, President; Catherine Adams, Bonnie Cornelious, Gary Dinsmore, Phyllis Eckenrode, Walter Hoffmann and Sue Rosenberry. Von McGee and Jim Junkin were the only members absent. Also present were David Burkett, Superintendent; Stephanie Shoemaker, Elementary Principal; Adam Whisel, M.S./H.S. Principal; Daniel Simpson, Business Manager and Sandy Bloom, Board Secretary. Visitors present were: Lidia Stouffer, Quehanna Coble, Ian Black, Jennifer Stouffer, Ruth Glass, Quaylee Coble, Kirk Coons, Mathern Mellott, Teresa Black and Derek Rebuck.

#### **Pledge of Allegiance**

The meeting opened with board members and audience standing and reciting the Pledge of Allegiance.

#### **Approval of the Minutes**

Moved by Phyllis Eckenrode and seconded by Sue Rosenberry to approve the minutes of the reorganization and regular December 3, 2015 Board Meeting as presented. Roll call vote – all aye.

#### **Treasurer's Report**

Moved by Sue Rosenberry and seconded by Walter Hoffmann to approve the Treasurer's Report as presented. Roll call vote – all aye.

#### **Approval of Invoices**

Moved by Sue Rosenberry and seconded by Phyllis Eckenrode to approve payment of invoices from December 4, 2015 through January 12, 2016 as presented. Roll call vote – all aye.

#### **Cafeteria Report**

Moved by Bonnie Cornelious and seconded by Sue Rosenberry to approve the December Cafeteria Report as presented. Roll call vote – all aye.

#### **Activity Account Report**

Moved by Phyllis Eckenrode and seconded by Bonnie Cornelious to approve the December Activity Account Report as presented. Roll call vote – all aye.

#### **Public Comment** – (3 minute limit per person – 20 minute total public comment)

There was no public comment.

#### **Administrative Reports**

Ian Black, Quehanna Coble, Derek Rebuck and Lidia Stouffer gave a presentation on their 2015 Wallops Island Field Trip and recommends the Board permit next year's seventh graders to participate.

January is Board Recognition Month and Mr. Burkett read a proclamation and presented each Board Member with a certificate. He also spoke on the Stock and Leader conference, resignation of the Secondary Guidance Counselor and the possibility of an interim counselor



until one is hired and the hiring process. Mr. Burkett also updated the Board on the athletic banners and netting quotes, athletic banquet, hallway mural's, technology, budget impasse and negotiations.

Karen DeVine from PSBA presented a plaque recognizing Shelly Boggs for 24 years of service as a board member.

Mrs. Shoemaker recognized students for their great choices, informed the Board of the Act 80 Day professional development agenda, assessments, PTO fundraiser and Scholastic Book Fair.

Mr. Whisel spoke on the Keystone testing, Act 339 Training, learning objectives, Middle School pen pal writing and the Reality Fair.

### **OLD BUSINESS**

There was no old business.

### **NEW BUSINESS**

#### **Board Specific Issues**

##### **Committee Appointments**

Moved by Walter Hoffmann and seconded by Sue Rosenberry to approve the following committee appointments as follows (\*denotes chairperson):

##### **Building and Grounds**

Von McGee\*

Gary Dinsmore

Walter Hoffmann

##### **Finance**

Sue Rosenberry\*

Bonnie Cornelious

Jim Junkin

##### **Policy and Personnel**

Shelly Boggs\*

Cathy Adams

Sue Rosenberry

##### **Transportation**

Phyllis Eckenrode\*

Cathy Adams

Walter Hoffmann

Roll call vote – all aye.

**Personnel**

**Resignation**

Moved by Walter Hoffmann and seconded by Phyllis Eckenrode to accept the following resignations:

- a. Shelly Boggs from her position as Treasurer.
- b. Caitlin Cornell from her position as Part-Time Business Assistant effective January 5, 2016.
- c. Lindsey Waters from her position as Secondary School Counselor effective January 22, 2016.
- d. Tammy Gilliland from her position as Assistant Track Coach effective immediately.

Roll call vote – all aye.

**Election of Treasurer – One Year Term**

Moved by Phyllis Eckenrode and seconded by Cathy Adams to elect Daniel Simpson, Business Manager as Treasurer to serve a one year term running January 2016 – December 2016. Roll call vote – all aye.

**Permission to Advertise**

Moved by Walter Hoffmann and seconded by Sue Rosenberry to approve the Administration's request to advertise for a Guidance Counselor K12. Roll call vote – all aye.

**Conference Request**

Moved by Sue Rosenberry and seconded by Walter Hoffmann to approve the following conference requests:

- a. Sandy Bloom to attend the 2016 PDE's Data Summit in Hershey, PA, May 22-25, 2016. Cost of the conference is approximately \$687.00 (conference \$300, hotel accommodations \$387).
- b. David Burkett to attend the 2016 PARSS Annual Meeting in State College, PA, April 28-29, 2016. Cost of the conference is approximately \$327.00 (conference \$250, hotel accommodations \$77).

Roll call vote – all aye.



**Course Pre-Approval**

Moved by Sue Rosenberry and seconded by Walter Hoffmann to approve the following course requests:

Michael DeAngelo	Sport Marketing
Michael DeAngelo	Sport Governance and Policy
Erin Loeffler	Transition to Adult Life for Students with Disabilities
Bradly Truax	Vocational Guidance

Roll call vote – all aye.

**Coaches**

Moved by Sue Rosenberry and seconded by Phyllis Eckenrode to approve the following coaches for the 2015-16 school year pending receipt of all necessary clearances:

Mathern Mellott	Track Head Coach	Step 5	\$2,349
Jen Custer	Volunteer Elementary Girls Basketball Coach		
Michael DeAngelo	Varsity Softball Head Coach	Step 1	\$2,678
Paul Coffman*	Varsity Softball Assistant Coach	Step 1	\$1,606
Curtis Ritchey	Volunteer Varsity Softball Coach		
Lydia Middaugh	Volunteer Varsity Softball Coach		
Jamie Funk*	Varsity Baseball Head Coach	Step 1	\$2,678
Jeff Winegardner*	Varsity Baseball Assistant Coach	Step 1	\$1,606

\*Denotes Bona Fide Volunteer

Roll call vote – Bonnie Cornelious – aye, Shelly Boggs – aye, Walter Hoffmann – aye, Cathy Adams – nay, Sue Rosenberry – aye, Gary Dinsmore – aye, Phyllis Eckenrode – aye. 6 ayes, 1 nay. Motion carried.

**Building and Grounds**

No action needed.

**Curriculum**

**School Calendar**

Moved by Phyllis Eckenrode and seconded by Sue Rosenberry to approve the 2016-2017 School Calendar. Roll call vote – all aye.



**Field Trip Request**

Moved by Walter Hoffman and seconded by Sue Rosenberry to approve the following field trip request:

- a. MS/HS Life Skills Class – 1/29/16 – Giant Grocery Store, Shippensburg, PA – School Van
- b. Six Athletes – 1/14/16 – Craig Hillier Workshop, Everett High School – School Van
- c. Math Students – 2/17/16 – American Mathematics Competition, Juniata College – School Van
- d. MS Chorus – 2/26/16-2/27/16 – County Chorus, McConnellsburg H.S. – Paid by MS Chorus
- e. MS Chorus – 4/9/16 – Elementary Songfest, York S.D. – Paid by MS Chorus
- f. 6<sup>th</sup> Grade – 5/24/16 – Whitaker Center, Harrisburg, PA – Paid by PTCT
- g. 7<sup>th</sup> Grade – 5/24/16 – Army War College, Carlisle, PA – Paid by PTCT
- h. 8<sup>th</sup> Grade – 5/24/16 – Civil War Museum, Harrisburg, PA – Paid by PTCT

Roll call vote – all aye.

**Policy**

No action needed.

**Budget and Finance**

No action needed.

**Board Member Suggestion/Discussion**

1. Question regarding FMSD Seniors having enough credits to graduate.

Mr. Whisel, H.S. Principal, indicated we created a spreadsheet to make sure they were on target to graduate. All seniors will have enough credits pending completion of all spring coursework.

Moved by Cathy Adams and seconded by Walter Hoffmann to adjourn at 9:28 p.m.

  
\_\_\_\_\_  
Sandra D. Bloom  
Board Secretary



Fannett-Metal School District  
Willow Hill, Pennsylvania 17271

At 6:00 p.m., the Budget and Finance Committee held a meeting prior to the regular Board Meeting. See attachment.

The Fannett-Metal School Board held their regular meeting on Tuesday, February 16, 2016 at 7:09 p.m. in the high school library. Members present were Shelly Boggs, President; Von McGee, Vice-President; Catherine Adams, Gary Dinsmore, Walter Hoffmann and Sue Rosenberry. Bonnie Cornelious, Phyllis Eckenrode and James Junkin were the only members absent. Also present were David Burkett, Superintendent; Stephanie Shoemaker, Elementary Principal; Adam Whisel, M.S./H.S. Principal; Daniel Simpson, Business Manager, Fred Gutshall, Solicitor and Sandra Bloom, Board Secretary. There were no visitors present.

#### **Pledge of Allegiance**

The meeting opened with board members and audience standing and reciting the Pledge of Allegiance.

Shelly Boggs, Board President announced that the Board met in Executive Session prior to this meeting for matters of personnel.

#### **Approval of the Minutes**

Moved by Sue Rosenberry and seconded by Cathy Adams to approve the minutes of the regular January 12, 2016 Board Meeting as presented. Roll call vote – Gary Dinsmore – aye, Von McGee – abstained, Shelly Boggs – aye, Walter Hoffmann – aye, Cathy Adams – aye, Sue Rosenberry – aye. 5 ayes, 1 abstention. Motion carried.

#### **Treasurer's Report**

Moved by Walter Hoffmann and seconded by Von McGee to approve the Treasurer's Report as presented. Roll call vote – all aye.

#### **Approval of Invoices**

Moved by Sue Rosenberry and seconded by Cathy Adams to approve payment of invoices from January 9, 2016 through February 4, 2016 as presented. Roll call vote – Von McGee – aye, Shelly Boggs – aye, Walter Hoffmann – abstained, Cathy Adams – aye, Sue Rosenberry – aye, Gary Dinsmore – aye. 5 ayes, 1 abstention. Motion carried.

#### **Cafeteria Report**

Moved by Sue Rosenberry and seconded by Walter Hoffmann to approve the January Cafeteria Report as presented. Roll call vote – all aye.

#### **Activity Account Report**

Moved by Von McGee and seconded by Sue Rosenberry to approve the January Activity Account Report as presented. Roll call vote – all aye.

#### **Public Comment** – (3 minute limit per person – 20 minute total public comment)

There was no public comment.



**Administrative Reports**

Mrs. Shoemaker informed that Board of the students with GRRREAT Behavior, SWEBS data/referrals, academic data and Aimsweb showing a 40% increase in students with proficient and advanced. She also informed the Board of the professional development with Jared Mader from the LIU on Integrated Technology in the Classroom, the PTO Winter Dance and Scholastic Bookfair.

Mr. Whisel also spoke on the Integrated Technology in the Classroom training, Caregivers and mentioned that discipline is up a little but no major issues. He also praised Alan Baker for doing a phenomenal job.

Mr. Burkett gave updates on Questeq, Board email accounts, Schoology and the guidance counselor position. He also recognized Brittany Myers and Jaymi Custer for winning Daughters of the American Revolution essay awards and Alexa Snyder for winning 1<sup>st</sup> place in the State for the Lions Club Peace Poster Contest.

**OLD BUSINESS**

There was no old business.

**NEW BUSINESS**

**Personnel**

**Resignation**

Moved by Walter Hoffmann and seconded by Sue Rosenberry to accept the resignation of Rachael Scofield from her position as a Personal Care Assistant effective February 12, 2016. Roll call vote – all aye.

**Conference Request**

Moved by Walter Hoffmann and seconded by Sue Rosenberry to approve Stephanie Shoemaker's request to attend the 2016 PA Association of Federal Programs Coordinators' Annual Conference in Seven Springs, PA, May 1-4, 2016. Cost of the conference is approximately \$838.00 (conference \$360, hotel accommodations \$478). Roll call vote – all aye.

**Course Pre-Approval**

Moved by Von McGee and seconded by Walter Hoffmann to approve the following course request:

Melissa Shirley      PA History

Roll call vote – all aye.

**Coaches**

Moved by Sue Rosenberry and seconded by Walter Hoffmann to approve the following coaches for the 2015-16 school year pending receipt of all necessary clearances:

Cole Daniel*	Jr. High Softball Coach	Step 1	1,338
Keri Daniel	Jr. High Softball Volunteer Coach		
Chad McClure	Jr. High Softball Volunteer Coach		
Nick Robinson	Volunteer Track Coach		

\*Denotes Bona Fide Volunteer

Roll call vote – all aye.

**Building and Grounds**

No action needed.

**Curriculum**

**Field Trip Requests**

Moved by Sue Rosenberry and seconded by Walter Hoffmann to approve the following field trip requests:

Caregivers – Jan. 25 – Feb. 10, 2016 (retroactively) – Apron Tree, Dry Run, PA –  
School Van  
7<sup>th</sup> Graders – Oct. 5 – 8, 2016 – Wallops Island – Paid by Science Club

Roll call vote – all aye.

**Policy**

No action needed.

**Budget and Finance**

**LIU #12 2016-2017 General Operating Budget**

Moved by Walter Hoffmann and seconded by Sue Rosenberry to approve the proposed budget for the Lincoln Intermediate Unit of \$7,313,571 which represents a \$5,186 increase from the 2015-16 budget. Fannett-Metal's proposed share will be \$5,183.14 which is \$101.92 less than the 15-16 budget. Roll call vote – all aye.

**Resolution**


Moved by Walter Hoffmann and seconded by Von McGee to approve a Resolution requiring the Commonwealth of Pennsylvania to fully enact its 2015-2016 General Fund Budget prior to requiring Fannett-Metal School District and other Pennsylvania school districts to enact their 2016-2017 General Fund budgets. Roll call vote – all aye.

**Board Member Suggestion/Discussion**

1. Guidance Counselor applicants – is guidance certification required.

Mr. Burkett said that we received a few without certification but legally we cannot look at them until viable candidates are considered and we received numerous certified applicants.

Moved by Walter Hoffmann and seconded by Cathy Adams to adjourn at 8:10 p.m.



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Sandra D. Bloom  
Board Secretary



**Budget and Finance Committee Meeting  
February 16, 2016  
6:00 p.m.  
High School Library**

The Budget and Finance Committee held a meeting held on Tuesday, February 16, 2016 at 6:00 p.m. in the High School Library before the regular Board Meeting. Members present were Sue Rosenberry, chairperson; Cathy Adams, Shelly Boggs, Gary Dinsmore, Walter Hoffmann and Von McGee. Also present were David Burkett, Superintendent; Stephanie Shoemaker, Elementary Principal; Adam Whisel, M.S./H.S. Principal; Fred Gutshall, Solicitor and Sandra Bloom, Board Secretary. Visitors present were: Kevin Stouffer from Smith, Elliott Kearns & Co. LLC.

Kevin Stouffer presented the June 2015 Audit to the Board. Audit Report is available on the school's website.

The committee meeting ended at 6:40 p.m.



Fannett-Metal School District  
Willow Hill, Pennsylvania 17271

The Fannett-Metal School Board held their regular meeting on Tuesday, March 8, 2016 at 7:00 p.m. in the high school library. Members present were Shelly Boggs, President; Von McGee, Vice-President; Catherine Adams, Gary Dinsmore, Phyllis Eckenrode, Walter Hoffmann, James Junkin and Sue Rosenberry. Bonnie Cornelious was the only member absent. Also present were David Burkett, Superintendent; Stephanie Shoemaker, Elementary Principal; Adam Whisel, M.S./H.S. Principal; Daniel Simpson, Business Manager, Fred Gutshall, Solicitor and Sandra Bloom, Board Secretary. Visitors present were Dawn Leab and Laura Cutshall.

**Pledge of Allegiance**

The meeting opened with board members and audience standing and reciting the Pledge of Allegiance.

**Approval of the Minutes**

Moved by Sue Rosenberry and seconded by Walter Hoffmann to approve the minutes of the regular February 16, 2016 Board Meeting as presented. Roll call vote – Gary Dinsmore – aye, Phyllis Eckenrode – aye, Von McGee – aye, Shelly Boggs – aye, James Junkin – abstained, Walter Hoffmann – aye, Cathy Adams – aye, Sue Rosenberry – aye. 7 ayes, 1 abstention. Motion carried.

**Treasurer's Report**

Moved by Phyllis Eckenrode and seconded by Sue Rosenberry to approve the Treasurer's Report as presented. Roll call vote – all aye.

**Approval of Invoices**

Moved by Von McGee and seconded Sue Rosenberry to approve payment of invoices from February 5, 2016 through March 3, 2016 as presented. Roll call vote – Phyllis Eckenrode – aye, Von McGee – aye, Shelly Boggs – aye, James Junkin – aye, Walter Hoffmann – abstained, Cathy Adams – aye, Sue Rosenberry – aye, Gary Dinsmore – aye. 7 ayes, 1 abstention. Motion carried.

**Cafeteria Report**

Moved by Sue Rosenberry and seconded by James Junkin to approve the February Cafeteria Report as presented. Roll call vote – all aye.

**Activity Account Report**

Moved by James Junkin and seconded by Von McGee to approve the February Activity Account Report as presented. Roll call vote – all aye.

**Public Comment** – (3 minute limit per person – 20 minute total public comment)

There was no public comment.



**Administrative Reports**

Mr. Burkett spoke about Questeq's 3-year renewal contract, Schoology/faculty training, 3-year internet service agreement on the agenda through the LIU Consortium, Guidance Counselor, contacting the LIU withdrawing the emotional support classroom in the high school and the superintendent evaluation.

Mr. Whisel updated the Board on senior projects, drama play on April 16-17, 2016, Senior Symposium on April 19, 2016, Academic Banquet on April 26, 2016 and Athletic Banquet on May 11, 2016 as well as class scheduling, Chapter 339, Chambersburg Theatre presentation, Joseph Yarish participating with the Palmyra Black Knights and local student awards.

Mrs. Shoemaker informed the Board of the Go Math Parent Night, Freda Brindle's presentation to the elementary faculty on Scotopic Sensitivity Syndrome, elementary field trips, K-3 Music In Our Schools concert on March 14, 2016 and Science Fair on March 31, 2016.

**OLD BUSINESS**

**School Calendar**

Moved by Phyllis Eckenrode and seconded by Sue Rosenberry to re-approve the 2016-2017 School Calendar. Roll call vote – all aye.

**NEW BUSINESS**

**Personnel**

**Resignation**

Moved by James Junkin and seconded by Walter Hoffmann to accept the resignation of Tina Neil from her position as Head Cheerleading Coach effective the end of the basketball season. Phyllis Eckenrode commented that Mrs. Neil did an exceptional job as coach for the past 10 years. Roll call vote – all aye.

**School Solicitor**

Moved by Phyllis Eckenrode and seconded by Sue Rosenberry to approve Frederick Gutshall as School Solicitor for the 2016-17 school year at a rate of \$115 per hour and \$140 per trip (same as the 2015-16 school year). Roll call vote – all aye.

**Leave Request**

Moved by Walter Hoffmann and seconded by Cathy Adams to approve Jackie Best's (Middle School Language Arts Teacher) request to utilize FMLA leave for maternity leave from approximately May 5, 2016 until the end of the 2015-16 school year unless complications should occur. Roll call vote – all aye.

**Coaches**

Moved by Walter Hoffmann and seconded by Sue Rosenberry to approve the following coaches for the 2015-16 school year pending receipt of all necessary clearances:

Teresa Black*	Jr. High Baseball Coach	Step 1	\$1,338
Kelly Fleck*	Assistant Track Coach	Step 1	\$1,005
Taylor Falcone	Volunteer Track Coach		

\*Denotes Bona Fide Volunteer

Roll call vote – all aye.

**Secondary Guidance Counselor**

Moved by Von McGee and seconded by Walter Hoffmann to approve Carrie A. Strayer as Secondary Guidance Counselor effective immediately with a tentative start date of April 11, 2016 at Masters plus Dual Certification, Step 1, \$44,632 (pro-rated for 2015-2016 school year) pending receipt of all necessary clearances. Roll call vote – all aye.

**Building and Grounds**

**Building Use Request**

Moved by Walter Hoffmann and seconded by Phyllis Eckenrode to approve the Girls Varsity Basketball's request for permission to use the high school gym on Sunday's from September 2016 – February 2017 from 1:00 p.m. – 2:30 p.m. for shooting and ball handling clinics. Walter Hoffmann and Phyllis Eckenrode withdrew their motion to approve. Motion was rescinded.

**Curriculum**

**Field Trip Requests**

Moved by James Junkin and seconded by Walter Hoffmann to approve the following field trip requests:

Life Skills Class – March 10, 2016 – Target, Chambersburg, PA – school van  
Life Skills Class – April 15, 2016 – Path Valley Restaurant – school van  
1st Grade – April 22, 2016 – Shavers Creek Guided Nature Center – Paid by PTO  
3rd Grade – May 5, 2016 – Children's Wellness Days, Chambersburg, PA – Paid by the Health Careers Club  
Drama Club – May 6, 2016 – Sight and Sound, Lancaster, PA – Paid by Drama Club  
Kindergarten – May 24, 2016 – Land of Little Horses - Paid by PTO  
2nd Grade – May 24, 2016 – Lake Tobias – Paid by PTO  
3rd Grade – May 24, 2016 – Lincoln Caverns – Paid by PTO  
4th Grade – May 24, 2016 – Hershey Chocolate World/Zoo America – Paid by PTO  
5th Grade – May 24, 2016 – Gettysburg National Military Park – Paid by PTO

Roll call vote – all aye.



**Policy**

No action needed.

**Budget and Finance**

**Schoolology Contract**

Moved by Sue Rosenberry and seconded by Walter Hoffmann to approve a three year contract between the Fannett-Metal School District and Schoolology beginning with the 2016-17 school year for a total of \$12,400 (\$7,200 first year, \$2,600 second year, \$2,600 third year) invoiced through the Lincoln Intermediate Unit. Roll call vote – all aye.

**LIU Internet Agreement**

Moved by Phyllis Eckenrode and seconded by Walter Hoffmann to approve an agreement to participate in the LIU RWAN for a three-year period, effective July 1, 2016 through June 30, 2019, and have the LIU administer the service at an annual cost of \$19,150 before e-rate discount. The district will pay approximately \$7,000 annually after e-rate discount is applied. Roll call vote – all aye.

**Board Member Suggestion/Discussion**

1. Athletics – There was a discussion on the possibility of having an EMT at athletic games and coaches taking the AED out to the soccer, baseball and softball fields. Also discussed was PIAA practice time frames.
2. S4Teachers – There was discussion on the Source 4 Teachers subs and how it's working out.
3. FOFMA – Von McGee mentioned that the Friends of Fannett-Metal Athletics has most of the grant funding for the lights for the soccer, baseball and softball fields. FOFMA is also interested in getting the old banners that were displayed in the high school gym.

Moved by Walter Hoffmann and seconded by Cathy Adams to adjourn at 8:55 p.m. Roll call vote – all aye.



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Sandra D. Bloom  
Board Secretary



Fannett-Metal School District  
Willow Hill, Pennsylvania 17271

The Fannett-Metal School Board held their regular meeting on Tuesday, April 12, 2016 at 7:00 p.m. in the high school library. Members present were Shelly Boggs, President; Catherine Adams, Phyllis Eckenrode, Walter Hoffmann, James Junkin and Sue Rosenberry. Bonnie Cornelious, Gary Dinsmore and Von McGee were the only members absent. Also present were David Burkett, Superintendent; Stephanie Shoemaker, Elementary Principal; Adam Whisel, M.S./H.S. Principal; Daniel Simpson, Business Manager, Fred Gutshall, Solicitor and Sandra Bloom, Board Secretary. Visitors present were Andrea Thompson, Dawn Leab, Todd Best, Laura Cutshall and Michael DeAngelo.

**Pledge of Allegiance**

The meeting opened with board members and audience standing and reciting the Pledge of Allegiance.

**Approval of the Minutes**

Moved by Phyllis Eckenrode and seconded by Sue Rosenberry to approve the minutes of the regular March 8, 2016 Board Meeting as presented. Roll call vote – all aye.

**Treasurer's Report**

Moved by Sue Rosenberry and seconded by Walter Hoffmann to approve the Treasurer's Report as presented. Roll call vote – all aye.

**Approval of Invoices**

Moved by Walter Hoffmann and seconded by Cathy Adams to approve payment of invoices from March 4, 2016 through April 7, 2016 as presented. Roll call vote – all aye.

**Cafeteria Report**

Moved by Sue Rosenberry and seconded by James Junkin to approve the March Cafeteria Report as presented. Roll call vote – all aye.

**Activity Account Report**

Moved by Phyllis Eckenrode and seconded by Sue Rosenberry to approve the March Activity Account Report as presented. Roll call vote – all aye.

**Public Comment** – (3 minute limit per person – 20 minute total public comment)  
No public comment.

**Administrative Reports**

Mr. Burkett informed the Board that Carrie Strayer started on Monday, negotiation meetings are continuing and he contacted both fire companies regarding the possibility of an EMS at athletic events, moving the AED closer to the high school gym and issues with Sunday gym use. He also mentioned holding a Budget and Finance Committee meeting on Monday, April 25, 2016 at 6:00 p.m. in the superintendent's office and he would like to hold an Executive Session before Old Business.

Mr. Whisel invited the Board to attend the National Honor Society Induction Ceremony on Sunday, April 24, 2016 at 2:00 p.m. and handed out Prom invitations. He also mentioned that Mrs. Hile's class participated in the H & R Block Challenge and won 7<sup>th</sup> place and will received a \$5,000 classroom grant.

Mrs. Shoemaker informed the Board that there will be no Title I Summer School again this year due to funding, 15 students registered for Kindergarten and she expects a few more to register over the summer and 45 students participated in the Science Fair. She also mentioned that PSSA testing has started and is going very well, and the elementary will be having a PSSA Fun Afternoon on April 29, 2016 instead of having a prize drawing. Also 5<sup>th</sup> grade students will be taking a field trip to 1<sup>st</sup> Ed Credit Union and the Fulton County Medical Center will be holding a Health Fair on April 26, 2016.

The Board went into Executive Session at 7:35 p.m. for personnel and student discipline matters and reconvened in Regular Session at 8:09 p.m.

### **OLD BUSINESS**

No old business.

### **NEW BUSINESS**

#### **Personnel**

##### **Retirement Resignation**

Moved by Phyllis Eckenrode and seconded by Sue Rosenberry to accept the retirement resignation of Ruth Best from her position as Fourth Grade Teacher effective the end of the 2015-16 school year. Roll call vote – all aye.

##### **Bus Driver**

Moved by Jim Junkin and seconded by Sue Rosenberry to approve Ryan Henderson as a bus driver for Snyder Bus Lines, LLC for the 2015-16 school year pending receipt of all necessary clearances. Roll call vote – all aye.

##### **Coaches**

Moved by Cathy Adams and seconded by Walter Hoffmann to approve Gene Rhodes as a Volunteer Junior High Softball Coach for the 2015-16 school year pending receipt of all necessary clearances. Roll call vote – all aye.

##### **Resignation**

Moved by Sue Rosenberry and seconded by Walter Hoffmann to accept the resignation of Emma Naugle from her position as Cafeteria Worker effective the end of the 2015-16 school year. Roll call vote – all aye.

##### **Permission to Advertise and Interview**

Moved by Phyllis Eckenrode and seconded by Jim Junkin to approve the administration's request for permission to advertise and interview for a Cafeteria Worker. Roll call vote – all aye.

**Course Approval**

Moved by Sue Rosenberry and seconded by Walter Hoffmann to approve the following course request:

Brad Truax            Occupational Safety and Health for Workforce Education and Development Professionals

Roll call vote – all aye.

**Summer Work Schedule**

Moved by Jim Junkin and seconded by Phyllis Eckenrode to approve a four (4) ten-hour day work week during the summer months effective June 6, 2016 through August 12, 2016. Roll call vote – all aye.

**Building and Grounds**

**Building Use Request**

Moved by Sue Rosenberry and seconded by Cathy Adams to approve the following Building Use Requests:

Path Valley Teen Baseball requests permission to use the baseball field from April – July 2016 on Sunday's for possible make-up games.

National Honor Society requests permission to use the high school gym on Sunday, April 24, 2016 from 12:00-5:00 p.m. for induction.

Roll call vote – all aye.

**Advertisement for Paving Bid**

Moved by Walter Hoffmann and seconded by Phyllis Eckenrode to approve an RFP and advertise for bids related to paving a portion of the driveway. Roll call vote – all aye.

**Curriculum**

**Field Trip Requests**

Moved by Walter Hoffmann and seconded by Sue Rosenberry to approve the following field trip requests:

Safe Driving Competition – April 6, 2016 – Capital Intermediate Unit – school van – retroactively

Allegany College Students – April 20, 2016 – Washington, DC – school van

5<sup>th</sup> Grade – April 26, 2016 – 1<sup>st</sup> Ed Credit Union, Chambersburg, PA – Paid by 1<sup>st</sup> Ed Credit Union

Science Fair Participants – May 26, 2016 – The Charles Brightbill Environmental Center – Paid by District

Life Skills Class – April 21, 2016 and May 19, 2016 – Spring Run Bible Church – school van

Roll call vote – all aye.



**Policy**

**Waiver of Student Discipline Hearing**

Moved by Phyllis Eckenrode and seconded by Sue Rosenberry to approve the following student discipline requests:

Waive a formal board hearing as per Policy 233.1 and place a student at River Rock Academy.

Waive a formal board hearing as per Policy 233.1 and assign 10 days OSS/ISS and 25 hours community service.

Roll call vote – all aye.

**Classified Handbook**

Moved by Sue Rosenberry and seconded by Walter Hoffmann to approve the revised Classified Employee Handbook. Roll call vote – all aye.

**Policy 222 – Tobacco Use – Update – First Reading**

Moved by Sue Rosenberry and seconded by Cathy Adams to approve the first reading of an update to Policy 222, Tobacco Use. Roll call vote – all aye.

**Policy 823 – Naloxone – First Reading**

Moved by Sue Rosenberry and seconded by Walter Hoffmann to approve the first reading of Policy 823, Naloxone. Roll call vote – all aye.

**Budget and Finance**

**Lancaster Lebanon IU 13 Microsoft Agreement**

Moved by Walter Hoffmann and seconded by Phyllis Eckenrode to approve an agreement between the Fannett-Metal School District and the Lancaster Lebanon Intermediate Unit 13 for Microsoft Volume Licensing for a three-year period, effective July 1, 2016 through June 30, 2019 at an annual cost of \$5,399.10. Roll call vote – all aye.

**Questeq Renewal Agreement**

Moved by Jim Junkin and seconded by Phyllis Eckenrode to approve a renewal agreement between the Fannett-Metal School District and Questeq for a three-year period, effective June 30, 2016 through June 30, 2019. Cost of the agreement will be \$71,283 for 2016-2017, \$73,866 for 2017-2018 and \$76,573 for 2018-2019. Roll call vote – all aye.

**Lawn Services**

Moved by Jim Junkin and seconded by Cathy Adams to approve Crouse's Lawn Service for lawn mowing services from April 1, 2016 through March 31, 2017 at a rate of \$450 per mowing (same rate as last year). Roll call vote – all aye.

**Franklin Learning Center General Operating Budget for 2016-17**

Moved by Sue Rosenberry and seconded by Phyllis Eckenrode to approve the 2016-17 Franklin Learning Center's General Operating Budget. Roll call vote – all aye.

**Board Member Suggestion/Discussion**

1. Suggestion was made to have Lyme's Disease discussed in health class. *Mrs. Shoemaker suggested that this could be included in the Fulton County Medical Center's Health Fair on April 26, 2016.*
2. It was mentioned that it's difficult to see students coming out of the boy's locker room at crosswalk if bigger vehicles are parked there. *Driver was already asked to park elsewhere and Mr. Burkett mentioned that maybe we could block off the first space.*
3. Could the food delivery truck come earlier in the morning because it blocks the parent drop off location at the high school? *Mr. Burkett said it may be difficult to change due to the start time of the cafeteria workers.*

Moved by Walter Hoffmann and seconded by Cathy Adams to adjourn at 8:35 p.m. Roll call vote – all aye.

  
\_\_\_\_\_  
Sandra D. Bloom  
Board Secretary





Fannett-Metal School District  
Willow Hill, Pennsylvania 17271

The Fannett-Metal School Board held their regular meeting on Tuesday, May 10, 2016 at 7:00 p.m. in the high school library. Members present were Shelly Boggs, President; Von McGee, Vice President; Catherine Adams (arrived 7:08 p.m.), Bonnie Cornelious, Phyllis Eckenrode, Walter Hoffmann and James Junkin. Gary Dinsmore and Sue Rosenberry were the only members absent. Also present were David Burkett, Superintendent; Stephanie Shoemaker, Elementary Principal; Adam Whisel, M.S./H.S. Principal; Daniel Simpson, Business Manager, Fred Gutshall, Solicitor and Sandra Bloom, Board Secretary. Visitors present were Dawn Leab, Abbigail Kerstetter, Lori McAllen, Jenny Lauthers, Todd Best, Greg Best and Laura Cutshall.

#### **Pledge of Allegiance**

The meeting opened with board members and audience standing and reciting the Pledge of Allegiance.

#### **Approval of the Minutes**

Moved by Phyllis Eckenrode and seconded by Walter Hoffmann to approve the minutes of the regular April 12, 2016 Board Meeting as presented. Roll call vote – Phyllis Eckenrode – aye, Bonnie Cornelious – aye, Von McGee – abstained, Shelly Boggs – aye, James Junkin – aye, Walter Hoffmann – aye. 5 ayes, 1 abstention. Motion carried.

#### **Treasurer's Report**

Moved by Bonnie Cornelious and seconded by Phyllis Eckenrode to approve the Treasurer's Report as presented. Roll call vote – all aye.

#### **Approval of Invoices**

Moved by Von McGee and seconded by Phyllis Eckenrode to approve payment of invoices from April 8, 2016 through May 6, 2016 as presented. Roll call vote – Bonnie Cornelious – aye, Von McGee – aye, Shelly Boggs – aye, James Junkin – aye, Walter Hoffmann – abstained, Phyllis Eckenrode – aye. 5 ayes, 1 abstention. Motion carried.

#### **Cafeteria Report**

Moved by James Junkin and seconded by Von McGee to approve the April Cafeteria Report as presented. Roll call vote – all aye.

#### **Activity Account Report**

Moved by Bonnie Cornelious and seconded by Phyllis Eckenrode to approve the April Activity Account Report as presented. Roll call vote – all aye.

Catherine Adams arrived at 7:08 p.m.

**Public Comment** – (3 minute limit per person – 20 minute total public comment)  
No public comment.

#### **Administrative Reports**

Mr. Burkett spoke on transgender issues, negotiations are going well and next meeting is scheduled for May 19, 2016, Budget and Finance Committee met, discussed and made changes to the budget.

Mr. Whisel said that scheduling for the next school year is wrapping up, and invited board members to attend the Athletic Banquet on May 11, 2016, Eighth Grade Promotion on May 25, 2016 at 7:00 p.m., Baccalaureate on May 26, 2016 at 7:00 p.m. and Graduation on May 27, 2016 at 7:00 p.m. He also mentioned that there will be a PSSA/Keystone Award concert given by Gabby Barrett on May 25, 2016 at 1:00 p.m.

Abbigail Kerstetter gave a presentation on the Class of 2017's proposed senior trip. The class is requesting permission to travel in May 2017 to Virginia Beach and surrounding attractions.

Mrs. Shoemaker spoke on the success of the 1<sup>st</sup> Annual Art, Book and Music Fair, fifth grade middle school visit, PTO sponsored Ice Cream Truck visit, thanked Mrs. Ruth Best for her years of service and congratulated her on her retirement and mentioned that elementary teachers are working on assessments. Important dates for elementary are Kindergarten Graduation on May 23, 2016, Track and Field Day is May 20, 2016 for grades 3-5 and May 23, 2016 for grades PK-2, Fifth Grade Promotion is May 23, 2016 at 7:00 p.m. and PTO sponsored class field trips are May 24, 2016 (except for First Grade who went in April).

The Board went into Executive Session at 7:30 p.m. for policy and personnel matters and reconvened in Regular Session at 8:06 p.m.

## **OLD BUSINESS**

### **Policy 222 – Tobacco Use – Update – Second Reading**

Moved by Phyllis Eckenrode and seconded by Von McGee to approve the second reading of an update to Policy 222, Tobacco Use. Roll call vote – all aye.

### **Policy 823 – Naloxone – Second Reading**

Moved by Phyllis Eckenrode and seconded by Bonnie Cornelious to approve the second reading of Policy 823, Naloxone. Roll call vote – all aye.

## **NEW BUSINESS**

### **Personnel**

#### **Job Classification**

Moved by Walter Hoffmann and seconded by James Junkin to change the job classification for Jennifer Custer from High School Clerical Assistant working 195 days to High School Secretary 12-month Employee effective June 1, 2016 with a starting salary of \$19,535, pro-rated for the month of June 2016. Roll call vote – all aye.

#### **Conference Request**

Moved by Catherine Adams and seconded by Walter Hoffmann to approve David Burkett's request to attend the New Superintendents' Academy on July 20-21, 2016 and September 20-21, 2016 in Harrisburg, PA. The cost of each conference is approximately \$424.00 (\$299 conference, \$125 hotel accommodations). Roll call vote – all aye.

#### **Resignation**

Moved by Phyllis Eckenrode and seconded by Walter Hoffmann to accept the resignation of Roger Gary Dinsmore from his position as school board member effective immediately. Roll call vote – all aye.

Moved by Von McGee and seconded by Walter Hoffmann to accept the resignation of Lori McAllen from her position as Junior High Boys Basketball Coach effective immediately. Roll call vote – all aye.

Course Pre-Approval

Moved by James Junkin and seconded by Walter Hoffmann to approve the following course requests:

Brad Truax	Data Analysis in Workforce Education and Development
Brad Truax	Conceptual and Legal Bases for Cooperative Vocational Education
Erin Loeffler	Special Education Law
Michael DeAngelo	Capstone Seminar in Sports Administration
Michael DeAngelo	Seminar-Research Methods

Roll call vote – all aye.

Act 93 Agreement

Moved by Phyllis Eckenrode and seconded by Catherine Adams to approve the District's Administrative Act 93 Agreement (2016-2019) effective July 1, 2016. Roll call vote – all aye.

Coaches

Moved by Walter Hoffmann and seconded by Phyllis Eckenrode to approve the following coaches for the 2016-17 fall and winter season pending receipt of all necessary clearances:

Bethany Boschert*	Head Cheer Coach	Step 1	\$2,211
Kayla Dinsmore*	Assistant Cheer Coach	Step 1	\$1,339
*Bona Fide Volunteer			

The Board went into Executive Session for personnel matters at 8:15 p.m. and reconvened in Regular Session at 8:28 p.m.

Walter Hoffmann moved to withdraw his motion to approve and Phyllis Eckenrode moved to withdraw her seconded motion to approve. Motion was tabled.

Building and Grounds

Paving Bid

Moved by Von McGee and seconded by Walter Hoffmann to approve the bid from New Enterprise Stone and Lime Co. for the blacktopping, sealing and lining project in the amount of \$72,428.00. This was the only bid received for the project. Roll call vote – all aye.

Curriculum

Alternative High School Program

Moved by James Junkin and seconded by Walter Hoffmann to approve an agreement with Tuscarora School District for the Alternative High School Program for the 2016-17 school year at a cost of \$45 a day per student. Roll call vote – all aye.



Alternative Education

Moved by Walter Hoffmann and seconded by Von McGee to approve the Administration's request to continue the District's relationship with River Rock Academy for the 2016-17 school year and purchase 3 student slots at a cost of \$63,453.15 to include reimbursable transportation. Roll call vote – all aye.

Extended School Year Program

Moved by Phyllis Eckenrode and seconded by Walter Hoffmann to approve an Extended School Year Program for 4 students from July 11, 2016 through July 28, 2016, Monday through Thursday for a total of 12 days from 8:30 a.m. to 11:30 a.m. Roll call vote – all aye.

Extended Contract Services

Moved by Walter Hoffmann and seconded by Phyllis Eckenrode to approve Holly Varner, Special Education Director, as the Extended School Year Program Teacher at a rate of \$35 an hour. Roll call vote – all aye.

List of Graduates

Moved by Catherine Adams and seconded by Walter Hoffmann to approve the following list of names to be included in the graduating class of 2016 contingent upon each student satisfactorily completing all graduation requirements:

Hunter Lee Angle	Kaeli Bene Bard	Thatcher E. Bartley
Jordan Elizabeth Becker	Nash Jordan Beidel	Jamie Edward Birgfeld
Levi D. Brady	Clayton A. Brown	Dustin Leroy Cline
Grayson Michael Dinsmore	Nicolette Sappho Douglas	Makenna Dunkle
Craig Andrew Falcone	Brady Joseph Gamble	Trevor James Gerhart
Hunter Lawrence Gibbons	Steven Thomas Glodek	Kolby A. Hammond
Chase Logan Hartman	Dylan Chase Hill	Layton DuBree Hoffmann
Keith Lee Johnson	Hunter Stephen Kann	Nickolas Edward Kauffman
Jeffrey Koser	Stephanie N. Horton	Joseph Lee Long
Joshua L. Long	Dakota Neil Lydic	Rachel Lynn Miller
Brittany Nicole Myers	Jonathon W. O'Donnell	Alec Corey Ocker
Kiana Shania Patrick	Kelsey M. Rebuck	Emily Marie Ritchey
Christopher Rosenberry	Michaela Gail Rosenberry	Sawyer J. Rosenberry
William D. Rotz, III	Kyle E. Runk	Jessica L. Schaffer
Chelsea L. Scofield	Kyle E. Semple	Taylor Myshel Snyder
Leona Renee Stake	Raven Dean Steffen	Amanda LaRae Swailes
Marshall Warden	Gabriel Wenger	Austin Owen Wingert
Caroline Josephine Yarish		

Roll call vote – all aye.

Field Trip

Moved by James Junkin and seconded by Walter Hoffmann to approve the following field trip request:

Yearbook – July 28, 2016 – Monroeville, PA – Yearbook Workshop – School Van

Roll call vote – all aye.

**Policy**

**Policy 626 – First Reading**

Moved by Phyllis Eckenrode and seconded by Bonnie Cornelious to approve the first reading of Policy 626, Federal Fiscal Compliance. Roll call vote – all aye.

**Policy 626.1 – First Reading**

Moved by Bonnie Cornelious and seconded by Walter Hoffmann to approve the first reading of Policy 626.1, Travel Reimbursement – Federal Programs. Roll call vote – all aye.

**Policy 808 – First Reading**

Moved by James Junkin and seconded by Bonnie Cornelious to approve the first reading of Policy 808 – Food Services. Roll call vote – all aye.

**Policy 827 – First Reading**

Moved by Walter Hoffman and seconded by Von McGee to approve the first reading of Policy 827 – Conflict of Interest. Roll call vote – all aye.

**Budget and Finance**

**Capital Reserve Transfer**

Moved by James Junkin and seconded by Phyllis Eckenrode to approve the transfer of \$50,000 from the General Fund to the Capital Reserve Fund. Roll call vote – all aye.

**Preliminary General Fund Budget**

Moved by Walter Hoffmann and seconded by Phyllis Eckenrode to approve the preliminary 2016-2017 General Fund Budget for the Fannett-Metal School District which includes revenues of \$7,481,743 and expenditures of \$7,604,954. Roll call vote – all aye.

**Designation of Depositories**

Moved by Bonnie Cornelious and seconded by Von McGee to approve the following designation of depositories:

Path Valley Office of Orrstown Bank as depository for all general accounts.

Orrstown Bank as payroll account depository.

Orrstown Bank and PSDLAF (PA School District Liquid Asset Fund) as reserve funds depositories.


Roll call vote – all aye.



**Board Member Suggestion/Discussion**

1. Mr. Burkett encouraged Board Members to attend Graduation on May 27, 2016 at 7:00 p.m. Weather permitting graduation will be outside and chairs will be set up for Board Members.
2. Shelly Boggs mentioned that if any other board member would like to hand out a diploma to a family member at graduation to let her know and she would be happy to accommodate them.
3. Walter Hoffmann suggested we obtain better microphones and PA System for assemblies, etc.

Moved by Walter Hoffmann and seconded by Catherine Adams to adjourn at 8:55 p.m. Roll call vote – all aye.

  
\_\_\_\_\_  
Sandra D. Bloom  
Board Secretary



Fannett-Metal School District  
Willow Hill, Pennsylvania 17271

The Fannett-Metal School Board held their regular meeting on Tuesday, June 21, 2016 at 7:02 p.m. in the high school library. Members present were Shelly Boggs, President; Von McGee, Vice President (arrived at 7:04 p.m.); Catherine Adams, Walter Hoffmann and James Junkin and Sue Rosenberry. Bonnie Cornelious and Phyllis Eckenrode were the only members absent. Also present were David Burkett, Superintendent; Stephanie Shoemaker, Elementary Principal; Daniel Simpson, Business Manager, Fred Gutshall, Solicitor and Sandra Bloom, Board Secretary. Visitors present were Dawn Leab, Todd Best and Laura Cutshall.

**Pledge of Allegiance**

The meeting opened with School Board Members and audience standing and reciting the Pledge of Allegiance.

**Approval of the Minutes**

Moved by Catherine Adams and seconded by Walter Hoffmann to approve the minutes of the regular May 10, 2016 Board Meeting as presented. Roll call vote – James Junkin - aye, Shelly Boggs – aye, Walter Hoffmann – aye, Catherine Adams – aye, Sue Rosenberry - abstained. 4 ayes, 1 abstention. Motion carried.

Von McGee arrived at 7:04 p.m.

**Treasurer's Report**

Moved by Sue Rosenberry and seconded by Walter Hoffmann to approve the Treasurer's Report as presented. Roll call vote – all aye.

**Approval of Invoices**

Moved by Von McGee and seconded by Walter Hoffmann to approve payment of invoices from May 7, 2016 through June 16, 2016 as presented. Roll call vote – all aye.

**Cafeteria Report**

Moved by James Junkin and seconded by Sue Rosenberry to approve the May Cafeteria Report as presented. Roll call vote – all aye.

**Activity Account Report**

Moved by Sue Rosenberry and seconded by Catherine Adams to approve the May Activity Account Report as presented. Roll call vote – all aye.

**Public Comment** – (3 minute limit per person – 20 minute total public comment)  
No public comment.

**Administrative Reports**

Mr. Burkett spoke on the State Budget, West Perry School District not inclined to pursue the Toboyne Township issue, next negotiations meeting is July 13, 2016 at 6:00 p.m., Comprehensive Planning updated every three years with the Special Education Plan due May 1, 2017. He also spoke on the water situation and parking lot paving project.

Mrs. Shoemaker stated that Kindergarten graduation and Fifth Grade Promotion went very well especially regarding our new safety policy and with parents pre-registering for the events. She was also very pleased with Field Day and field trips sponsored by the PTO. Go Math curriculum went well and plan to align local assessment to it. So far she anticipates 19 kindergarten students for the 2016-17 school year making only one kindergarten class, she will keep the Board posted on this issue.

## **OLD BUSINESS**

### **Policy**

Moved by Sue Rosenberry and seconded by Von McGee to approve the second reading of the following policies:

- Policy 626, Federal Fiscal Compliance
- Policy 626.1, Travel Reimbursement – Federal Programs
- Policy 808 – Food Services
- Policy 827 – Conflict of Interest

Roll call vote – all aye.

### **Coaches**

Moved by Walter Hoffmann and seconded by Sue Rosenberry to approve Bethany Bouschert as a Bona Fide Volunteer Head Cheer Coach at Step 1 in the amount of \$2,211 for the 2016-17 fall and winter season pending receipt of all necessary clearances. Roll call vote – all aye.

The Board went into Executive Session for appointment of Board Member at 7:32 p.m. and reconvened in Regular Session at 8:13 p.m.

## **NEW BUSINESS**

### **Personnel**

#### **Recommendation for New Board Member**

Moved by Walter Hoffmann and seconded by Sue Rosenberry to recommend Mark Frazier be appointed to fill the unexpired term of Roger Gary Dinsmore. Roll call vote – all aye.

Mr. Gutshall, Solicitor, administered the Oath of Office to Mark Frazier.

#### **Resignation**

Moved by Walter Hoffmann and seconded by Sue Rosenberry to accept the resignation of Rachael Scofield from her position as Junior High Volleyball Coach effective immediately. Roll call vote – all aye.

#### **FMLA Leave**

Moved by James Junkin and seconded by Sue Rosenberry to approve Melissa Shirley's request to utilize FMLA leave from approximately August 18, 2016 – August 30, 2016 for maternity leave unless complications should occur. Roll call vote – all aye.

Building and Grounds Supervisor Contract

Moved by Walter Hoffmann and seconded by Catherine Adams to approve the contract for the Building and Grounds Supervisor, Ronald Briggs for 260 days at a sum of \$41,000 annual salary. Roll call vote – all aye.

Food Service Manager Contract

Moved by Walter Hoffmann and seconded by James Junkin to approve the contract for the Food Service Manager, Amy Mittermeier for 200 days at a sum of \$34,197 annual salary. Roll call vote – all aye.

Amend Business Manager Contract

Moved by Sue Rosenberry and seconded by Von McGee to amend the language in the Business Manager's contract to reflect the health benefits as per the Classified Employee Handbook. Roll call vote – all aye.

Part-Time Cafeteria Worker

Moved by Von McGee and seconded by Sue Rosenberry to approve Teresa Foreman as a part-time Cafeteria Worker effective August 9, 2016 at a rate of \$8.25 an hour pending receipt of all necessary clearances. Roll call vote – all aye.

Substitute Custodian

Moved by Sue Rosenberry and seconded by Catherine Adams to approve Chase Hartman as a substitute custodian at a rate of \$8.00 an hour pending receipt of all necessary clearances. Roll call vote – all aye.

Permission to Advertise

Moved by James Junkin and seconded by Sue Rosenberry to approve the Administration's request for permission to advertise and interview for a part-time Classroom Aide. Roll call vote – all aye.

Salary Increase

Moved by Catherine Adams and seconded by Walter Hoffmann to approve an increase in Daniel Simpson's annual salary by 2.5% per the Business Manager contract resulting from a positive evaluation for the 2015-16 school year. Roll call vote – all aye.

Coaches

No action was taken to approve the following coaches for the 2016-17 Fall/Winter Sports Season pending receipt of all necessary clearances:

<u>Soccer</u>			
Varsity Head	Greg Best	Step 5	\$3,480.00
Varsity Assistant	Todd Best	Step 3	\$2,008.00
Varsity Volunteer	Jeff Winegardner		
Varsity Volunteer	Darwin Goshorn		
Jr. High Head	Tom Otis	Step 5	\$2,142.00
Jr. High Volunteer	Jared Eaton		
Jr. High Volunteer	Travis Seibert		



<b><u>Volleyball</u></b>			
Varsity Head	Keri Daniel*	Step 2	\$2,878.00
Varsity Assistant	Tiffany Ohler*	Step 2	\$1,807.00
Varsity Volunteer	Justin Bannister	Pending Clearances	
Jr. High Head	Vacant		

<b><u>Boys Basketball</u></b>			
Varsity Head	Greg Best	Step 5	\$4,284.00
Varsity Assistant	Jeff Winegardner*	Step 2	\$2,477.00
Varsity Volunteer	Greg Rosenberry		
Jr. High Head	Paul Coffman*	Step 5	\$2,409.00

<b><u>Girls Basketball</u></b>			
Varsity Head	Todd Best	Step 2	\$3,682.00
Varsity Assistant	Michael DeAngelo	Step 2	\$2,477.00
Varsity Volunteer	Paul Coffman		
Jr. High Head	Randy Hammond*	Step 2	\$1,807.00

<b><u>Cheerleading</u></b>			
Volunteer	Tina Neil		

\*Bona Fide Volunteer

### **Curriculum**

#### **Head Start Partnership Agreement**

Moved by Sue Rosenberry and seconded by Walter Hoffmann to approve the partnership agreement between the Franklin County Head Start Program, Inc. and the Fannett-Metal School District for July 1, 2016 through June 30, 2017 based on the Pre-K Counts Grant and pass through \$156,600 to the Franklin County Head Start for the provision of tuition-free pre-kindergarten opportunities for eligible children. Roll call vote – all aye.

#### **Field Trip**

Moved by Walter Hoffmann and seconded by Sue Rosenberry to approve the following field trip request:

Class of 2017 – Date to be determined – Virginia Beach/Williamsburg, Virginia – paid by Class of 2017

Roll call vote – all aye.

#### **Extended School Year**

Moved by Walter Hoffmann and seconded by Sue Rosenberry to approve transportation for the Franklin Learning Center's Extended School Year Pre-School Program for one pre-school student from July 11, 2016 – July 28, 2016, Monday – Thursday, from 12:30 p.m. – 3:00 p.m. for a total of 12 days. Roll call vote – all aye.

#### **Letter of Agreement**

Moved by Walter Hoffmann and seconded by Sue Rosenberry to enter into an agreement with The Meadows to ensure cooperative efforts and to facilitate continuity of care when serving individuals assigned to the Fannett-Metal School District and The Meadows Psychiatric Center for the 2016-17 school year. Roll call vote – all aye.

**Handbooks**

Moved by Sue Rosenberry and seconded by Catherine Adams to approve the following 2016-17 handbooks:

- a. Coaches Handbook
- b. Faculty Handbook
- c. Student Parent Handbook
- d. Program of Studies

Roll call vote – Sue Rosenberry – aye, Mark Frazier – abstained, James Junkin – aye, Von McGee – aye, Shelly Boggs – aye, Walter Hoffmann – aye, Catherine Adams – aye. 6 ayes, 1 abstention. Motion carried.

**Building and Grounds**

**Rental Agreement**

Moved by Sue Rosenberry and seconded by Walter Hoffmann to approve an agreement between the Franklin County Head Start Program, Inc. and the Fannett-Metal School District to provide one classroom for students of the Head Start Program of which Head Start will pay \$500.00 per month for the occupation of the classroom. Roll call vote – all aye.

**Policy**

**Policy 609 – Investment of District Funds – First Reading**

Moved by Von McGee and seconded by Walter Hoffmann to approve the first reading of Policy 609, Investment of District Funds. Roll call vote – James Junkin – aye, Von McGee – aye, Shelly Boggs – aye, Walter Hoffmann – aye, Catherine Adams – aye, Sue Rosenberry – aye, Mark Frazier – abstained. 6 ayes, 1 abstention. Motion carried.

**Budget and Finance**

**Breakfast/Lunch Prices**

Moved by Sue Rosenberry and seconded by Von McGee to approve an increase in student breakfast and lunch prices by \$.10 for the 2016-2017 school year per the Healthy, Hunger-Free Kids Act.

Breakfast	\$1.50
Lunch – Elementary	\$2.50
Lunch – M.S./H.S.	\$2.65

No increase in adult lunch prices (\$3.75), reduced meals (breakfast \$.25, lunch \$.40) and milk (\$.50).

Roll call vote – all aye.



**Future Commitments of Fund Balance**

Moved by James Junkin and seconded by Von McGee to approve future commitments of 2015-2016 fund balance as of June 30, 2016, with the specific amounts to be determined upon completion of the 2015-2016 fiscal year audit. Committed fund balance will be for future PSERS retirement contributions, future increases in health insurance and future capital improvements. Roll call vote – all aye.

**Annual Tax Levy Resolution**

Moved by Von McGee and seconded by Sue Rosenberry to approve the 2016-2017 Annual Tax Levy Resolution. Roll call vote – all aye.

**Resolution for the 2016 Homestead and Farmstead Exclusion**

Moved by Catherine Adams and seconded by Walter Hoffmann to approve the 2016 Homestead and Farmstead Exclusion Resolution. Roll call vote – all aye.

**Final Adoption of 2016-2017 Budget**

Moved by Sue Rosenberry and seconded by Catherine Adams to approve the 2016-2017 General Fund Budget for the Fannett-Metal School District which includes revenues of \$7,481,743 and expenditures of \$7,604,954. Roll call vote – all aye.

**Lincoln Intermediate Unit Joint Purchasing Supplies**

Moved by Sue Rosenberry and seconded by Catherine Adams to approve the following Lincoln Intermediate Unit Joint Purchasing Supplies purchase orders for the 2016-2017 general, paper, art, custodial, medical and athletic supplies. Total cost is \$17,511.28 (\$1,122.91 less than the 15-16 school year).

**2016-2017 Custodial**

Americhem International	\$	239.90
Hassinger & Company Inc.	\$	719.83
Calico Industries	\$	17.76
Northeast Chemical Supply	\$	129.00
Quaker City Paper Co	\$	2,018.00
Xpedx - Harrisburg	\$	160.80
<b>Total</b>	<b>\$</b>	<b>3,285.29</b>

**2016-2017 Athletic & Health Supplies**

Everything Medical LLC	\$	615.56
Henry Schein, Inc.	\$	82.91
Moore Medical LLC	\$	304.49
Pyramid School Products	\$	12.28
School Health Corp	\$	85.51
Medical Products Laboratories	\$	419.20
<b>Total</b>	<b>\$</b>	<b>1,519.95</b>



**2016-2017 Art Supplies**

Blick Art Materials	\$	157.93
Cascade School Supplies	\$	41.35
National Art & School Supplies	\$	53.54
Kurtz Brothers	\$	81.98
Pyramid School Products	\$	498.32
School Specialty Inc.	\$	221.68
The Art Store, Inc.	\$	426.14
<b>TOTAL</b>	<b>\$</b>	<b>1,480.94</b>

**2016-2017 Sports Phys Ed Supplies**

Pyramid School Products Inc.	\$	6.41
S&S Worldwide	\$	26.81
School Specialty Inc.	\$	511.98
<b>TOTAL</b>	<b>\$</b>	<b>545.20</b>

**2016-2017 Paper Supplies**

Kurtz Bros.	\$	632.66
Lindenmeyr Munroe Paper	\$	257.60
W.B. Mason	\$	5,416.70
Xpedx-Harrisburg	\$	88.50
<b>TOTAL</b>	<b>\$</b>	<b>6,395.46</b>

**2016-2017 General Supplies**

Cascade School Supplies	\$	94.39
Kurtz Bros.	\$	657.60
National Art & School Supplies Inc.	\$	1,029.36
Office Basics Inc.	\$	309.90
Pyramid School Products	\$	944.99
School Specialty Inc.	\$	602.93
Standard Stationery Supply Co.	\$	159.07
The Art Store, Inc.	\$	486.20
<b>TOTAL</b>	<b>\$</b>	<b>4,284.44</b>

<b>GRAND TOTAL</b>	<b>\$</b>	<b>17,511.28</b>
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Roll call vote – all aye.

**Board Member Suggestion/Discussion**

1. It was suggested that the guidance counselor send letters to all organizations that gave scholarships to our students.
2. What is the total dollar amount of scholarships received by our students?
3. Mark Frazier thanked the Board for giving him the opportunity to be a School Board Member.

Moved by Walter Hoffmann and seconded by Sue Rosenberry to adjourn at 8:52 p.m. Roll call vote – all aye.



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Sandra D. Bloom  
Board Secretary