

FANNETT-METAL MIDDLE/HIGH SCHOOL
STUDENT REQUEST FOR APPROVAL OF AN EDUCATIONAL FIELD TRIP

The Pennsylvania Department of Education permits local school districts to approve legal absences for the purpose of pupil/family educational field trips. In order for the administration to fairly evaluate the request for approval, the following requirements must be met and this form must be fully completed and signed by the parent/guardian and all pertinent teachers and returned to the building principal PRIOR to any educational field trips.

- Total days of attendance for current year
- Other educational field trip requests during current school year (limited to 5 days per school year)
- Current academic performance.
- Anticipated educational value of the trip.

A TRIP MAY BE CONSIDERED AN EDUCATIONAL FIELD TRIP IF IT BROADENS THE STUDENT'S UNDERSTANDING OF SOCIAL, CULTURAL, OR GEOGRAPHIC VALUES AND CONCEPTS.

Student Name: _____ Parent/Guardian Name: _____

Phone Number: _____ Address: _____

Destination: _____

Please include major points of interest of the trip as well as the educational value.

Date/Dates of the Educational Field Trip: From _____ To _____

Parent/Guardian Signature: _____

Grade: _____ Homeroom Teacher: _____

Teachers' Comments and Grades: Please circle Pass or Fail, initial it, and add comments as applicable.

Pass	Fail	Grade _____	Initials _____	Comments _____
Pass	Fail	Grade _____	Initials _____	Comments _____
Pass	Fail	Grade _____	Initials _____	Comments _____
Pass	Fail	Grade _____	Initials _____	Comments _____
Pass	Fail	Grade _____	Initials _____	Comments _____
Pass	Fail	Grade _____	Initials _____	Comments _____

Number of days absent thus far _____

Date Submitted: _____

Administrator's Signature: _____

Approved: _____ Not Approved: _____

*After administrative review, a copy will be given to the parents, attendance secretary, and the homeroom teacher.