Hello all,

I hope you are all staying safe and healthy. Thank you in advance for being flexible and understanding in these very fluid times. I wanted to reach out and give you a general outline of the expectations that I have for each of you until we return to our normal routine. I will try and be as clear and concise as possible:

# Continuity of Education Outline and Expectations:

* Every Monday at 9:00 AM, starting April 6th, I will put two items on Schoology and my teacher page (on the district website). The first item will be a word document that has the specific directions for you to complete your assignment. The second item will be the assignment itself.
* You have until the following Monday at 9:00 AM, to complete the assignment and submit it back to me, either on Schoology or email it to me ([wingerdb@fmtigers.org](mailto:wingerdb@fmtigers.org)). The easiest way to do this is to take a picture of the completed assignment with your cell phone, and either submit it to me on Schoology or attach it in an email to be sent back to me.
* I WILL BE HOLDING OFFICE HOURS EVERYDAY FROM 9:00 – 11:00 AM AND FROM 1:00 – 3:00 PM. THIS MEANS THAT I WILL BE IN FRONT OF A SCREEN, READY TO HELP YOU IN ANY WAY THAT I CAN. WITH THAT BEING SAID, YOU MAY CONTACT ME AT ANY TIME AND I WILL GET BACK TO YOU IN A TIMELY MANNER.
* I will look at your completed assignment and provide feedback to you over the weekend. I will either email you directly or send you a message on Schoology.
* The following Monday at 9:00 AM, I will have a new assignment for you uploaded to Schoology and my teacher page (on the district website). Again, you will have until the next Monday at 9:00 AM, to complete it and send it back to me either on Schoology or email it back to me (wingerdb@fmtigers.org).
* This pattern will continue until otherwise directed.

Please email me with any questions or concerns you may have. I know this is new and sometimes new things can be confusing, but together I know we can make it through this!

Take care,

Mr. Wingerd